

**Town of Annapolis Royal
Council Meeting Approved Minutes
April 18, 2016 at 1:00 pm**

1. PRESENT: Chair Mayor Michael Tompkins, Deputy Mayor Pat Power, Councillor Sherman Hudson, Councillor Byron Mersereau, CAO¹ Gregory Barr, Executive Assistant Amy MacManus as Recording Secretary, presenters Paul Beasant and Terry Dalton (left after their presentation)

2. REGRETS: Councillor Paquette

3. CALL TO ORDER: Chair Tompkins called the meeting to order at 1:10p.m.

4. ADDITIONS TO AGENDA:

- Under Section 10, Business Arising: Financial Condition Index

5. APPROVAL OF AGENDA:

MOTION #C-2016-04-18-01

It was moved by Deputy Mayor Power, seconded by Councillor Hudson to approve the agenda as amended. Motion carried.

6. APPROVAL OF COUNCIL MINUTES:

- i. Council – March 21, 2016

MOTION #C-2016-04-18-02

It was moved by Councillor Hudson, seconded by Deputy Mayor Power to approve the Council minutes from March 21, 2016 with the following amendments:

- Under Section 8, Round Table: add an “s” to the work “think”
- Under Section 11, New Business, Item 1: Councillor Mersereau asked that the minutes be reworded to more accurately reflect his intended thoughts on the Library relocation, which were as follows: “Councillor Mersereau pointed out the Library identified they needed more space and there are two options to fulfill that need that were discussed. One: to add an addition to Town Hall. Two: to relocate to ARRA. Councillor Mersereau pointed out that both options would require capital investment.”
- Under Motion #C-2016-03-21-14: add the word “the” in front of the word “template”.

Motion carried.

7. PUBLIC INPUT: N/A

8. ROUND TABLE:

Council all stated that they attended Chick Caldwell’s funeral yesterday and that it was nice to see such a large crowd. Councillor Hudson stated that it was always past practice to have reserved seating for Council at a funeral and that this should be continued. Mayor Tompkins agreed that it looks good to have a formal way to have council represented. Mayor Tompkins requested that staff formulate a formal protocol for council attendance at funerals. Councillor Mersereau noted his reservations of this practice as he does not think that Council should take precedence over family and friends in attendance.

¹ Chief Administrative Officer

Mayor Tompkins and Councillor Mersereau attended the ARCAC arts auction. Both enjoyed the auction but noted some areas in which it could be improved.

9. PRESENTATIONS:

- Paul Beasant and Terry Dalton – iValley Intelligent Community Association
Presentation on the need for and cost of FibreOP in the region.

10. BUSINESS ARISING:

- i. Dog Park

CAO Barr updated Council on the proposed dog park. Discussion ensued.

MOTION #C-2016-04-18-03

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to approve the Active Living Coordinator's proposal for fundraising to raise funds for the dog park. Motion carried.

- ii. Financial Condition Index

Councillor Mersereau pointed out that the way some of the information was presented and/or calculated in the Financial Condition Index Report by Municipal Affairs was incorrect. He stated that there are five reds listed but in actuality it is only three, as calculated by the Town. Discussion ensued.

11. NEW BUSINESS:

- i. 2016/17 Budget Update

CAO updated Council on the budgeting process to date. Discussion ensued. A first draft will be presented at the Committee of the Whole meeting on May 4, 2016.

- ii. ARRA Sign Permission

CAO Barr relayed that as part of the condo marketing campaign that signs on the ARRA building will be required. Currently the proposed signage requires a special motion from Council due to the Land Use By-law regulations for signs.

MOTION #C-2016-04-18-04

It was moved by Councillor Hudson, seconded by Councillor Mersereau to approve the allowance of signs at the Academy site for the proposed new condo development as per Section 7.5(i) of the *Land Use By-Law*. Motion carried.

- iii. UNSM Conference

Council discussed whether or not to send CAO Barr to the UNSM Conference. Council left it to CAO Barr to determine whether he thinks it is worthwhile to attend.

- iv. Municipal Government Act (MGA)

CAO Barr asked if Council had any comments on the MGA Review. Council provided input.

- v. Ad-hoc addition to the agenda: Discussion on iValley Presentation

Council discussed the presentation and directed staff to discuss with iValley about approaching the County and inquiring what their intentions are concerning FibreOP. Mayor Tompkins would like to see iValley have more communications with other stakeholders prior to proceeding further. Council would like to see a more detailed business plan and budget figures for the proposal.

12. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Planning and Heritage Advisory Committee (PHAC):

MOTION #C-2016-04-18-05

It was moved by Councillor Hudson, seconded by Councillor Mersereau that the applicant at 200 St. George Street be given heritage approval to install a projecting wall sign and safety railing as detailed in the application AR16-005-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

MOTION #C-2016-04-18-06

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power that the applicant at 304 St. George Street be given heritage approval to install a window sign as detailed in the application AR16-006-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

MOTION #C-2016-04-18-07

It was moved by Deputy Mayor Power, seconded by Councillor Hudson that the applicant at 467-471 St. George Street be given heritage approval to remove the 1980's addition and replace the wall to original position with same materials as currently used, as detailed in the application AR16-009-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

MOTION #C-2016-04-18-08

It was moved by Councillor Hudson, seconded by Councillor Mersereau that the applicant at 209 St. George Street be given heritage approval to install a wooden deck and steel door as detailed in the application AR16-008-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

Council expressed their concerns about a steel clad door- their preference is wood as wood is in keeping with the heritage aspect of town.

Committee of the Whole (CoW)

MOTION #C-2016-04-18-09

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to approve the initiation of an MPS/LUB amendment to enable consideration of redevelopment or reuse of the ARRA property. Motion carried.

MOTION #C-2016-04-18-10

It was moved by Deputy Mayor Power, seconded by Councillor Hudson to adopt the Lieu Time Policy Draft submitted to the Committee of the Whole meeting on April 7th, 2016 with a provision that the implementation of the 60 hour ceiling become effective July 1, 2016. Motion carried.

MOTION #C-2016-04-18-11

It was moved by Councillor Hudson, seconded by Councillor Mersereau that designated poll dates be October 6th and October 11th from 12p.m.-8p.m. and the Director of Finance will see if coordination is possible for those dates with the County. Motion carried.

MOTION #C-2016-04-18-12

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power that Rion Microys and Danny McClair be appointed as additional voting members of the Police Review Committee. Motion carried.

MOTION #C-2016-04-18-13

It was moved by Deputy Mayor Power, seconded by Councillor Hudson to approve for the Town to notify the NSUARB, by the April 25th deadline that the Town wishes to have formal standing to present evidence or cross-examine witnesses in relation to the Hearing for the County's recent Water Rate Application. Motion carried.

15. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

1. Mayor's Report – Mayor Tompkins

Mayor Tompkins reported that the Easter Eggstravaganza egg hunt was the best attended yet and all the Eggstravaganza events had a good turn out. It has been confirmed that Paula Buxton will be stepping down from running the Eggstravaganza. The Waterfront Development Committee had a meeting to present the proposed plans to invited groups. The feedback from groups was positive. There will be a public meeting that is open to all on April 28th. ARRA was a great location for the ARCAC Art Auction.

2. Marketing and Economic Development Committee – Mayor Tompkins

Mayor Tompkins relayed that MEDC has finalized the request for funding from groups. The Committee is in the process of reviewing the structure and processes of the Committee. The Board of Trade Luncheon is coming up on May 5th.

3. ARRA – Councillor Mersereau

Councillor Mersereau deferred to the CAO Report.

4. REMO – Councillor Hudson

No meeting has been held but the monthly report was attached for perusal.

5. Planning Services Report

No discussion.

6. Planning and Heritage Advisory Committee

No discussion.

7. Traffic Flow Advisory Committee – Mayor Tompkins

No recent meeting has been held.

8. CAO's Report

CAO Barr summarized the report. Discussion ensued.

9. Police Report – Deputy Mayor Power

May 6th has been set as a date for the first Police Review Meeting. Deputy Mayor Power summarized other items addressed at the last Board of Police Commissioners meeting.

10. Library Report – Deputy Mayor Power

No new updates.

11. Valley Waste Resource Management (VWRM) – Councillor Hudson
Councillor Hudson summarized updates from VWRM.

12. Water Report
No discussion.

13. Waterfront Development Committee - Mayor Tompkins
Addressed during the Mayor's Report.

14. Municipal Effectiveness Advisory Committee - Councillor Mersereau
Councillor Mersereau updated Council on the Committee.

16. OTHER BUSINESS: N/A

17. CORRESPONDENCE:

- i. Heritage Canada Grant
- ii. Duck Challenge
- iii. White Plains Historical Society

Council discussed the proposed twinning with White Plains, NY. Council instructed staff to write a reply letter to initiate an exploratory conversation.

- iv. Women's Place Resource Centre
Deputy Mayor Power will attend. Staff will send them a reply.

MOTION #C-2016-04-18-14

It was moved by Councillor Hudson, seconded by Councillor Mersereau to move the meeting in-camera at 4:57p.m.. Motion carried.

18. IN-CAMERA:

- i. Contract Negotiations
- ii. Contract Negotiations
- iii. Litigation or Potential Litigation
- iv. Ad-hoc addition to the agenda: acquisition, sale, lease and security of municipal property

MOTION #C-2016-04-18-15

It was moved by Councillor Hudson, seconded by Councillor Mersereau to move the meeting out of camera at 5:40p.m.. Motion carried.

19. ADJOURNMENT:

Mayor Tompkins adjourned the meeting at 5:40p.m..

Chair Mayor Michael Tompkins

Recording Secretary Amy MacManus