

TOWN OF ANNAPOLIS ROYAL **POLICY**

Title:
System of Fire Inspection Policy

Policy No.:
2009 – 2

Supersedes: N/A

Effective Date:
March 16, 2009

Approval By Council Motion No.: 10

1. Policy Statement

This *System of Fire Inspection Policy for the Town of Annapolis Royal* is designed to establish a schedule of fire inspections, pursuant to Section 19 of the Fire Safety Act, which is based on the type of building occupancy. It shall be administered in accordance with the following principles.

2. Definitions

- a) **Town Fire Inspector:** A person appointed by a Town as a Town Fire Inspector pursuant to the Fire Safety Act.
- b) **Fire Safety Act:** An act to educate and encourage persons and communities to apply the principles of fire safety so as to prevent fires, preserve human life and avoid unwarranted property loss due to the destructive forces of fire as amended from time to time, cited Fire Safety Act 2002, c.6.s.1.
- c) **Fire Safety Regulations:** Means regulations respecting fire safety made by the Governor in Council as amended from time to time pursuant to Sections 51 of Chapter 6 or the Acts 2002, the Fire Safety Act.
- d) **Assembly Occupancy (Group A):** Defined by the National Building Code of Canada (2005) as meaning the occupancy or the use of a building, or part thereof, by gathering of persons for civic, political, travel, religious, social, educational, recreational or like purposes, or for the consumption of food or drink.
- e) **Residential Occupancy (Group C):** Defined by the National Building Code of Canada (2005) as meaning the occupancy or use of a building or part thereof by persons for whom sleeping accommodation is provided but who are not harboured or detained to receive medical care or treatment or are not involuntarily detained.
- f) **Business and Personal Service Occupancy (Group D):** Defined by the National Building Code of Canada (2005) as meaning the occupancy or use of a building or part thereof for the transaction of business or the rendering or receiving of professional or personal services.
- g) **Mercantile Occupancy (Group E):** Defined by the National Building Code of Canada (2005) as meaning the occupancy or use of a building or part thereof for the displaying or selling of retail goods, wares or merchandise.
- h) **Industrial Occupancy (Group F):** Defined by the National Building Code of Canada (2005) as meaning the occupancy or use of a building or part thereof for assembling, fabricating, manufacturing, processing, repairing or storing of goods and materials.

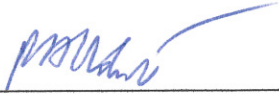
3. Fire Inspection Schedule

A fire inspection shall occur automatically for each new building constructed that meets the requirements of the occupancy classes listed below or for an addition or major renovation; in addition a fire inspection shall be conducted upon each change of use of an existing building or part thereof.

Occupancy Class	Inspection Schedule
Assembly Occupancy (Group A)	Every 3 years as per Section 13 and 14.1 of the Fire Safety Regulations. Also upon written request of the owner or tenant or if the Fire Inspector deems that a more frequent inspection is required.
Residential Occupancy (Group C) 4 units and over	Inspected every three (3) years unless a written request is received from the owner or tenant or the Fire Inspector deems that a more frequent inspection is required.
Residential Occupancy 3 units and under	Responsibility of the Office of the Fire Marshall.
Business and Personal Services Occupancy (Group D)	Inspected every five (5) years unless a written request is received from the owner or tenant or the Fire Inspector deems that a more frequent inspection is required.
Mercantile Occupancy (Group E)	Inspected every five (5) years unless a written request is received from the owner or tenant or the Fire Inspector deems that a more frequent inspection is required.
Industrial Occupancy (Group F)	<p>Group F- Division 1: Inspected every two (2) years.</p> <p>Group F- Division 2: Inspected every three (3) years.</p> <p>Group F- Division 3: Inspected every four (4) years.</p> <p>Unless a written request is received from the owner or tenant or the Fire Inspector deems that a more frequent inspection is required.</p>

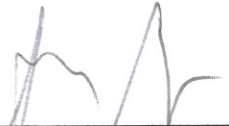
4. Offences and Penalties

Where the owner of a building, land or premises fails to comply with an order issued by the Town Fire Inspector the Town shall take action as set out in Section 44 of the Fire Safety Act



Mayor

17 April 2009
Date



Chief Administrative Officer

April 20/09
Date