

**Committee of the Whole
Approved Minutes
July 8, 2015 at 1:00 pm**

1. PRESENT: Mayor Tompkins, Deputy Mayor Powers, Councillor Hudson, Councillor Mersereau, CAO Barr, and Executive Assistant Amy MacManus

2. REGRETS: Councillor Paquette

3. CALL TO ORDER: 1:10pm

4. ADDITIONS TO AGENDA:

1. Under Section 11, New Business: Signage
2. Under Section 11, New Business: Rainbow Crosswalk Request
3. Under Section 10, Business Arising: Strategic Plan
4. Move Items #1& #2- Report for Decision under Section 10, Business Arising to in-camera

5. APPROVAL OF AGENDA:

MOTION #CoW 2015-07-08-01

It was moved by Councillor Mersereau, seconded by Councillor Hudson that the agenda be adopted as amended. Motion carried.

6. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:

- 1) Committee of the Whole June 3, 2015

MOTION #CoW 2015-07-08-02

It was moved by Councillor Hudson, seconded by Deputy Mayor Power that the minutes from Committee of the Whole meeting June 3, 2015 be approved. Motion carried.

7. PUBLIC INPUT:

N/A

8. ROUND TABLE:

Councillor Hudson noted that it was good to see that the Police are doing some foot patrols.

Councillor Mersereau commented that Public Works are attending to more maintenance matters and that Public Works seem happy with the student hire. Councillor Mersereau mentioned that it was a year ago that the Town opted for a one year interim pension plan and that the intention was

to undertake a look at a couple of providers in addition to the existing provider. It is time address the matter.

Deputy Mayor Pat Power wants to commend Executive Assistant, Amy MacManus on her work to date. Deputy Mayor Power also queried the number of summer students.

Mayor Tompkins relayed that he had spoken with Superintendent of Public Works about Church Street being closed. The Mayor recommends that the street closure be moved to down below, closer to Ye Old Pub as there is no longer any need to have the upper portion of the street closed. The Mayor communicated that he had received a phone call to query the letter that was sent to ARCAC regarding Council's decision to cease ongoing funding for ARTs Unleashed once the three year funding commitment ends. The Mayor was also speaking with members of the public about the proposed dog park and there appears to be support for private funding of a dog park. Perhaps we should advertise in the Town Crier. Mayor Tompkins also noted the need for more recreation activities in the Town of Annapolis and more promotion of activities.

9. PRESENTATIONS: N/A

10. BUSINESS ARISING:

MOTION #CoW 2015-07-08-03

It was moved by Deputy Mayor Power, seconded by Councillor Hudson to move in-camera at 1:26 pm. Motion carried.

3) Resurfacing of Tennis Courts – Update

CAO Barr provided an update on the tennis courts resurfacing project. The resurfacing will go ahead in August. Funding has been secured.

4) Strategic Planning

Councillor Mersereau suggested that Council recommence the update that was started two years ago to be completed by the end of this fiscal year. Clarification of process was discussed. It was decided to begin the process again in September.

11. NEW BUSINESS:

1) Aged Receivables

- a. Aged Receivables Water
- b. Aged Receivables Taxes

Discussion by Council regarding the Aged Receivables.

2) Financials

- a) Town Operating May 2015 - Income Statement
- b) Town Operating May 2015 – Balance Sheet
- c) Water Operating May 2015 – Income Statement
- d) Water Operating May 2015 – Balance Sheet

- e) Capital Water May 2015 - Balance Sheet
- f) General Capital May 2015 – Balance Sheet
- g) Capital Reserve May 2015 - Balance Sheet
- h) Operating Reserve May 2015 – Balance Sheet
- i) Variance Report

Discussion by Council around the figures presented in the reports. It was decided that the Director of Finance, Melony Robinson will present to Council quarterly regarding all aspects of the Town's finances.

MOTION #COW 2015-07-08-07

It was moved by Deputy Mayor Power, seconded by Councillor Mersereau to extend the meeting to extend to 4:30pm. Motion carried.

3) Planning and Heritage Guidelines

CAO Barr asked for Council's input on establishing PHAC guidelines (a list of standards) for heritage buildings that can be used by staff. Examples include materials, paint, styles, etc. Guidelines would smooth the application process for home owners, potential home owners, staff, and PHAC.

4) Regional Services: Verbal Update

CAO Barr provided an update on Regional Services for areas such as recreation, building and fire inspections, and dangerous and unsightly properties. CAO Barr asked for support from Council to proceed with instigating shared services with the Digby County for dangerous and unsightly properties.

5) Committee of the Whole and Council Meetings in August

MOTION #COW 2015-07-08-06

It was moved by Deputy Mayor Power, seconded by Councillor Hudson that there be no meetings of Committee of the Whole, Council or subcommittees be held in the month of August unless special need arises. Motion carried.

6) Request - Annapolis Natural Foods Grand Opening

Council discussed the proposed celebration by Annapolis Natural Foods. Council is not aware of any permits required. As long as the owner of Café Compose owner and the Police are notified and all by-laws are adhered to then the opening can go ahead.

7) Rainbow Crosswalk

Council discuss the submitted idea that Town paint a crosswalk in rainbow colours in support of the LGBT community. It was decided not to proceed with a rainbow crosswalk but rather a diversity banner that promotes a wider aspect of diversity.

MOTION #COW 2015-07-08-05

It was moved by Deputy Mayor Power, seconded by Councillor Hudson that staff investigates the cost of diversity banners.

8) Signage

Council discussed the lack of signage in Town that indicates to drivers where to park. The types of signs and pressing need for parking signs to be erected throughout Town were discussed. Public washroom sign pointing the public to King's Theatre are also needed. CAO Barr was directed to speak with Public Works about signage.

Valley Waste: Mayor Tompkins added that a member of the public approached him to ask if the method in which the compost is transferred into the truck could be changed and if there is a possibility of collection being weekly as opposed to bi-weekly. Council directed CAO Barr to contact Digby to find out details of their garbage collection.

12. CORRESPONDENCE:

1) Invite letters to Mayor re Graduation Ceremonies for HMCS Acadia Cadets

The Mayor is going to check his schedule. Deputy Mayor Powers suggested that they each attend one of the events.

2) Municipality of Digby Letter: Joint Regional Tourism Marketing Initiative

Council discussed the proposal put forward. Councillor Mersereau suggested that it would be a great fit with the 1-8-3 initiative. Council directed CAO Barr to reach out to Digby County and advise that Town of Annapolis Royal is interested.

3) Fancy Jewellers' Thank you Letter

Council noted that it was thoughtful of Fancy Jewellers to write the letter.

4) Letter from a resident

Council discussed the letter and how to proceed.

13. IN-CAMERA:

1) In-camera item – acquisition, sale, lease and security of municipal property

2) In-camera item - acquisition, sale, lease and security of municipal property

MOTION #CoW 2015-07-08-04

It was moved by Councillor Hudson, seconded by Deputy Mayor Power to move out of in-camera at 3:12pm. Motion carried.

ADJOURNMENT:

MOTION #COW 2015-07-08-09

It was moved by Deputy Mayor Power, seconded by Councillor Hudson to adjourn the meeting at 4:48pm. Motion carried