

TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
August 10, 2011
Minutes

Present: Chair Jim McGinis, Vice Chair Jane DeWolfe, Chief Burt McNeil, Deputy Mayor Pat Power, Councillor Holger Mueller-Sparenberg, Brian Keevill, Administrative Assistant Monica Mills as recording secretary, Jerri Costa, Paul Paquette

Regrets: Ex-Officio Mayor Phil Roberts

CALL TO ORDER: The meeting was called to order at 8:58am by Chair McGinis.

ADDITIONS/DELETIONS TO AGENDA

August 10, 2011

- Item #2, New Business: Investigations of Police Accidents

APPROVAL OF AGENDA

It was moved by Brian Keevill, seconded by Vice Chair Jane DeWolfe that the agenda dated August 10, 2011 be approved. Motion carried.

APPROVAL OF MINUTES

July 15, 2011

Chair McGinis stated that "Business Representative" should not be included by Brian Keevill's name.

It was moved by Councillor Mueller-Sparenberg, seconded by Vice Chair DeWolfe that the minutes dated July 15, 2011 be approved as revised. Motion carried.

PRESENTATIONS

N/A

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target
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			date
1. Meeting with Officers	<p>Verbal Report.</p> <p>Chair McGinis stated that he had met with Constable Thompson and Constable Campbell and reported that everything was fine. Brian Keevill asked if Chair McGinis meets with Auxiliary Police Members. Chair McGinis stated that he does not meet with them officially but that he does speak with them when he sees them. Chief McNeil reported that there is one police cadet for the month of August, Josie LeBlanc.</p>	Chair McGinis	
2. DOJ Audit	<p>Awaiting report from DOJ.</p> <p>Chair McGinis reported that the audit had been completed and that a final report could be expected in September.</p>	Chair McGinis	
3. St. James Street Issue	<p>Status – waiting to hear from Council on the recommendation to block the roadway behind Loose Ends with boulders.</p> <p>Chief McNeil stated that Superintendent of Public Works, Kevin McLean, had some boulders and that they could be moved when he returned from vacation.</p>	Chief McNeil	
4. Municipal Parking Tickets	<p>Update – were to be reviewed by Councillors Power & Mueller-Sparenberg before printing.</p> <p>The Board discussed the sample of the Municipal Parking Tickets. Chief McNeil stated that it would cut costs if the tickets were printed in two tone colour as opposed to four colour. He recommended that this would be adequate. Deputy Mayor Power asked if it would be possible to add the Annapolis Royal Police Department Crest to the ticket. Chief McNeil replied that he would get a quote. Councillor Mueller-Sparenberg asked if the format of the date on the ticket could be changed to the federal government regulation which would be, year/month/day. Chief McNeil reported that the current format was the same format used by the Department of Motor Vehicles; he added that he would try to get the date format changed. The parking tickets would be printed in triplicate and in books of twenty-five.</p>	Chief McNeil	
5. Vacant Cpl's position.	<p>Update on Nathan Kardish.</p> <p>Chief McNeil reported that Corporal Kardish is still trying to sell his house in Alberta, but that his wife would be in the area August 11, 2011 to look at houses. Councillor Mueller-Sparenberg stated that there should be a limit on the offer. Chief McNeil stated that the contract would expire in October.</p>	Chief McNeil	

	Chair McGinis added that Corporal Kardish was the ideal candidate for the vacant position as he had all of the necessary courses and experience.		
6. Review of Police Budget to date	Review and discuss if necessary. The Board discussed the Police Budget to date. Deputy Mayor Power asked about the \$528.07 under Police Equipment Expense. Chief McNeil stated that he would have to check the budget in his computer, but he would provide the information to the Board as soon as he could.	Board	
7. Speed bump inquiries	Status - Update regarding any comments that have come in from any citizens of Town. Chief McNeil reported that he had received five comments from the public regarding the speed bumps. Four were in favour and one was against the speed bumps. Deputy Mayor Power stated that Council had already approved the speed bumps, if there was money in the budget.	Chief McNeil	
8. School Zone Signage	Status - Chief McNeil was to make inquiries with the Province about changing the speed in the school zone to 30 or 35 KM on a year round basis. Chief McNeil stated that he had been trying to contact Department of Transportation to no avail. He stated that he would contact, Fred Sanford, from the Department of Justice on how he should proceed.	Chief McNeil	
9. Patrols French Basin Trail and around Town (Bicycle/Foot)	Status Chair McGinis stated that he had received a lot of positive feedback from residents about the Bicycle and Foot Patrols. Chief McNeil added that Auxiliary Police member, Greg Morrell, has done a lot of patrolling by bicycle. Chief McNeil added that Greg Morrell would be going to the Police Academy in January.	Chief McNeil	
10.Up-Coming Board Position	Chair McGinis stated that there are four interested candidates for the Board, Jerri Costa, Peter Wyman, Paul Paquette and Blaine Schumacher. A decision will be made in October.	Chair	
11. No Parking Signs North Side of Lower St. George Street	Status – waiting for Public Works to install the signage. The signs will be installed when the Superintendent of Public Works returns from vacation.	Chief McNeil	
12. Repairs to Marked Police Car	Status.	Chief McNeil	

	Chief McNeil reported that the hold up in repairing the damaged police car was the insurance company.		

DEPARTMENTAL REPORT

Item	Decision / Action	Responsibility	Target Date
1. Chief's Report	The Board reviewed the Chief's report. It was moved by Vice Chair DeWolfe, seconded by Councillor Mueller-Sparenberg the Chief's Report be approved. Motion carried.	Chief McNeil	
2. July Stats	The Board reviewed the Statistics for July.	Chief McNeil	
3. Chief's Overtime for Approval	The Board reviewed the Chief's overtime. It was moved by Brian Keevill, seconded by Vice Chair Dewolfe that the Chief's overtime be approved as detailed.	Chief McNeil	

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Police members checking off safety list while they carry out daily patrols at the skateboard park.	This item was raised at Committee of the Whole and has been added at the request of Councillor Power for decision. Chief McNeil stated that the officers patrol the skate park daily. He added that the County stated that they would have helmets available for the public. Deputy Mayor Power asked if the ARPD could start completing the safety checklist from the insurers. Chief McNeil said that the department could start completing the weekly safety checklist.		
2. Investigations for Police Department accidents	Councillor Mueller-Sparenberg stated that in his police experience outside departments would have to investigate accidents that occurred		

	within the police department. Chief McNeil replied that in instances where the accident involved other people or there was an injury an outside department would be called in to investigate. He added that in instances similar to this accident where no one else was involved than the Chief of Police would investigate. He stated that this is the procedure for the RCMP as well.		
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OTHER

IN CAMERA

NEXT MEETING

September 14, 2011 at 9:00 am

ADJOURNMENT

It was moved by Brian Keevill, seconded by Deputy Mayor Power that the meeting be adjourned at 9:55am.