

**Town of Annapolis Royal
Council Meeting Approved Minutes
January 18, 2015 at 6:00 pm**

1. PRESENT: Chair Mayor Michael Tompkins, Deputy Mayor Pat Power, Councillor Sherman Hudson, Councillor Byron Mersereau, Councillor Paquette, CAO¹ Gregory Barr, Recording Secretary Amy MacManus, and a member of the public

2. REGRETS:

3. CALL TO ORDER: Chair Tompkins called the meeting to order at 6 p.m.

4. ADDITIONS TO AGENDA:

- Under Section 11, New Business: Potential Funding Partnership with AHS²
- Under Section 11, New Business: Date of February Council Meeting
- Under Section 11, New Business: Letter from the County of Annapolis

5. APPROVAL OF AGENDA:

MOTION #C-2016-01-18-01

It was moved by Councillor Hudson, seconded by Councillor Paquette to approve the agenda as amended. Motion carried.

6. APPROVAL OF COUNCIL MINUTES:

1) Council - December 21, 2015

MOTION #C-2016-01-18-02

It was moved by Councillor Paquette, seconded by Councillor Hudson to approve the minutes from December 21, 2015 with the following amendments by Councillor Mersereau:

- Under Section 10, Business Arising, item 2 - Nova Scotia Power Development Agreement: the line "CAO Barr's recommendation is that the Town proceeds with a development agreement as the *Land Use By-law* states." be changed to "CAO Barr's recommendation is that the Town proceed with an amended development agreement."
- Under Section 13, New Business, Item 6 - ARTfelt Request: remove the word "anywhere" from the line "...anywhere on town property."
- Under Section 13, New Business, Item 7 - Dangerous and Unsightly Properties: that "Dangerous & Unsightly Inspector" should be replaced with "Dangerous and Unsightly Property Inspector" and that the word "complaint" be changed to "concern".
Under Section 13, New Business, Item 10 – ARRA Open House: the addition of Tim Tanner's surname.

Motion carried.

7. PUBLIC INPUT:

A member of the public queried if garbage was collected on the last pick-up date as his entire street was missed.

¹ Chief Administrative Officer

² Annapolis Heritage Society

8. ROUND TABLE:

Councillor Mersereau: He has been crunching the numbers on the FCI Report and asked if staff has not already done so, to review the FCI report and identify if there are any items we should be querying prior to the appeal date expiring. Councillor Mersereau also noted that over the last three years assessments in the Town have increased overall by 10 percent.

Deputy Mayor Power: Conveyed that she was disappointed that Public Works had not re-plowed the streets on Friday prior to Saturday's storm. Council members stated that they would like to see Public Works out earlier on Sunday to plow the sidewalks for churchgoers as had been done in the past.

9. PRESENTATIONS: N/A

10. BUSINESS ARISING:

i. PHAC – Heritage By-law

Recommendation from the Planning and Heritage Committee:

To recommend to Council to approve the revised Heritage By-Law, as presented.

Council discussed. Motion tabled until February's Committee of the Whole Meeting to allow for further review. Council directed CAO Barr send out an electronic package with all the required documents to review. Staff will work to combine the two heritage by-laws and bring forward a recommendation to Council.

ii. MEAC Orientation & Direction (January 21st meeting)

Council conversed regarding the direction that the first meeting should take and the process MEAC should follow and directed CAO Barr accordingly.

iii. Strategic Plan Update

CAO Barr explained to Council the plan for the Strategic Planning Focus Group.

11. NEW BUSINESS:

i. MEAC Appointment - Issam Mansour

MOTION #C-2016-01-18-03

It was moved by Councillor Hudson, seconded by Councillor Mersereau to appoint Issam Mansour to the Municipal Effectiveness Advisory Committee for a term ending December 2016. Motion carried.

ii. MEDC Appointment – Alan Melanson

MOTION #C-2016-01-18-04

It was moved by Councillor Hudson, seconded by Councillor Paquette to appoint Alan Melanson to the Marketing and Economic Developing Committee for a term ending December 2016. Motion carried.

iii. Ratification of Motion from Electronic Vote held December 23, 2015:

MOTION #C-2016-01-18-05

It was moved by Councillor Paquette, seconded by Councillor Hudson to ratify the following motion held by electronic vote on December 23, 2015: **MOTION 1** - It was moved by Councillor Mersereau, seconded by Councillor Paquette that Council appoint Brian Bohaker as a Citizen Member of the Planning and

Heritage Committee for a two year term commencing January 1, 2016. Motion carried. Councillor Hudson abstained from voting. Motion carried.

iv. Potential Funding Partnership with the Annapolis Heritage Society (AHS)

CAO Barr summarized the Young Canada Works (YWC) funding program. The Town worked on an application but upon learning that municipal governments were only permitted to apply if their monies did not come directly through a municipal government budget, the Town sought a partnership with AHS though it did not come to fruition. However, the incident has opened up the potential for a future partnership with AHS. Council directed CAO Barr to meet with the AHS Board to develop a better working relationship. Council stated that they are comfortable with a student undertaking the heritage property registry project. The student who is hired will have no decision making authority as the job will be solely data collection and making recommendations.

v. Letter from the County Regarding Black History Month Event

Mayor Tompkins is unable to attend the event. It was decided that Deputy Mayor Power will attend.

v. Date of February Council Meeting

The scheduled February Council meeting falls on a public holiday. The meeting will instead be held on February 16, 2016 at 6p.m..

vi. Financials

- a) Town Operating November 2015 - Income Statement
- b) Town Operating November 2015 – Balance Sheet
- c) Water Operating November 2015 – Income Statement
- d) Water Operating November 2015 – Balance Sheet
- e) Capital Water November 2015 - Balance Sheet
- f) General Capital November 2015 – Balance Sheet
- g) Capital Reserve November 2015 - Balance Sheet
- h) Operating Reserve November 2015 – Balance Sheet

Council discussed and asked that a line for Valley Waste Rebate be added to the Financial Statements.

v. Aged Receivables

- a. Aged Receivables Water
- b. Aged Receivables Taxes

Council discussed.

14. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Planning and Heritage Advisory Committee:

MOTION #C-2016-01-18-06

It was moved by Councillor Paquette, seconded by Councillor Hudson that Council approves that Brian Bohaker be the Planning and Heritage Advisory Committee representative on the Municipal Effectiveness Awareness Committee. Motion carried.

Committee of the Whole (CoW)

MOTION #C-2016-01-18-07

It was moved by Councillor Hudson, seconded by Councillor Mersereau that Council appoint Ashley McCormick as a member of the MEAC Committee, subject to his acceptance. Motion carried.

MOTION #C-2016-01-18-08

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power that Council move forward with the work to update the Strategic Plan as presented by CAO Barr to the Committee of the Whole meeting on January 6, 2016. Motion carried.

Marketing and Economic Development Committee (MEDC):

MOTION #C-2016-01-18-09

It was moved by Deputy Mayor Power, seconded by Councillor Paquette that Council give authority to MEDC to preapprove up to \$5000.00 in applications that are received in a time sensitive manner and is a repeat Donations & Grants application that has been recommended by staff for the 2016/17 budget year. Motion carried.

MOTION #C-2016-01-18-10

It was moved by Councillor Paquette, seconded by Councillor Hudson that Council accept the proposal for Option 2 of the 2 page insert into the current Explorer with \$1500 this fiscal year and an additional \$1000 commitment for the next 5 years of the publication. Motion carried.

Board of Police Commissioners:

MOTION #C-2016-01-18-11

It was moved by Councillor Hudson, seconded by Councillor Mersereau that Council reappoint Rion Microys for another term to the Board of Police Commissioners. Motion carried.

15. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

1. Mayor's Report – Mayor Tompkins

Mayor Tompkins reported on the events he attended in the month of January.

2. Marketing and Economic Development Committee(MEDC) – Mayor Tompkins

Mayor Tompkins updated Council on MEDC items since the last meeting.

3. ARRA – Councillor Mersereau

Councillor Mersereau updated Council on the undertakings by the ARRA Committee. Council will invite the Library to join the group if the Committee reaches out to the public for input on how to develop the Town's section of ARRA. CAO Barr pointed out that sustainability needs to be considered and there is real potential for ARRA space to be an economic driver.

4. REMO – Councillor Hudson

There is a meeting likely on January 28th.

5. Planning Services Report

No comments from Council.

6. Planning and Heritage Advisory Committee

No comments from Council.

7. Traffic Flow Advisory Committee

The Committee is meeting tomorrow.

8. CAO's Report

CAO Barr summarized this month's report. Discussion ensued.

9. Police Report

Deputy Mayor Power relayed to Council the recent appointments, reappointments and nominations to Council.

10. Library Report

The Annual Meeting is being held on February 9th.

11. Valley Waste Resource Management

There is a meeting later this week.

12. Water Report

There was a discussion by Council regarding water testing locations.

13. Waterfront Development Committee

Mayor Tompkins summarized recent events.

16. OTHER BUSINESS:

17. CORRESPONDENCE:

18. IN-CAMERA:

MOTION #C-2016-01-18-12

It was moved by Councillor Paquette, seconded by Deputy Mayor Power to move the meeting in-camera at 9:22p.m.. Motion carried.

Late additions to the agenda:

- Contract negotiations: ARRA
- Contract negotiations: Waterfront Development Committee

MOTION #C-2016-01-18-13

It was moved by Councillor Paquette, seconded by Deputy Mayor Power to move the meeting out of camera at 9:55p.m.. Motion carried.

19. ADJOURNMENT:

Chair Tompkins adjourned the meeting at 9:55p.m..