

TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
Approved Minutes
Wednesday, February 10, 2016 @ 9:00 a.m.

1. **CALL TO ORDER:** Chair Deputy Mayor Power called the meeting to order at 9:02am
2. **PRESENT:** Chair Deputy Mayor Pat Power, Chief Burt McNeil, Councillor Byron Mersereau, CAO¹ Gregory Barr, DoJ² Representative Jane DeWolfe, Danny McClair, and Executive Assistant Amy MacManus as Recording Secretary
3. **REGRETS:** Rion Microys
4. **ADDITIONS TO AGENDA:**
 - Under Section 11, In-camera: Personnel
5. **APPROVAL OF AGENDA:**
MOTION BoPC#-2016-02-10-01
It was moved by DoJ Representative DeWolfe, seconded by Danny McClair to approve the agenda as amended. Motion carried
6. **APPROVAL OF MINUTES:** January 13, 2016
MOTION BoPC#-2016-02-10-02
It was moved by DoJ Representative DeWolfe, seconded by Danny McClair to approve the January 13, 2016 minutes with the amendment that under Section 8, Business Arising, Item B- Swearing in of New Member- the name of the new member, Danny McClair, be added. Motion carried.
7. **PRESENTATIONS:** N/A
8. **BUSINESS ARISING:**
 - a) Update from Council
Deputy Mayor Power updated the Board on the last Committee of the Whole meeting.
 - b) Police Review – Status & update
Councillor Mersereau stated that he will submit information on the Terms of Reference to Chair Power this afternoon. The Board will discuss this item at the next meeting.
9. **DEPARTMENT REPORTS:**
 - a) Chief's Report
Chief McNeil went over his report. Discussion ensued.

¹ Chief Administrative Officer

² Department of Justice

- b) Departmental Financials January 31, 2016

The Board posed questions to Chief McNeil regarding the financials. Chief McNeil responded. The Board requested more information on income and what the totals are for fines and payments. CAO Barr will send this information out to the Board via email.

10. NEW BUSINESS:

- a) By-law Enforcement of Town Policies

Removed from agenda as the item was added in error.

- b) Chief's Performance Review

Chair Power has the forms for the Chief's performance review and will distribute them to board members. The forms will go to department heads, members of the board, and council. The forms must be completed and returned by February 15th.

MOTION BoPC#-2016-02-10-03

It was moved by Danny McClair, seconded by Councillor Mersereau to move in-camera at 9:59a.m.. Motion carried.

11. IN CAMERA:

- a) Contract Negotiations - Update
- b) Personnel

MOTION BoPC#-2016-02-10-04

It was moved by Danny McClair, seconded by Councillor Mersereau to move out of camera at 10:24a.m.. Motion carried.

12. NEXT MEETING: March 23, 2016

13. ADJOURN

Chair Power adjourned the meeting at 10:24 a.m.