

**Committee of the Whole
Unapproved Minutes
July 6, 2016 at 6:30 p.m.**

1. PRESENT: Mayor Michael Tompkins, Deputy Mayor Pat Power, Councillor Byron Mersereau, Councillor Paul Paquette, Councillor Sherman Hudson, CAO¹ Gregory Barr, Recording Secretary Amy MacManus, DoF² Melony Robinson (left after...), presenter Beth Pattillo (left after presentation), and Active Living Coordinator Noah Scanlan (representing the Annapolis Trails Coalition - left after the presentation),

2. REGRETS: N/A

3. CALL TO ORDER: Mayor Tompkins called the meeting to order at 6:25pm.

4. ADDITIONS TO AGENDA:

- Under Section 11, New Business: Status Report on the Year End Auditor's Report

5. APPROVAL OF AGENDA:

MOTION #C2016-07-06-01

It was moved by Councillor Hudson, seconded by Councillor Paquette to approve the agenda as amended. Motion carried.

6. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:

- Committee of the Whole – June 8, 2016

MOTION #C2016-07-06-02

It was moved by Councillor Mersereau, seconded by Councillor Paquette that we approve the Committee of the Whole minutes of June 8th in the form of the draft presented for consideration. Motion carried.

7. PUBLIC INPUT: N/A

8. ROUND TABLE:

Councillor Paquette: Relayed that he has received three significant complaints from individuals who are scared of coming forward because it pertains to the Mayor's dog. Mayor Tompkins responded that his dog is on a radio collar and he follows the kids when they go down to the pool but from now on he will be left inside when they are at the pool. He also stated his 'surprise' at the complaints as the dog has been off property for a total of four minutes.

Councillor Hudson: Noted that Alan Young has now officially retired from Fort Anne Café. He suggested that Council provide formal recognition of this as the café has been a staple in town for decades. Council agreed and directed staff to include a notice in the Town Crier and on the website.

¹ Chief Administrative Officer

² Director of Finance

Councillor Mersereau: He was not able to attend the Canada Day celebrations but did attend the event at Port Royal. He was taken aback that there was no federal representative. Councillor Mersereau requested that the IT staff update the manual given to elected officials prior to October 15th. Councillor Mersereau requested that tips on compost be added to the next Town Crier Newsletter and to the website.

Mayor: Noted that he has an issue with the M&M Firewood sign on St. George Street. CAO Barr summarized the signage by-laws that are applicable in this instance and he will have Public Works remove the sign. The July First Friday events worked well as they provided evening activities on Canada Day. The July 3rd Port Royal event was quite good though he was surprised that there was no federal representation. He was pleased to see that the funding announcement for the Annapolis Royal boardwalk made the Chronicle-Herald. Mayor Tompkins also conveyed that he thinks the tricycle filled with flowers located on the sidewalk on lower St. George Street is does not meet by-laws and wants the appropriate by-law enforced. He also directed staff to have a conversation with Wayne at the O'Dell House to make arrangements for the O'Dell to have a sandwich board sign located near the market square.

9. PRESENTATIONS:

- i. Beth Pattillo, Chair of Annapolis Valley Trails Coalition (AVTC)

Provided an overview of AVTC – what they do and their intended work. Council posed questions and the presenter responded.

10. BUSINESS ARISING:

- i. Strategic Planning

CAO Barr presented the draft strategic plan to be presented at the public meeting and explained the agenda for the meetings.

- ii. Route 1 Crosswalk – New Information to Consider

CAO Barr summarized the issues of adding a crosswalk to link the trails on Route 1 as highlighted by an expert in the field. The individual had outlined reasons for it being dangerous to add a crosswalk at this location. Council had previously made a motion to add a crosswalk but the information presented tonight is new. Council discussed.

MOTION #C2016-07-06-03

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power that we ask staff and the Traffic Authority to proceed with establishment of a trail crossing following the guidelines provided by Joel Crowell at the French Basin Trail, minus the warning stop signs on the trail. Motion carried.

11. NEW BUSINESS:

- i. Water Utility Budget:

DoF Robinson presented the Water Utility Budget. Council discussed. Amendments were made to the budget. DoF Robinson will provide an updated budget for the July 18th Council meeting.

- ii. Auditor's Report – Update

DoF Robinson relayed that the reports will be presented at the July 18th Council meeting.

iii. Financials

- a) Town Operating May 2016 - Income Statement
- b) Town Operating May 2016 – Balance Sheet
- c) Water Operating May 2016 – Income Statement
- d) Water Operating May 2016 – Balance Sheet
- e) Capital Water May 2016 - Balance Sheet
- f) General Capital May 2016 – Balance Sheet
- g) Capital Reserve May 2016 - Balance Sheet
- h) Operating Reserve May 2016 – Balance Sheet

Council reviewed.

iii. Aged Receivables

- a. Aged Receivables Water
- b. Aged Receivables Taxes

DoF Robinson presented the Aged Receivables. Council discussed.

iv. Valley Waste Municipal Guarantee

MOTION #C2016-07-06-04

It was moved by Councillor Mersereau, seconded by Councillor Hudson that we pass the resolution to guarantee a proportionate share of the Valley Waste capital financing in the form of the draft resolution presented to this meeting. Motion carried.

12. CORRESPONDENCE:

- i. Valley Waste Audited Statements

13. IN-CAMERA: N/A

14. ADJOURNMENT:

MOTION #C2016-07-06-05

It was moved by Councillor Mersereau to adjourn the meeting at 8:47pm.