



ANNAPOLIS ROYAL

Planning & Heritage Advisory Committee

Approved Minutes

August 2, 2016, 9:30 am

In Attendance: Chair Alan Melanson, Vice-Chair Councillor Paul Paquette, Councillor Sherman Hudson, Brian Bohaker, Carol Hanson, Community Development Coordinator Sandi Millett-Campbell, Recording Secretary Amy MacManus, Monica Rivers, Jane Nicholson (left after 151 Victoria Street application addressed), Norman Naime for 539 St. George Street application), Elizabeth Harwood (for 232 St. Anthony Street application)

Regrets: Barry Moody

1. Call to Order

Chair Melanson called the meeting to order at 9:31am

2. Approval of the Agenda

MOTION #PHAC-2016-08-02-01

It was moved by Councillor Paquette, seconded by Councillor Hudson to approve the agenda as presented. Motion carried.

3. Approval of the Minutes

- Approval of the minutes of the Planning & Heritage Advisory Committee held on July 4, 2016.

MOTION #PHAC-2016-08-02-02

It was moved by Councillor Paquette, seconded by Councillor Hudson to approve the minutes from July 4, 2016 with the following amendment: that the sentences in Item 3 be changed to "Chair Melanson welcomed Carol Hanson to our Committee and looks forward to working with her. Chair Melanson also welcomed our new summer student, Monica Rivers as the Heritage Property Coordinator." Motion carried.

HERITAGE ADVISORY COMMITTEE

4. Business Arising: N/A

5. New Business

- AR16-024-HER – 539 St. George Street – Request to Alter a Heritage Property

The Committee posed questions to the applicant and he responded, further explaining the details of the application. Barry Moody's electronic comments were read.

MOTION #PHAC-2016-08-02-05

It was moved by Councillor Paquette, seconded by Brian Bohaker that PHAC recommends to Council that the applicant at 539 St. George Street be given heritage approval to repair and replace the two front decks and the addition of a wooden extension joining the decks, as detailed in the application AR16-024-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

- AR16-025-HER – 285 St. George Street – Request to Alter a Heritage Property

Discussion of the application. Barry Moody's email comments were read aloud.

MOTION #PHAC-2016-08-02-04

It was moved by Brian Bohaker, seconded by Carol Hanson that PHAC recommends to Council that the applicant at 285 St. George Street be given heritage approval to replace the wooden gutters with white aluminum gutters and downspout, as detailed in the application AR16-025-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

iii. AR16-026-HER – 232 St. Anthony Street – Request to Alter a Heritage Property

The Committee discussed and the applicant answered questions posed.

MOTION #PHAC-2016-08-02-06

It was moved by Councillor Paquette, seconded by Councillor Hudson that PHAC recommends to Council that the applicant at 232 St. Anthony Street be given heritage approval to replace the existing windows with vinyl inserts but the wooden frame for windows will be preserved and replace the existing front doors with a wooden door as being considered as a preferred option though a steel door is acceptable, as detailed in the application AR16-026-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

iv. AR16-027-HER – 235 St George St – Request to Alter a Heritage Property

The Committee discussed.

MOTION #PHAC-2016-08-02-07

It was moved by Councillor Paquette, seconded by Brian Bohaker that PHAC recommends to Council that the applicant at 235 St. George Street be given heritage approval to add three new vinyl windows, as detailed in the application AR16-027-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

v. AR16-028-HER – 151 Victoria Street – Request to Alter a Heritage Property

PHAC discussed and Jane Nicholson explained the details of the sign application.

MOTION #PHAC-2016-08-02-03

It was moved by Councillor Paquette, seconded by Councillor Hudson that PHAC recommends to Council that the applicant at 151 Victoria Street be given heritage approval to add a ground sign, as detailed in the application AR16-028-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

vi. This Place Matters

Recording Secretary Amy MacManus outlined the funding opportunity. The Committee discussed and decided that the time constraints were too great and suggested that the non-profits in town be informed of the funding opportunity.

PLANNING ADVISORY COMMITTEE

6. New Business

7. Reports

- Planning Services Report – July 2016

MOTION #PHAC-2016-08-02-08

It was moved by Brian Bohaker, seconded by Councillor Hudson to accept the Planning Services Report as presented. Motion carried.

- MEAC – Approved Minutes July 14 2016

Councillor Paquette posed to the Committee whether they want to consider a recommendation to MEAC to change existing by-laws so that not all properties that abut heritage ones have to adhere to heritage regulations, only properties on St. George Street that are adjacent to heritage properties. PHAC will have to make a recommendation to MEAC at some point. Chair Melanson asked if this topic could be added to the next PHAC agenda.

8. Business Arising

9. Next Meeting

- PHAC – September 6, 2016 9:30 am

10. Adjournment

It was moved by Councillor Hudson to adjourn the meeting at 10:35am.

Chair Alan Melanson

Recording Secretary Amy MacManus