

**Planning & Heritage Advisory Committee**  
**Approved Minutes of Meeting held**  
May 9, 2016, 9:30 a.m.

**PRESENT:** Chair Alan Melanson, Vice-Chair Councillor Paul Paquette, Councillor Sherman Hudson, Adrian Nette, Community Development Coordinator and Recording Secretary Sandi Millett-Campbell. Also in attendance Allan Gartner, Issam Mansour, and Paul Wear.

**Regrets:** Brian Bohaker, and Barry Moody

1. **Call to Order:** Chair Melanson called the meeting to order at 9:35 am.

2. **Approval of the Agenda**

**MOTION # PHAC-2016-MAY-9-01**

Moved by Councillor Paquette, seconded by Councillor Hudson to approve the agenda as presented. **CARRIED.**

**HERITAGE ADVISORY COMMITTEE**

3. **Business Arising:** None

4. **New Business**

a) AR16-014-HER -241 St George St – Request to Alter a Heritage Property (Tab 1)  
The Committee reviewed the application at 241 St George St.

**MOTION # PHAC-2016-MAY-9-2**

Moved by Adrian Nette, seconded by Councillor Hudson, that PHAC recommends to Council that the applicant at 241 St George Street be given heritage approval to install a vinyl window sign as detailed in the application AR16-014-HER, providing the requirements of the Land Use By-Law are met. **CARRIED.**

b) AR16-013-HER – 833 St George St – Request to Alter a Heritage Property (Tab 2)  
The Committee asked the applicant questions on the woodwork around the door and the height of the fence.

**MOTION # PHAC-2016-MAY-9-3**

Moved by Adrian Nette, seconded by Councillor Paquette, that PHAC recommends to Council that the applicant at 833 St George St be given heritage approval to install an eight (8) foot wooden fence along the hospital boundaries and along the Gartner side of the property to the shed, then the remainder of the fence on the Gartner side will be a maximum of six (6) feet, add a wooden ground level deck on the side of the house, remove one window to be replaced with a wooden door to access the new deck as detailed in the application AR16-013-HER, providing the requirements of the Land Use By-Law are met. **CARRIED**

Community Development Coordinator thanked the Committee members for having this extra meeting to accommodate the applicants to reduce the length of the waiting time for their permits.

Councillor Paquette thanked staff for having the background work done and the preparation of the thorough reports ready for the meetings, well done.

**5. Next Meeting**

- MEAC – Thursday May 12, 2016 at 10:00 am.
- PHAC – Monday June 6, 2016 at 9:30am

**6. Adjournment**

**MOTION # PHAC-2016-MAY-9-04**

Moved by Councillor Hudson to adjourn the meeting at 9:50 am. **CARRIED.**

---

Chair Alan Melanson

---

Recording Secretary Millett-Campbell