

TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
Approved Minutes
Wednesday, June 8th, 2016 @ 9:00 a.m.

1. **CALL TO ORDER:** Chair Power called the meeting to order at 9:05am
2. **PRESENT:** Chair Deputy Mayor Pat Power, Chief Burt McNeil, Councillor Byron Mersereau, CAO¹ Gregory Barr, DoJ² Representative Jane DeWolfe, Danny McClair, and Executive Assistant Amy MacManus as Recording Secretary
3. **REGRETS:** Rion Microys
4. **ADDITIONS TO AGENDA:**
5. **APPROVAL OF AGENDA:**
MOTION BoPC#-2016-06-08-01
It was moved by Danny McClair, seconded by DoJ Appointee DeWolfe to approve the agenda as presented. Motion carried.
6. **APPROVAL OF MINUTES:** May 2016 Board meeting
MOTION BoPC#-2016-06-08-02
It was moved by DoJ Appointee DeWolfe, seconded by Danny McClair to approve the minutes from May 11, 2016 as presented. Motion carried.
7. **PRESENTATIONS:** N/A
8. **BUSINESS ARISING:**
 - a) Update from Council
Chair Power relayed updates from council.
 - b) Police Services Review – Current Service Levels due 15 June 16
The Board asked Chief McNeil if his service level report for the police department will be ready for the set date of June 15, 2016. Chief McNeil will endeavour to have the report ready for that date. Tentative dates of June 22 or June 23 at 1pm were set for the next Police Review Meeting. DoJ Appointee DeWolfe will touch base with George to determine which date works for him.
9. **DEPARTMENT REPORTS:**
 - a) Chief's Report
Chief McNeil summarized his report. The Board posed questions and the Chief responded. Particular focus was placed on mental health calls and the cost to the Town. The Board decided

¹ Chief Administrative Officer

² Department of Justice

that invoices will be sent to the Community Health Centre in order to have a documented trail of the cost. The topic will also be raised at a provincial level amongst police agencies as police departments are absorbing the cost of the calls and not the health authorities. The Chief provided an explanation of the extra 13 hours of overtime (an officer had to go to Kentville for a mental health call). Staff was directed to investigate if a better deal can be found on cell phones.

MOTION BoPC#-2016-06-08-03

It was moved by Councillor Mersereau, seconded by DoJ Appointee DeWolfe to recommend to Council that the Town commence billing back the costs for mental health calls to the Annapolis Community Health Centre. Motion carried.

b) Departmental Financials May 31, 2016

The Board discussed. Much discussion around payment of unionized police staff when they do not work a stat holiday; clarity is required from a labour expert around the language in the union contract that pertains to this topic.

10. NEW BUSINESS:

a) Draft 2016-2017 Departmental Budget

The Board discussed budget figures for the 2016/17 year and made adjustments to the draft budget.

MOTION BoPC#-2016-06-08-04

It was moved by Councillor Mersereau, seconded by Danny McClair to recommend to Special Council the draft with line 202 reduced to \$192,000, line 203 reduced to \$11,000, line 204 reduced \$14,000, line 211 for \$307.20, and subject to possible change after further investigation on line 234. The total for line 238 is \$ 289,234.19. Motion carried.

11. IN CAMERA:

a) Chief's Performance Review

Ad-hoc change to agenda: removal of this in-camera item as Chief McNeil will not have his response prepared until next month.

MOTION BoPC#-2016-06-08-05

It was moved by DoJ Appointee DeWolfe, seconded by Danny McClair to adjourn the meeting at 11:17am. Motion carried.

12. NEXT MEETING: July 13, 2016 at 1pm

13. ADJOURN

Chair Pat Power

Recording Secretary Amy MacManus