



ANNAPOLIS ROYAL

Planning & Heritage Advisory Committee Approved Minutes

November 2, 2015, 10:00 a.m.

In attendance: Chair Adrian Nette, Bill MacDonald, Alan Melanson, Sefton Squires, Councillor Sherman Hudson, Councillor Paul Paquette (left early), Community Development Coordinator Sandi Millett-Campbell, CAO Gregory Barr (left early), Deputy Mayor Pat Power, Mayor Michael Tompkins (left early), Councillor Byron Mersereau, Recording Secretary Amy MacManus, Heritage Property Coordinator for the Province of Nova Scotia - Presenter Kevin Barrett, and a member of the public.

1. Call to Order

The meeting was called to order by Chair Nette at 10:05a.m.

2. Approval of the Agenda

MOTION #PHAC 2015-11-02-01

It was moved by Bill MacDonald, seconded by Alan Melanson to approve the agenda with the following amendment; remove the item listed under Section 10, New Business, Heritage Advisory Committee. Motion carried.

3. Approval of the Minutes

- Approval of the minutes of the Planning & Heritage Advisory Committee held on October 5, 2015

MOTION #PHAC 2015-11-02-02

It was moved by Bill MacDonald, seconded by Alan Melanson to approve the minutes of the Planning & Heritage Advisory Committee held on October 5, 2015. Motion carried.

4. Presentation : Kevin Barrett – Presentation and Question Period

Kevin Barrett, Heritage Property Coordinator for the Province of Nova Scotia, presented on the topic of the *Heritage Property Act*, focusing in particular on municipal heritage properties. The committee and attendees posed questions and the presenter responded.

PLANNING ADVISORY COMMITTEE

5. Reports

- Planning Services Report – September 2015

MOTION #PHAC 2015-11-02-03

It was moved by Alan Melanson, seconded by Bill McDonald to approve the September 2015 Planning Services Report. Motion carried.

6. Business Arising: N/A

7. New Business

- Reappointment to Committee – December 2015

Reappointments are due for two committee members; Adrian Nette and Sefton Squires. It was decided that Adrian and Sefton will email Sandi directly regarding whether or not they return for another term.

- Appointment to Municipal Effectiveness Advisory Committee (MEAC)

The Committee discussed who might represent PHAC on MEAC. It was decided that PHAC members will take until November 6th to decide at which point a decision will be made via email. Bill will initiate the email.

HERITAGE ADVISORY COMMITTEE

8. Reports: N/A

9. Business Arising: N/A

10. New Business

11. Next Meeting

- December 7, 2015 9:30 am

12. Adjournment

MOTION #PHAC 2015-11-02-04

It was moved by Alan Melanson, seconded by Sefton Squires to adjourn the meeting at 12:05 p.m. Motion carried.

Chair Adrian Nette

Recording Secretary Amy MacManus