

TOWN OF ANNAPOLIS ROYAL  
BOARD OF POLICE COMMISSIONERS MEETING  
**Approved Minutes**  
**Wednesday, October 14, 9:00 a.m.**

1. **PRESENT:** Chair Deputy Mayor Pat Power, Chief McNeil, Rion Microys, Councillor Byron Mersereau, CAO<sup>1</sup> Barr, and Executive Assistant Amy MacManus as Recording Secretary
2. **REGRETS:** DoJ<sup>2</sup> Representative Jane DeWolfe
3. **CALL TO ORDER:** Chair Power called the meeting to order at 9:05 a.m.
4. **ADDITIONS TO AGENDA:**
  - Move in-camera item to Section 8, Business Arising: Response to the allegation of misappropriation of town funds
  - Under Section 10, New Business: Policing Review
  - Under Section 11, In-camera: Personnel
5. **APPROVAL OF AGENDA:**  
**MOTION BoPC#-2015-10-14-01**  
It was moved by Councillor Mersereau, seconded by Rion Microys to approve the agenda as amended. Motion carried.
6. **APPROVAL OF MINUTES:** September 23, 2015  
**MOTION BoPC#-2015-10-14-02**  
It was moved by Councillor Mersereau, seconded by Rion Microys to approve the minutes from September 23, 2015 with the following amendment: under Section 10, New Business, Item E, Misappropriation of Town Funds; that "Chief McNeil agreed to limit officers driving out of town boundaries" be added to the notes. Motion carried.
7. **PRESENTATIONS:** N/A
8. **BUSINESS ARISING:**
  - a) Update from Council  
Deputy Mayor Power summarized key points from the Council meeting that pertained to the Police Department.
  - b) Strategic Initiatives Update  
The Board discussed the Strategic Planning Initiatives listed in the document and made edits. Rion Microys and Councillor Mersereau, in conjunction with CAO Barr and Chief McNeil, will work on the 2016 Strategic Planning Initiatives. They will schedule a time to do this in January 2016.

---

<sup>1</sup> Chief Administrative Officer

<sup>2</sup> Department of Justice

c) Radio System MOU

The MOU has been signed by Chief McNeil and CAO Barr and the system will be up and running by the end of October.

d) Board of Police Commission vacancy

The position is still vacant. Chair Power will ask Bill MacDonald if he would be interested in the position or if he is not interested, perhaps he could make inquiries with members of the Annapolis Board of Trade. Chief McNeil asked Jim McInnis if he is interested.

e) Response to Misappropriation to Town Funds

Chair Power and Chief McNeil have each drafted a response. The Board read through the responses and discussed suggested edits. If there are any further suggestions board members will email Chair Power. She will have the letter prepared to present to Council at their next meeting on October 19<sup>th</sup>.

**9. DEPARTMENT REPORTS:**

a) Chief's Report

Chief McNeil summarized the report.

b) Departmental Financials September 30, 2015

The Board discussed the figures.

**10. NEW BUSINESS:**

a) By-law Enforcement of Town Policies

This is currently being addressed. There are no new updates.

b) Intersection Protocol

No discussion as the topic will be addressed at the next Traffic Flow Committee.

c) Policing Review

The Department of Justice does not have the manpower to conduct a review. A review needs to be conducted but clarification is required on what is the actual process for a review. Chief McNeil will make a request from the Department of Justice to ask if they have a guide for the process of a review. CAO Barr to ask if any other AMA members have recently been through the review process.

**11. IN CAMERA:**

**MOTION BoPC#-2015-10-14-03**

It was moved by Rion Microys, seconded by Councillor Mersereau to move the meeting in-camera at 10:58 a.m. Motion carried.

a) Personnel

**MOTION BoPC#-2015-10-14-04**

It was moved by Rion Microys, seconded by Councillor Mersereau to move the meeting out of camera at 11:30a.m. Motion carried.

**MOTION BoPC#-2015-10-14-05**

It was moved by Rion Microys, seconded by Councillor Mersereau to accept in principal the terms agreed to under the police union contract. Motion carried.

**12. NEXT MEETING:** November 18, 2015

**13. ADJOURNMENT**

Chair Power adjourned the meeting at 11:30 a.m.

---

Chair Deputy Mayor Power

---

Recording Secretary Amy MacManus