

Planning & Heritage Advisory Committee

December 7, 2015 at 9:30 a.m.

Approved Minutes

In attendance: Chair Adrian Nette, Bill MacDonald, Alan Melanson, Councillor Sherman Hudson, Councillor Paul Paquette, Community Development Coordinator (CDC) Sandi Millett-Campbell, CAO Gregory Barr, and Recording Secretary Amy MacManus

Regrets: Sefton Squires

1. Call to Order

Chair Nette called the meeting to order at 9:30a.m.

2. Approval of the Agenda

MOTION #PHAC 2015-12-07-01

It was moved by Councillor Hudson, seconded by Bill MacDonald to approve the agenda. Motion carried.

3. Approval of the Minutes

- Approval of the minutes of the Planning & Heritage Advisory Committee held on November 2, 2015

MOTION #PHAC 2015-12-07-02

It was moved by Bill MacDonald, seconded by Alan Melanson to approve the minutes from the November 2, 2015 meeting as presented. Motion carried.

PLANNING ADVISORY COMMITTEE

4. Reports

- Planning Services Report – October 2015

MOTION #PHAC 2015-12-07-03

It was moved by Alan Melanson, seconded by Councillor Paquette to approve the October 2015 Planning Services Report. Motion carried.

5. Business Arising

- Planning & Heritage Committee By-Law Review – Discussion

The Committee discussed what possible changes it might want to recommend to council. Suggestions included the number of individuals on the committee, number of council members, ability to oversee a project that consists of a review of all heritage properties, and review of the *Heritage By-law*. Bill MacDonald will initiate an email to facilitate a discussion about changes that will be recommended to council. At the January meeting, the committee will go through the finalization of the proposed changes.

Bill MacDonald thanked the Committee and CDC Millett-Campbell for their work and support and that he enjoyed his time on the committee.

6. New Business: N/A

HERITAGE ADVISORY COMMITTEE

7. Reports: N/A

8. Business Arising: N/A

9. New Business

a) AR15-020-HER – 330 St George Street – Request for Changes to a Property Adjacent to a Heritage Property – Ratification of Electronic Vote
The committee accepted the ratification of the electronic vote (Council ratified November 16, 2015)

On behalf of town staff and council, CDC Millett-Campbell thanked departing members Adrian Nette, Sefton Squires, and Bill MacDonald for their work on the Committee. Adrian has said he will come back as chair if required until the position is filled.

10. Next Meeting

Tuesday, January 5, 2015 at 9:30 am

11. Adjournment

MOTION #PHAC 2015-12-07-04

It was moved by Councillor Paquette, seconded by Alan Melanson to adjourn the meeting at 10:10 a.m.

Chair Adrian Nette

Recording Secretary Amy MacManus