

# **TOWN OF ANNAPOLIS ROYAL POLICY**

**Title:**  
Policy on Naming Roads

**Policy No.:**  
2007 - 3

**Supersedes:** N/A

**Effective Date:** May 23, 2007

**Approval By Council Motion No.:** 6

## **Purpose:**

The purpose of this Bylaw is to ensure that a sound process is in place for the naming of streets and places within the Town, that takes into account heritage considerations as well as community input.

## **Definitions:**

N/A

## **Policy Statement:**

### **NEW STREETS**

#### **Assessment Criteria:**

Prior to the naming of any new street within the town consideration shall be given to the following:

- the zoning of the area where the street to be named is located
- any historical significance associated with the area
- whether the street is a collector, arterial or local
- any existing pattern in respect to the naming of other streets in the community

#### **Community input sought:**

Suggestions from the community may be sought through an advertisement in the local paper or the distribution of a flyer to residents through the post office.

#### **Naming of the Street:**

The naming of a street shall take place in the following manner:

An advertisement shall be placed in the local paper advising:

1. The location of the proposed street to be named
2. The name to be given to the new street
3. The date, time and location of the meeting at which the street will be named

### **RENAMING OF EXISTING STREETS**

In addition to the procedures established for the naming of NEW STREETS the Town of Annapolis Royal shall:

1. Consult with the property owners of the street
2. Assess the impact on any existing civic addressing systems eg: 911
3. Obtain a written report from the planning department on any zoning or land related matters which may need to be considered in regard to the renaming of an existing street


### **Notification:**

Once the Town council has approved the naming of a new or renaming of an existing street within the Town of Annapolis Royal the following communication process shall be followed:

1. An appropriate advertisement shall be placed in the local paper circulating within the town advising of the naming or change and the effective date of the change
2. The assessment department be notified of the naming or change and the effective date of the change
3. The planning department be notified and the effective date of the change
4. All emergency services for the community be notified and the effective date of the change

  
\_\_\_\_\_  
Mayor

28 May 2007  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

May 28/07  
Date