

**Town of Annapolis Royal
Council Meeting Approved Minutes
May 16, 2016 at 6:00 pm**

1. PRESENT: Chair Mayor Michael Tompkins, Deputy Mayor Pat Power, Councillor Sherman Hudson, Councillor Byron Mersereau, Councillor Paul Paquette, CAO¹ Gregory Barr, Executive Assistant Amy MacManus as Recording Secretary, and a member of the public

2. REGRETS: N/A

3. CALL TO ORDER: Chair Tompkins called the meeting to order at 6:08p.m.

4. ADDITIONS TO AGENDA:

- Under Section 11, New Business: Public Participation Policy
- Under Section 18, In-camera: Personnel

5. APPROVAL OF AGENDA:

MOTION #C-2016-05-16-01

It was moved by Councillor Paquette, seconded by Councillor Hudson to approve the agenda as amended. Motion carried.

6. APPROVAL OF COUNCIL MINUTES:

- i. Council – April 18, 2016

MOTION #C-2016-05-16-02

It was moved by Councillor Hudson, seconded by Councillor Mersereau to approve the Council Minutes from the April 18, 2016 meeting as presented. Motion carried. Councillor Paquette abstained from voting.

7. PUBLIC INPUT: Alan Melanson voiced that his graveyard tours will be commencing soon and as such, he will not be able to attend any more meetings while this council is in office. He wants to thank council for their work. He also relayed that earlier today he presented the Maritime Premiers with certificates at the Queen Anne Inn.

8. ROUND TABLE:

Councillor Paquette: Inquired if the Town would consider finishing the paint job on the house by the lights. Discussion of this ensued. Council directed staff to continue with the Dangerous and Unsightly process.

Deputy Mayor Power: Had a tour of the renovations being undertaken at King's Theatre. Geoff Keymer asked Deputy Mayor Power to pass along an invite for other council members to drop by for a tour. Deputy Mayor Power also noted that she attended Bear River's First Nation Community honouring of missing and murdered Indigenous women in Canada. She thought it was a very well done ceremony and was well attended. The volunteer efforts by the AWEC students for the *AWEC Give Back Day* was excellent. She also inquired if anyone has heard anything regarding the property at the corner of St. Anthony Street and Church Street.

¹ Chief Administrative Officer

Mayor Tompkins: Attended The Academy Sales Launch. He thought it went well and has heard that there are six people in discussion about purchasing condos.

9. PRESENTATIONS: N/A

10. BUSINESS ARISING:

i. 2016/17 Budget

CAO Barr presented the final draft of the budget. Discussion ensued. It was decided to have a separate budget meeting on May 26, 2016 from 5p.m.-7p.m.. Council are to send any budget related questions to CAO Barr by the end of this week. DoF² Robinson will attend the budget meeting.

11. NEW BUSINESS:

i. Public Participation Policy

CAO Barr summarized the change recommended by the Municipal Effectiveness Advisory Committee (MEAC) to the *Public Participation Policy*; to allow for MEAC to be added as a committee that is able to call for public participation in the *Municipal Planning Strategy (MPS)*. Currently only the Planning and Heritage Committee is permitted to do so. The request is to add 'and/or MEAC' to the policy.

MOTION #C-2016-05-16-03

It was moved by Councillor Paquette, seconded by Councillor Hudson to accept the change to the *Public Participation Policy*. Motion carried. Councillor Mersereau abstained from voting.

ii. Leaf and Yard Waste Site

Council discussed the options presented by Superintendent of Public Works, Kevin McLean, regarding the Leaf and Yard Waste Site. Council asked that Superintendent McLean prepare an option for leaf waste, not just yard waste.

MOTION #C-2016-05-16-04

It was moved by Deputy Mayor Power, seconded by Councillor Paquette that council make the funds available to have a grinder brought in to clear the existing yard waste that is at the town Public Works Yard. After this is done that the leaf and yard waste will be organized with designated areas with signage and some thought to composting, not grinding. Motion carried.

iii. Valley Region Solid Waste-Resource Management Authority Draft 2016-2017 Operating and Capital Budget

Councillor Hudson relayed that the budget has passed as the number of municipalities required for a majority vote have already accepted the budget. Council discussed.

MOTION #C-2016-05-16-05

It was moved by Councillor Hudson, seconded by Deputy Mayor Power to accept Valley Region Solid Waste-Resource Management Authority Draft 2016-2017 Operating and Capital Budget. Motion carried.

iv. Fort McMurray Support

Council discussed the proposal by UNSM suggesting municipalities to donate to Fort McMurray. Council decided not to donate funds from the Town as it is taxpayers' money and it is for taxpayers to decide if

² Director of Finance

they want to donate. Council directed staff to add a section in the Town Crier and on the website which provides details of where people can make donations.

12. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Planning and Heritage Advisory Committee (PHAC):

MOTION #C-2016-05-16-06

It was moved by Councillor Paquette, seconded by Councillor Hudson that the applicant at 11 Prince Williams Street be given heritage approval to install a facial sign as detailed in the application AR16-011-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

MOTION #C-2016-05-16-07

It was moved by Councillor Hudson, seconded by Councillor Mersereau that the applicant at 241 St George Street be given heritage approval to install a vinyl window sign as detailed in the application AR16-014-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

MOTION #C-2016-05-16-08

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power that the applicant at 833 St George St be given heritage approval to install an eight (8) foot wooden fence along the hospital boundaries and along the Gartner side of the property to the shed, then the remainder of the fence on the Gartner side will be a maximum of six (6) feet, add a wooden ground level deck on the side of the house, remove one window to be replaced with a wooden door to access the new deck as detailed in the application AR16-013-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

Marketing and Economic Development Committee (MEDC):

MOTION #C-2016-05-16-09

It was moved by Deputy Mayor Power, seconded by Councillor Paquette to approve the amount of \$8300.00 to the Annapolis Board of Trade in the following amounts; \$6000.00 for the Visitor Information Centre, \$1000.00 for First Fridays, \$1000.00 for Arts Unleashed, and \$300.00 for the Parade of Lights. Motion carried.

Council discussed the increase in ask that will be forthcoming from the Annapolis Board of Trade (ABoT) regarding additional funding for the Visitor Information Centre. Council directed staff to notify ABoT of the approved amount and if they chose to request further funds, ABoT will need to submit a written request.

Committee of the Whole (CoW)

MOTION #C-2016-05-16-10

It was moved by Councillor Paquette, seconded by Councillor Hudson that the Equipment Replacement Policy, in the form of the draft submitted to Committee of the Whole on May 5, 2016, be adopted. Motion carried.

MOTION #C-2016-05-16-11

It was moved by Councillor Hudson, seconded by Councillor Mersereau to give in principal approval for continuing to proceed with the Water Development project outlined in the ICF Concept Paper of April 25, 2016. Motion carried.

MOTION #C-2016-05-16-12

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power that council approve commencing preparatory work to undertake the three capital projects outlined under recommendations 1, 2, and 3 on the Infrastructure Replacement Priority List namely sidewalks and paving work on St. George Street between Victoria Street and Drury Lane, sewer line replacements, and paving of St. George Street from Victoria Street up to Mile Board corner. Motion carried.

MOTION #C-2016-05-16-13

It was moved by Deputy Mayor Power, seconded by Councillor Paquette that council make available to the Mayor the cost of travel, accommodation, and meals for a two day trip to Ottawa in support of the Legacy Fund presentation to the Federal Government to a maximum of \$1,500.00. Motion tabled.

15. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

1. Mayor's Report – Mayor Tompkins

Mayor Tompkins updated council on the Legacy Fund project and where the Province stands on the funding they are willing to approve. The public meetings for the waterfront projects were held. The ABoT luncheon went well.

2. Marketing and Economic Development Committee – Mayor Tompkins

The budget is basically complete. There is a work plan in place.

3. ARRA – Councillor Mersereau

No other information to add to what has already been discussed and is covered in the CAO Report.

4. REMO – Councillor Hudson

No meeting has been held.

5. Planning Services Report

No comments.

6. Planning and Heritage Advisory Committee (PHAC) – Councillor Paquette

Noted that PHAC held a special meeting to address two applications so that the applicants did not have to wait another month (reducing red tape).

7. Traffic Flow Advisory Committee – Mayor Tompkins

No meeting has been held.

8. CAO's Report

CAO relayed that he had attended the USNM conference. The networking was the most useful part of the conference. CAO Barr summarized his report. Council discussed items in the report.

9. Police Report – Deputy Mayor Power

The first Police Review meeting was held on May 6th, which Deputy Mayor Power summarized.

10. Library Report – Deputy Mayor Power

The Friends of the Library met and brainstormed ideas. The Regional Board is meeting tomorrow and will submit a final ask to the Town regarding relocation of the Library.

11. Valley Waste Resource Management – Councillor Hudson
No meeting in April.

12. Water Report
No comments.

13. Waterfront Development Committee - Mayor Tompkins
No further update; awaiting funding approvals.

14. Municipal Effectiveness Advisory Committee - Councillor Mersereau
Councillor Mersereau summarized the last meeting at which Town Planner, Chris Millier, presented.

16. OTHER BUSINESS:

17. CORRESPONDENCE:

- i. Lifesaving Society

MOTION #C-2016-05-16-14

It was moved by Deputy Mayor Power, seconded by Councillor Paquette to extend the meeting by 30 minutes to 9:55p.m.. Motion carried.

MOTION #C-2016-05-16-15

It was moved by Councillor Hudson, seconded by Councillor Paquette to move the meeting in-camera at 9:26p.m.. Motion carried.

18. IN-CAMERA:

- i. Contract Negotiations
- ii. Personnel

MOTION #C-2016-05-16-16

It was moved by Councillor Hudson, seconded by Councillor Paquette to move the meeting out of camera at 10:10 p.m.. Motion carried.

MOTION #C-2016-05-16-17

It was moved by Councillor Mersereau, seconded by Councillor Paquette to enter into a lease agreement with King's Theatre based on the draft presented to Council by the CAO. Motion carried.

19. ADJOURNMENT:

Mayor Tompkins adjourned the meeting at 10:15p.m.

Chair Mayor Michael Tompkins

Recording Secretary Amy MacManus