

**1TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
MINUTES
February 10, 2010
9:00 a.m.**

A meeting of the Board of Police Commissioners was held on Wednesday, February 10, 2010 in Council Chambers at Town Hall. In attendance were Chair Jim McGinis, Deputy Mayor Doug Shaffner, Councillor Kathie Fearon, Mayor Phil Roberts, Chief Burt McNeil, Business Representative Brian Keevil and Administrative Assistant Jackie Longmire as recording secretary.

Regrets: CAO Amery Boyer, Department of Justice Appointee Rion Microys and Jane DeWolfe

CALL TO ORDER

Jim McGinis called the meeting to order at 9:00 a.m.

APPROVAL OF AGENDA

February 10, 2010

It was moved by Kathie Fearon, seconded by Doug Shaffner, that the agenda dated February 10, 2010 be approved as presented. Motion carried

APPROVAL OF MINUTES

January 20, 2010

It was moved Jim MacIntosh, seconded by Doug Shaffner, that the Board of Police Commissioners minutes dated January 20, 2010 be approved, as amended. Motion carried.

BUSINESS ARISING

- {a} Training and Conference – Corporal Chase and Constable Foster successfully completed the Datamaster course. They must be gazetted before they can actually perform any testing but this is expected to be complete within the next few weeks. The Department does not have the space to set up the machine; the Digby and Annapolis attachments have agreed to allow Corporal Chase and Constable Foster to use their facilities for the time being.

Michelle Flynn from PROS was in the office on January 12 and provided a review of the program to all members except Corporal Chase.

Chief McNeil attended a mental health working group meeting. This group is working towards changing the processes for transporting mental health patients to the appropriate facilities. Some changes have been implemented and Chief McNeil said that the changes seem to be working better.

Chief McNeil attended the Chief's Caucus meeting; the details are outlined in his written report to the Board.

- {b} False Alarm Report – The report was reviewed with no issues noted.

- {c} Foodbank space – Chief McNeil provided diagrams of the layout of the space as it is and what it would look like after the proposed renovations. The proposed renovations will include the closing of the public washroom, removal of a retaining wall and installation of security doors. It is possible that the public washroom could remain with additional renovations and a door being installed where the washroom window currently is. Chief McNeil is meeting with Harry Jost to discuss the possibilities and the expense.

Councillor Fearon said she expected the renovations to be approximately \$5,000.00 but the proposed designs appear to be much more expensive. Councillor Shaffner said he is disappointed to hear that the public washroom will be closed to the public. It was also noted that the renovations will increase the expense of the cleaning for the building.

- {d} Meetings with Officers – Jim McGinis meet with all of the officers and no issues were noted. Chief McNeil is also having regular staff meetings with the members and frustrations were noted with regard to salaries.

- {e} Possible increase in the size of the Board – The option of increasing to 7 members has been discussed but Jim McGinis said that he is not sure what the Board would gain by increasing the members. It was noted that it is important to have a representative from the business community and Brian Keevil is interested in becoming a member of the board. This item will be tabled until Jane DeWolfe and Mayor Roberts can have input on the decision.

- {f} Fire lane parking at ARRA – Chief McNeil will discuss the issue with the principal; the no parking signs are not posted in the appropriate place. The police will be on site for large functions to ensure that the fire lane is not blocked.

DEPARTMENTAL REPORT

The report for January was reviewed with no issues noted.

NEW BUSINESS

- {a} Chief's Report – Chief McNeil provided a written report and also mentioned the following items:

Jason Cleaves is the newest member of the Auxiliary Program. It is not expected that the Auxiliary Program will generate much expense as there are

uniforms already available that can be used. The Auxiliary Officers will wear a ball cap and those may need to be ordered.

Chief McNeil will be attending a Medal Ceremony at the Lieutenant Governors residence on February 11, 2010. He will be receiving his 30-year long service medal.

Constables Campbell and Foster have been conducting early morning street checks in an attempt to curb complaints of speeding on St. George Street. The highest speed recorded during these checks was 58 kph. It was noted that some vehicles appear to be going faster than what they actually are. The early morning checks will continue.

Chief McNeil will assume the duties of the Traffic Authority when the recommendation is approved through Council. He intends to make the areas across the street from the Health Centre a no parking zone. There are safety concerns in that area with two recent accidents that were a result of vehicles parking on the opposite side of the street.

Chief McNeil accidentally discovered that the TMR radio in the police car has direct access to telecoms in Truro. There are issues with that access that was apparently never approved and there are also questions as to whether or not the Fire Department and Public Works have access to the same channel. Former Chief Ross Campbell said that the radio was programmed and given to the Department by the Department of Justice an number of years ago.

- {b} Oath of DOJ Appointee – Jane DeWolfe’s application has been approved by the Human Resources Committee but still requires final approval from the Minister. The oath will be taken as soon as final approval is confirmed.
- {c} TVS Contract – The contract for conducting criminal records checks for Tenant Verifications Services has been signed. The Administrative Assistant will begin doing the checks as soon as the system is complete and ready to operate. The Town will be paid \$10.00 for each check that is completed. It is estimated that this will generate annual revenue of approximately \$36,000.00 for the Town.
- {e} Police Budget – The following items were discussed:
- the amounts for CPP, and EI seem unusually high
 - the expense for Digby lock up has increased as a result of a price increase in the most recent MOU. Councillor Shaffner said that he thought there was no charge to the Department if a jail guard had already been called in. This will be clarified through the MOU.

NEXT MEETING - March 9, 2010 at 9:00 am

ADJOURNMENT

It was moved by Doug Shaffner that the meeting adjourn.

Jim McGinis, Chair

Jackie Longmire, Recording Secretary