

**Committee of the Whole
Approved Minutes
January 6, 2016 at 6:00p.m.**

1. PRESENT: Mayor Michael Tompkins, Deputy Mayor Pat Power, Councillor Byron Mersereau, Councillor Paul Paquette, Councillor Sherman Hudson, CAO¹ Gregory Barr, Executive Assistant Amy MacManus as Recording Secretary

2. REGRETS: N/A

3. CALL TO ORDER: Mayor Tompkins called the meeting to order at 6:05 p.m.

4. ADDITIONS TO AGENDA:

- Under Section 10, Business Arising: Snow Clearing
- Under Section 11, New Business: Infrastructure Assessment
- Under Section 11, New Business: Financial Statements for November 30, 2015
- Under Section 12, Correspondence: CBC Request
- Under Section 13, In-camera: Sale of Municipal Property

5. APPROVAL OF AGENDA:

MOTION CoW2016-01-06-01

It was moved by Councillor Paquette, seconded by Councillor Mersereau to approve the agenda as amended. Motion carried.

6. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:

- i. Committee of the Whole December 9 , 2015– 12pm Meeting
- ii. Committee of the Whole December 9 , 2015– 6pm Meeting

MOTION CoW2016-01-06-02

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to approve the minutes from both meetings held December 9, 2015 as presented. Motion carried.

7. PUBLIC INPUT: N/A

8. ROUND TABLE:

Councillor Paquette: The new blade on the snow removal machine is removing sod in areas throughout town. He has had feedback that the condo fees at the proposed ARRA redevelopment are too low but people are hoping that the condos do sell so that the project will go ahead.

Councillor Hudson: The New Year's Levee went very well and everyone seemed to have a good time.

Deputy Mayor Power: Concurs with Councillor Hudson that the Levee went well and there was a great turn out of people.

¹ Chief Administrative Officer

Mayor Tompkins: Thought the Levee was very good. Spoke with the Honourable Stephen McNeil, who was in attendance at the Levee. He confirmed that when he goes to Ottawa next week he will be speaking at a federal level about some of the upcoming projects in Annapolis Royal. Mayor Tompkins did see one complaint on Facebook about ice build up in the market parking lot during the winter storms but noted that the timing of this was when the public would not have been making use of the parking lot.

Councillor Mersereau: Thought the Levee was good but his suggestion would be that the speakers stand up on stage so that the attendees could hear more clearly.

9. PRESENTATIONS: N/A

10. BUSINESS ARISING:

i. Additional Committee Appointments

CAO Barr updated Council on Municipal Effectiveness Advisory Committee (MEAC) appointments. The Committee still requires a home based business owner. Council discussed potential committee members. It was decided that the Committee should move ahead as there is a group of people that are ready and willing to work and the Committee can seek input from home based owners. Alan Melanson has been nominated and appointed as the Chair of the Planning and Heritage Committee.

ii. Municipal Effectiveness Advisory Committee – Next Steps Discussion

Council discussed the next steps for this committee. CAO Barr was given the go ahead for the Committee to commence and was directed to organize a first meeting. Council will meet prior to the first MEAC meeting to discuss MEAC orientation and direction.

MOTION CoW2016-01-06-03

It was moved by Councillor Mersereau, seconded by Councillor Hudson to recommend to Council to appoint Ashley McCormick as a member of the MEAC Committee, subject to his acceptance. Motion carried.

iii. Strategic Planning (CAO Presentation)

CAO Barr presented to Council his proposal and timelines for updating the Town's Strategic Plan. Council discussed and decided on a date for the first public focus group.

MOTION CoW2016-01-06-04

It was moved by Councillor Paquette, seconded by Deputy Mayor Power to recommend to Council that the Strategic Plan move forward as presented. Motion carried.

iv. Snow Clearing

Deputy Mayor Power had several complaints about slips and falls with the recent snow storms. The area between the Irving lot and the Wharf was particularly bad. Mayor Tompkins pointed out that business owners are responsible for keeping their property and the sidewalks in front of their businesses clear.

11. NEW BUSINESS:

i. Infrastructure Assessment

CAO Barr advised Council that Hatch Mott MacDonald has discussed with him and a suitable date(s) for visual inspection will be established.

li. Financial Statements for November 2015

Councillor Mersereau asked that the November 2015 Financial Statements be posted to SharePoint as soon as they are completed.

12. CORRESPONDENCE:

- Cheryl Anderson – Historical Twinning Proposal

Council suggested that Ms. Anderson present to the Marketing and Economic Development Committee. CAO Barr to contact Ms. Anderson.

- CBC Request

CAO Barr notified Council that a CBC employee has submitted a FOIPOP request for access to CAO and Council expense reports.

MOTION CoW2016-01-06-05

It was moved by Deputy Mayor Power, seconded by Councillor Mersereau to move the meeting in-camera at 8:22pm. Motion carried.

13. IN-CAMERA:

- In-camera: contract negotiations – King's Theatre

MOTION CoW2016-01-06-06

It was moved Deputy Mayor Power, seconded by Councillor Mersereau to move the meeting out of camera at 9:30pm. Motion carried.

14. ADJOURNMENT:

Mayor Tompkins adjourned the meeting at 9:30pm.