

TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
July 15, 2011
Draft Minutes

CALL TO ORDER: The meeting was called to order at 8:55am by Chair Jim McGinis.

Present: Chair Jim McGinis, Vice Chair Jane DeWolfe, Deputy Mayor Pat Power, Business Representative Brian Keevill, Councillor Holger Mueller-Sparenberg, ex-officio Mayor Roberts, Chief Burt McNeil, and Sandi Millett-Campbell as recording secretary.

Regrets: Peter Wyman

ADDITIONS/DELETIONS TO AGENDA

July 15, 2011

- 2 additions in camera
- New Business #1 – Handicap parking Natal Day Weekend

APPROVAL OF AGENDA

It was moved by Vice Chair DeWolfe, seconded by Brian Keevill that the agenda dated July 15, 2011 be approved as amended. Motion carried.

APPROVAL OF MINUTES

June 15, 2011

It was moved by Councillor Mueller-Sparenberg, seconded by Councillor Power that the minutes dated June 15, 2011 be approved. Motion carried.

PRESENTATIONS - None

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target date
1. Meeting with Officers	Verbal Report: Chair McGinis stated that there were no concerns this month.	Chair McGinis	
2. DOJ ¹ Audit	DOJ audit was completed in June. George Lahey met with Chair McGinis to report the focus of the audit was on file management, record management, case management and exhibits. The audit will be reported to the committee next meeting in August.	Chair McGinis	
3. One Way St. James Street	Waiting to hear from Council on the recommendation to block the roadway behind Loose Ends with boulders.	Chief McNeil	
4. Municipal Parking Tickets	Chief McNeil reported that the tickets are ready to be printed. Copies will go to Councillor Power and Councillor Mueller-Sparenberg before the finally printing.	Chief McNeil	
5. Corporals' position.	Cpl Nathan Kardish has not sold his property but is coming in August to look at properties here.	Chief McNeil	
6. Review of Police Budget to date	The committee discussed the Police Budget to date.	Board	
7. Speed bump inquiries	Councillor Muller-Sparenberg suggested that a speed bump article be put in the next Town Crier asking the public for feedback on placing the units on Champlain Drive and St James Street. Quotes for the speed bumps were received but there is no room in the budget for this expense. Forward to Council to see if the cost could be recovered.	Chief McNeil	
8. Surveillance cameras	Chief McNeil reported that the repairs have been completed and the cameras are currently working.	Chief McNeil	
9. School Zone Signage	Chief McNeil will inquire with the Province about changing the speed in the school zone to 30 or 35km on a year round basis.	Chief McNeil	
10. Patrols French Basin Trail	Bicycle patrols have started at the French Basin Trail, Parks Canada, the Farmers' Market and the Skateboard Park. Chief McNeil noted that the main concern at the Skateboard park is the lack of use of helmets. It was suggested that an extra sign stating 'Helmets must be worn' should be	Chief McNeil	

¹ Department of Justice

	posted closed to the ramp.		
11.Up-Coming Board Position	Chair McGinis advised the board of Blaine Schumacher's interest in the Board Position. An article will be in the August Town Crier and all interested parties will be brought forward for the September meeting.	Chair	
12. No Parking Signs North Side of Lower St. George Street	Waiting for Public Works to install the signage.	Chief McNeil	

DEPARTMENTAL REPORT

Item	Decision / Action	Responsibility	Target Date
1. Chief's Report	The committee reviewed the Chief's report.	Chief McNeil	
2. June Stats	The committee reviewed the statistics for the month of June.	Chief McNeil	
3. Chief's Overtime for Approval	Nothing submitted.	Chief McNeil	

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Handicap Parking Natal Day Weekend	Chief McNeil stated that the Natal Day bus would not be parked in the two handicap spaces across from Hutchins Pharmasave.		

OTHER

IN CAMERA

It was moved by Brian Keevill, seconded by Vice Chair DeWolfe that the meeting move in camera at 9:55am.

1. Personnel matters (2)

It was moved by Brian Keevill, seconded by Vice Chair DeWolfe that the meeting move out of camera at 10.20am.

NEXT MEETING August 10, 2011 at 9:00 am

ADJOURNMENT

It was moved by Brian Keevill, seconded by Vice Chair DeWolfe that the meeting be adjourned at 10.20am.