

TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
Approved Minutes
Monday, June 15, 2015 - 9:00 a.m.

1. CALL TO ORDER:

The meeting was called to order at 9:07 am by Chair Power.

2. PRESENT:

Chair Pat Powers, Chief McNeil, DOJ¹ Representative Jane DeWolfe, Rion Microys, Councillor Byron Mersereau, CAO² Barr, and Executive Assistant Amy MacManus as recording secretary

3. REGRETS: None

4. ADDITIONS TO AGENDA:

a) Under Section 10, New Business – Update from Nova Scotia Association of Police Governance Meeting (NSAPG)

5. APPROVAL OF AGENDA:

Motion BoPC 2015-06-15-1:

It was moved by DOJ Representative Dewolfe, seconded by Rion Microys that the agenda dated June 15, 2015 be approved with the additions. CARRIED.

6. APPROVAL OF MINUTES: May 20, 2015

Motion BoPC 2015-06-15-2:

It was moved by Councillor Mersereau, seconded by DOJ Representative Dewolfe that the minutes dated May 20, 2015 be approved with the following amendment: New Business Item f) now reads; Some discourse on when an audit might be done on the Annapolis Royal Police Department. It was discussed that an audit is desirable and that Fred Sandford would be contacted to ascertain when the next one is planned. CARRIED.

7. PRESENTATIONS: None

8. BUSINESS ARISING:

a) Update from Council
Chair Power provided an update from the last CoW³ meeting

¹ Department of Justice

² Chief Administrative Officer

³ Committee of the Whole

b) Strategic Initiatives Update

This item was placed on the agenda in error as the Strategic Update was previously tabled until September. Councillor Mersereau distributed a statistical report on Criminal Code crime in Annapolis Royal between the years 1997-2005. The Committee discussed the report.

c) 2015-2016 DRAFT Budget

Chair Power explained that the budgets for all departments are being cut and that the proposed amount for the Police Department is \$13,000-\$15,000. The suggested areas for reduction are administration, clothing, vehicle maintenance, and gas. Chief McNeil noted that staff all require new uniforms this year and reminded the Committee that he is responsible for sanctioning purchases under \$1000.00. The Committee discussed the Draft Budget and ways in which spending could be reduced. The Committee put forward the idea of more community policing with reduced use of the police vehicle. Officers' use of the unmarked police vehicle when on call was discussed. Chief McNeil explained the safety and liability issues if the officers were required to return to the station to retrieve the marked police car before responding to a complaint. Chief McNeil expressed that it is a risk not worth taking. One cost saving measure identified was a programmable thermostat. Chief McNeil asked to identify prioritization areas in the Department's budget. Rion Microys expressed that staff should be given more opportunity to take on responsibilities to make them more employable. Examples included conducting Criminal Background Checks and managing the Department's Facebook page. Chief McNeil was also asked if it was not possible to reduce administrative costs to \$2000.00 for the year. Chief McNeil updated the Committee on the planned change in dispatch services and explained the logistics of the new service.

9. DEPARTMENT REPORTS:

a) Chief's Report - handout

Chief McNeil went over the numbers on the Chief's Report. The Committee discussed the Report.

b) Departmental Financials May 31, 2015

No financials were submitted. Until the budget is passed there are no comparative financials.

10. NEW BUSINESS:,

a) By-law Enforcement of Town Policies

Councillor Mersereau queried what was being done with his submitted revised Dog By-Law. CAO Barr reiterated the plan for By-Law reviews and amendments.

b) Intersection Protocol

Chief McNeil explained that when the lights at the intersection of St. Anthony and St. George Streets are not working it is considered a four way stop and currently there are only two stop signs there that are employed when the lights go out. Drivers then treat the intersection as only a two-way stop. Councillor Mersereau relayed the research he had done on road rules and explained that in order for the intersection to be treated as a four-

way stop, four stop signs need to be displayed. The Committee would like to see two more stop signs added. The Committee discussed the safety issues surrounding having only two stop signs and will recommend to Council that the Traffic Authority reconsider and put forward to Council about adding two more stop signs.

Motion BoPC 2015-06-15-5

It was moved by Rion Microys, seconded by DOF Jane DeWolfe that the BoPC recommend to Council that they support Constable Campbell's recommendation that the Town provide four stop signs (a four-way stop) to be used in the event of a power failure at the signal lights at St. George Street and Prince Albert Road. CARRIED.

c) Update from Nova Scotia Association of Police Governance Meeting (NSAPG) Chair Powers briefly summarized what occurred at the last NSAPG meeting. Chair Powers will send out the minutes in lieu of discussing now.

11. IN CAMERA:

Motion BoPC 2015-06-15-3:

It was moved by Rion Microys, seconded by Councillor Mersereau that the meeting move in camera at 10:49 a.m..

a) Item: labour relations

Motion BoPC 2015-06-15-4:

It was moved by Rion Microys, seconded by Councillor Mersereau that the meeting move out of camera at 11:18a.m.. CARRIED.

12. NEXT MEETING: July 22, 2015 at 9a.m.

13. ADJOURN

Motion BoPC-2015-06-15-6:

It was moved by Rion Microys, seconded by Chair Power that the meeting be adjourned at 11:38 a.m. CARRIED.

Chair Deputy Mayor Pat Power

Recording Secretary Amy MacManus