

**Committee of the Whole  
Approved Minutes  
April 7, 2016 at 6:00 p.m.**

**1. PRESENT:** Mayor Michael Tompkins, Deputy Mayor Pat Power, Councillor Byron Mersereau, DoF<sup>1</sup> Melony Robinson as acting CAO<sup>2</sup>, Executive Assistant Amy MacManus as Recording Secretary, and presenter Lillian Stewart (left after presentation)

**2. REGRETS:** Councillors Hudson and Paquette, and CAO Gregory Barr

**3. CALL TO ORDER:** Chair Tompkins called the meeting to order at 6:05p.m.

**4. ADDITIONS TO AGENDA:**

- Under Section 13, In-camera: Contract Negotiations
- Under Section 11, New Business: Highway Signs
- Under Section 11, New Business: The financials should state February 2016, not December 2015 on the agenda (correct attachments were provided)
- Under Section 11, New Business: Financial Forecasts for March 31, 2016

**5. APPROVAL OF AGENDA:**

**MOTION CoW2016-04-07-01**

It was moved by Deputy Mayor Power, seconded by Councillor Mersereau to approve the agenda as amended. Motion carried.

**6. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:**

- i. Committee of the Whole – March 9, 2016

**MOTION CoW2016-04-07-02**

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to approve the minutes from the March 9, 2016 Committee of the Whole meeting with the amendment that the adjournment time is changed from “a.m.” to “p.m.”. Motion carried.

**7. PUBLIC INPUT:** N/A

**8. ROUND TABLE:**

Councillor Mersereau relayed that another \$3,000.00 has been awarded to the Town in the water court case with the County, bringing the total to \$8,200.00. On April 1<sup>st</sup>, Councillor Mersereau attended an asset management workshop in Halifax. He found the workshop to be very worthwhile and recommends that CAO Barr attend the September session.

**9. PRESENTATIONS:**

- i. Parks Canada: Lillian Stewart

Parks Canada representative, Lillian Stewart, presented on current and upcoming projects and events at Fort Anne.

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<sup>1</sup> Director of Finance

<sup>2</sup> Chief Administrative Officer

**10. BUSINESS ARISING:**

i. Equipment Replacement Policy

Council discussed the Policy. Council requested some changes to the grading system of equipment but they are impressed with the document. The Policy will be brought back to Council once the changes are made.

ii. Ratification of MPS review recommendation from Committee of the Whole, March 9, 2016:

**MOTION CoW2016-04-07-03**

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to ratify the following motion held at the Committee of the Whole meeting March 9, 2016: **MOTION CoW2016-03-09-13**- It was moved by Councillor Mersereau, seconded by Councillor Hudson to recommend to Council that the Town initiate the process for an MPS/LUB amendment to enable consideration of redevelopment or reuse of the ARRA property. Motion carried.

**11. NEW BUSINESS:**

i. Investment Policy

Councillor Mersereau summarized the Investment Policy. Council discussed. Further work on the Policy is required. Councillor Mersereau will continue to work with DOF Robinson and CAO Barr on the Policy.

ii. Lieu Time Policy

**MOTION CoW2016-04-07-04**

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to recommend to Council that they adopt the Lieu Time Policy with a provision that the implementation of the 60 hour ceiling to become effective July 1, 2016. Motion carried.

iii. 2016/2017 Budget Update

DoF Robinson updated Council on the 2016/17 Budget. The budget is currently balanced. Council requested to see a version sooner rather than later even if it is not finalized. Council discussed the budget.

iv. Waterfront Development Public meeting dates: April 14<sup>th</sup> and 21<sup>st</sup>

Chair Tompkins summarized the upcoming meetings. The meeting on April 21<sup>st</sup> will be for invited groups to hear a presentation on the proposed projects prior to a general public announcement.

v. Recommendation to Council: A motion required to designate Advance Poll dates: October 6<sup>th</sup> and 11<sup>th</sup> from 12:00 pm – 8:00pm

**MOTION CoW2016-04-07-05**

It was moved by Deputy Mayor Power, seconded by Councillor Mersereau to recommend to Council that designated poll dates be October 6<sup>th</sup> and October 11<sup>th</sup> from 12p.m.-8p.m. and the Director of Finance will see if coordination is possible for those dates with the County. Motion carried.

vi. Recommendation to Council: Appointment of Rion Microys and Danny McClair as voting members on the Police Review Committee

**MOTION CoW2016-04-07-06**

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to recommend to Council to add Rion Microys and Danny McClair as additional voting members of the Police Review Committee. Motion carried.

i. Financials

- a) Town Operating February 2016 - Income Statement
- b) Town Operating February 2016 – Balance Sheet
- c) Water Operating February 2016 – Income Statement
- d) Water Operating February 2016 – Balance Sheet
- e) Capital Water February 2016 - Balance Sheet
- f) General Capital February 2016 – Balance Sheet
- g) Capital February 2016 - Balance Sheet
- h) Operating Reserve February 2016 – Balance Sheet
- i) Financial Forecasts for March 31, 2016

Council discussed the Financial Forecasts.

ii. Aged Receivables

- a. Aged Receivables Water
- b. Aged Receivables Taxes

Council discussed and wants to ensure that the owners of the properties that are having their water turned off are aware that the water is being shut-off on April 11, 2016.

**12. CORRESPONDENCE: N/A**

**MOTION CoW2016-04-07-07**

It was moved by Deputy Mayor Power, seconded by Councillor Mersereau to move the meeting in-camera at 8:37p.m.. Motion carried.

**13. IN-CAMERA:**

- a) Contract negotiations
- b) Contract negotiations

**MOTION CoW2016-04-07-08**

It was moved by Deputy Mayor Power, seconded by Councillor Mersereau to move the meeting out of camera at 9:05p.m.. Motion carried.

**MOTION CoW2016-04-07-09**

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to recommend that Council give approval for the Town to notify the NSUARB, by the April 25<sup>th</sup> deadline that the Town wishes to have formal standing to present evidence or cross-examine witnesses in relation to the Hearing for the County's recent Water Rate Application. Motion carried.

vii. **ADJOURNMENT:**

**MOTION CoW2016-04-07-09**

It was moved by Deputy Mayor Power, seconded by Councillor Mersereau to adjourn the meeting at 9:08p.m.. Motion carried.