

TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
Approved Minutes, Wednesday, April 15, 9:00 a.m.

1. CALL TO ORDER:

The meeting was called to order at 9:04 am by Chair Power. She extended a welcome to CAO Barr and introduced him to members of the Board.

2. PRESENT: Chair Pat Powers, Chief McNeil, Jane DeWolfe, Rion Microys, Councillor Byron Mersereau, CAO¹ Barr and Accounting Clerk, Monica Mills, as recording secretary

3. REGRETS:

4. ADDITIONS TO AGENDA:

-in camera item

5. APPROVAL OF AGENDA:

Motion BoPC 2015-04-15-1:

It was moved by Jane DeWolfe, seconded by Rion Microys that the agenda dated April 15, 2015 be approved with the addition. CARRIED.

6. APPROVAL OF MINUTES: March 15, 2015

Motion BoPC 2015-04-15-2:

It was moved by Councillor Mersereau, seconded by Jane DeWolfe that the minutes dated March 15, 2015 be approved as presented. CARRIED

7. PRESENTATIONS: none

8. BUSINESS ARISING:

a) Update from Council

Chair Power reported that Council had discussed the advertisement for the Board vacancy at the March Council meeting. There were no applicants and it was decided to advertise for an additional two week period. Chief McNeil asked for clarification regarding the applicant being a business person. Chair Power explained that it was historically an individual who owned a business in Town but could be revised if needed. CAO Barr noted that an advertisement would be placed in the Spectator, as well as, in the Town Crier.

Chair Power reported that Council had discussed the proposed changes to the Dog By-

¹ Chief Administrative Officer

law.

Councillor Mersereau reported that it had been agreed with the Town and the employees of the ARPD that they would enter arbitration. He stated that the arbitration would be scheduled for October 8, 2015. Chair Power added that it was to be held at the Pines in Digby but Council had requested that the arbitration be held at a location within Town limits.

b) Strategic Initiatives Update

The Board reviewed the Strategic Initiatives Update that was presented by Councillor Mersereau. He explained that the document was developed co-operatively with former board member Brian Keevill, Chief McNeil and himself. He noted that one matter he would like to discuss was item #5 which address the number of scheduled hours. Chief McNeil clarified that the DOJ recommends a minimum number of hours, and currently the ARPD are working more than the minimum. He added that scheduling is a managerial responsibility. It was clarified that Council provides the financial support and location for the ARPD, however, the Board of Police Commissioners regulates the Department. The Board discussed item #9: Community Outreach and Communication. Chief McNeil noted that there was an issue with communication from the Seniors Liaison and the School liaison. He added that the ARPD hold their own events. Rion Microys suggested contacting the secretaries at the school in order to gain more information on events. Chief McNeil agreed. It was agreed to revisit the report at the next scheduled meeting.

c) Occurrence Tracking Report (Mayor's Report)

Rion Microys presented graphs that depicted crime statistics for the past three years. The intent was to identify any trends. It was suggested that the item be revisited at the next scheduled meeting, once the Board members had reviewed the document.

9. DEPARTMENT REPORTS:

a) Chief's Report and Mayor's Report

The Board reviewed the Chief's report and Mayor's report.

b) Departmental Financials April 1, 2014 – March 31, 2015

The Board reviewed the Departmental Financials from April 1, 2014 and March 31, 2015 and the proposed ARPD Budget for 2015/2016. Chief McNeil addressed the members' questions and concerns. Chair Power noted that Council had scheduled a working group meeting for Budget Deliberations and department heads would be invited to discuss their proposed budgets.

10. NEW BUSINESS:

a) By-law Enforcement of Town Policies - Dog By-law

The Board discussed the proposed Dog By-Law. Councillor Mersereau stated that there were some small corrections and proposed forwarding said corrections to CAO Barr.

b) Solicitation By-law

Chief McNeil presented an excerpt from a Solicitations By-law from Valleyview, Alberta and recommended that it be included in the Town's Loitering By-law. He explained that solicitation is not covered under any provincial or criminal code; therefore, it should be included in a Town by-law so that it may be enforced. He added that in terms of prosecution, the Town is responsible for the financial cost of prosecution for offenders of Town By-laws and the Crown Prosecutor covers the cost when an individual is charged under the provincial criminal code.

Councillor Mersereau noted that solicitation is covered under the Town's Orderly and Peaceful Conduct By-law. It was decided that the Board members would review both the Orderly and Peaceful By-law and Loitering By-law and revisit the topic and the next scheduled meeting.

c) 2015-2016 DRAFT Budget

Addressed under financials

Motion BoPC 2015-04-15-3:

It was moved by Jane DeWolfe, seconded by Rion Microys that the meeting move in camera at 10:35 am. CARRIED.

11. IN CAMERA:

1) personnel

12. NEXT MEETING: May 13, 2015

13. ADJOURN

Motion BoPC 2015-04-15-4

It was moved by Jane DeWolfe that the meeting be adjourned at 10:46 am.