



ANNAPOLIS ROYAL

Planning & Heritage Advisory Committee

Approved Minutes

April 4, 2016 at 9:30 am

Present: Chair Alan Melanson, Councillor Paquette, Brian Bohaker, Barry Moody, CDC¹ Sandi Millett-Campbell, Executive Assistant Amy MacManus as Recording Secretary, Janet and David Myers (left after their application was addressed), and Sean Oliver a representative from King's Theatre (left after King's was discussed)

Regrets: Adrian Nette, CAO² Gregory Barr

1. Call to Order: Chair Melanson called the meeting to order at 9:30a.m.
2. Additions to the Agenda
 - Under Planning Advisory Committee: Municipal Effectiveness Advisory Committee (MEAC) Minutes
3. Approval of the Agenda
MOTION #PHAC 2016-04-04-01
It was moved by Councillor Paquette, seconded by Barry Moody to approve the agenda as amended. Motion carried.
4. Approval of the Minutes
 - Approval of the minutes of the Planning & Heritage Advisory Committee held on March 7, 2016
MOTION #PHAC 2016-04-04-02
It was moved by Councillor Hudson, seconded by Councillor Paquette to approve the March 7, 2016 minutes as presented. Motion carried.

PLANNING ADVISORY COMMITTEE

5. Reports
 - Planning Services Report – February 2016
MOTION #PHAC 2016-04-04-07

¹ Community Development Coordinator

² Chief Administrative Officer

It was moved by Councillor Paquette, seconded by Brian Bohaker to approve the February 2016 Planning Services Report as presented. Motion carried.

- MEAC – Approved Minutes February 2016

It was explained that because a component of PHAC is planning, there will be overlap from MEAC therefore going forward MEAC minutes will be submitted to PHAC members for review. If PHAC members have input on MEAC items, Brian Bohaker will relay these to MEAC.

6. Business Arising: N/A

7. New Business

- i. Invitation to next Municipal Effectiveness Advisory Committee

CDC Millett-Campbell extended the invitation to PHAC members to attend the MEAC May 12th meeting as Town Planner Chris Millier will be presenting via Skype.

HERITAGE ADVISORY COMMITTEE

8. Reports: N/A

9. Business Arising: N/A

10. New Business

- i. AR16-005-HER – 200 St George St – Request to Alter a Heritage Property

MOTION #PHAC 2016-04-04-03

It was moved by Councillor Paquette, seconded by Brian Bohaker to recommend to Council that the applicant at 200 St. George Street be given heritage approval to install a projecting wall sign and safety railing as detailed in the application AR16-005-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

- ii. AR16-006-HER – 304 St. George St – Request to Alter a Heritage Property

MOTION #PHAC 2016-04-04-05

It was moved by Councillor Paquette, seconded by Councillor Hudson to recommend to Council that the applicant at 304 St. George Street be given heritage approval to install a window sign as detailed in the application AR16-006-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

- iii. AR16-009-HER – 471 St George St – Request to Alter a Heritage Property

MOTION #PHAC 2016-04-04-06

It was moved by Councillor Paquette, seconded by Barry Moody to recommend to Council that the applicant at 467-471 St George Street be given heritage approval to remove the 1980's addition and replace the wall to original position with same materials as currently used, as detailed in the application AR16-009-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

- iv. AR16-008-HER – 209 St George St – Request to Alter a Heritage Property (Tab 6)

Theatre deck

MOTION #PHAC 2016-04-04-04

It was moved by Councillor Paquette, seconded by Brian Bohaker **to** recommend to Council that the applicant at 209 St George Street be given heritage approval to install a wooden deck and steel door as detailed in the application AR16-008-HER, providing the requirements of the Land Use By-Law are met. Motion carried. **Barry Moody declared a conflict of interest and abstained from voting.**

v. Heritage Plaque Program

Councilor Paquette again summarized the proposed Heritage Plaque Program - have plaques at heritage homes that explain the heritage importance of the property and have a corresponding walking guide. The Committee discussed.

vi. Budget Requests

The Committee discussed budget requests for the year's budget. It was decided to request \$2000.00 from Council for plaques and the Building Awards Program.

11. Next Meeting

- PHAC - Monday May 2, 2016 9:30 a.m.
- MEAC - Thursday May 12, 2016 at 10a.m.

Ad-hoc addition to the agenda: Barry Moody expressed his gratitude for the Mayor's letter thanking he and his wife for the work they did on their heritage property. The gesture was appreciated and he thinks it would be nice if it continued.

12. Adjournment

Chair Melanson adjourned the meeting at 10:25a.m.

Chair Alan Melanson

Recording Secretary Amy MacManus