

**Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
July 29, 2016**

Present: Chair Jane Nicholson, Vice-chair Byron Mersereau, Councillor Paul Paquette, Bill MacDonald, Issam Mansour, Ron Wesman and Brian Bohaker, and Chris Millier by Skype.

Administration: CAO¹ Gregory Barr and Recording Secretary Sandi Millett-Campbell.

Regrets: Ruth Thorbourne and Alyn How

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10.05 am.

2. **APPROVAL OF AGENDA**

MOTION #MEAC-2016-JULY-29-1

It was moved by Bill MacDonald, seconded by Councillor Paquette to approve the agenda with the addition under 5. Business Arising i) b) Items to be added to the parking lot. **CARRIED.**

3. **APPROVAL OF THE MINUTES – July 14, 2016**

MOTION #MEAC-2016-JULY-29-2

It was moved by Bill MacDonald, seconded by Councillor Mersereau to approve the minutes of July 14, 2016 with the correction to 5. Business Arising i) second last sentence, should read... by creating a balance by decreasing the square footage to 51% residential.... **CARRIED.**

4. **PUBLIC INPUT – None**

5. **BUSINESS ARISING**

i. **Sector Review – Residential**

Chair Nicholson reviewed the homework and started the discussion with how the last meeting ended. The Committee discussed the residential policy and section 6.2 in being a character statement removing the mention of the historic vacation suites and replace with short term accommodations. The Committee discussed moving around and doing some housekeeping on the current policy numbers and order. The Committee discussed the options for granny suites and up to the maximum for square feet; a residential mixed use zone to include a maximum number of dwellings; the institutional zoning in the future land use map; and the heritage property by-law and keeping the currently allowances along St George Street only. Chris Millier and CDC² Millett-Campbell will create a new document with the current and revise text for the Committee members to review for discussion at the next meeting.

ii. **Items for Parking Lot**

Councillor Paquette requested the following items be added to the Parking Lot for further discussion at a later date, Corner Vision Triangle, LUB³ 4.19; Yard Sales LUB 4.27; and Enforcement of our By-Laws (example Dogs).

¹ Chief Administrative Officer

² Community Development Coordinator

³ Land Use By-Law

6. CORRESPONDENCE FOR INFORMATION – None

7. ADJOURNMENT

MOTION #MEAC-2016-JULY-14-3

It was moved by Chair Nicholson to adjourn the meeting at 11:59 am. **CARRIED.**

Next Meeting: August 11, 2016 at 10:00am.

Chair Jane Nicholson

Recording Secretary Millett-Campbell