

TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
Approved Minutes
Wednesday, March 23, 2016 @ 9:00 a.m.

1. **CALL TO ORDER:** Chair Deputy Mayor Power called the meeting to order at 9:03am.

2. **PRESENT:** Chair Deputy Mayor Pat Power, Chief Burt McNeil, Councillor Byron Mersereau, DoJ¹ Representative Jane DeWolfe, Danny McClair, Rion Microys and Community Development Coordinator Sandi Millett-Campbell as Recording Secretary.

3. **REGRETS:** CAO² Gregory Barr

4. **ADDITIONS TO AGENDA:**

- Under Section 10, New Business: Occupational Health & Safety
- Under Section 10, New Business: Personnel

5. **APPROVAL OF AGENDA:**

MOTION BoPC#-2016-03-23-01

It was moved by Rion Microys, seconded by DoJ Representative DeWolfe to approve the agenda as amended. Motion carried.

6. **APPROVAL OF MINUTES:** February 10, 2016

MOTION BoPC#-2016-03-23-02

It was moved by DoJ Representative DeWolfe, seconded by Rion Microys to approve the February 10, 2016 minutes with the amendment that under Section 6, Approval of the Minutes, change the year to be 2016 in two places. Motion carried.

7. **PRESENTATIONS:** N/A

8. **BUSINESS ARISING:**

a) Update from Council

Deputy Mayor Power updated the Board on the last Council meeting and the approved motions relating to the Board of Police.

b) Police Review – Status & update

Chair Deputy Mayor Power stated the Policing Service Review Committee has been set up and should set the first meeting to review the roles and responsibilities of the Committee. Councillor Mersereau handed out a document with the approved motions from Council, and the draft Police Services Review Committee Terms of Reference. Councillor Mersereau will update the document and email it to Chair Deputy Mayor Power to email to the Nova Scotia Department of Justice representative Don Spicer. Both Committee members Rion Microys and Danny McClair showed an interest in joining the Policing Service Review Committee. The Board decided on two possible meeting dates of April 8, 2016 or April 13, 2016 from 9:30 am

¹ Department of Justice

² Chief Administrative Officer

to 11am. Chair Deputy Mayor Power will email out the approved date once confirmed with Nova Scotia Department of Justice representative Don Spicer.

9. DEPARTMENT REPORTS:

a) Chief's Report

Chief McNeil went over his report. Discussion ensued. Chief McNeil had sent his report to Executive Assistant MacManus to distribute to Board members before she went on vacation, but the Board members did not receive it. Chief McNeil will send the report to Chair Deputy Mayor Power for her to distribute to all Board members.

b) Departmental Financials February 29, 2016

The Board posed questions to Chief McNeil regarding the financials. Chief McNeil responded. Chief McNeil will have the draft 2016-2017 budget for the April meeting.

10. NEW BUSINESS:

a) Occupational Health & Safety

Chief McNeil handed out a copy of the correspondence he received from Constable Campbell requesting that the Annapolis Royal Police Department purchase a carbine rifle and a Taser. Chief McNeil agrees with the request and is requesting the Board consider the addition of the requested equipment. The Board discussed the requested and will add it to next month's agenda. Chair Deputy Mayor Power asked Chief McNeil to bring to the next meeting some budget numbers on the equipment, training, and any other costs relating to the request.

b) Personnel

Chief McNeil was approached by Constable Greg Morrell requesting a wage increase to match the Part-time position. The Board discussed the request and suggested that a performance appraisal to be done on the casual employee. Further discussion will follow at budget time.

MOTION BoPC#-2016-03-23-03

It was moved by Danny McClair, seconded by DoJ Representative DeWolfe to move in-camera at 10:35 a.m. Motion carried.

11. IN CAMERA:

a) Chief's Performance Review

MOTION BoPC#-2016-02-10-04

It was moved by Danny McClair, seconded by DoJ Representative DeWolfe to move out of camera at 11:30 a.m. Motion carried.

12. NEXT MEETING: April 13, 2016

13. ADJOURN

Danny McClair adjourned the meeting at 11:30 a.m.