

**TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS
Approved Minutes of Meeting Held
Wednesday, June 11 2014, 9:00 a.m.**

1. **CALL TO ORDER:** Chair Power called the meeting to order at 9:00 am
2. **PRESENT:** Chair Pat Power, Jane DeWolfe, Brian Keevill, Councillor Byron Mersereau, Rion Microys, Police Chief Burt McNeil, Recording Secretary Dawn Bourke.
3. **REGRETS:** None
4. **ADDITIONS TO AGENDA:**
5. **APPROVAL OF AGENDA:**
MOTION #BoP-2014-06-11-01
Moved by Brian Keevill, seconded by Councillor Mersereau to approve the agenda as presented.
CARRIED.
6. **APPROVAL OF MINUTES:** 23 April 14
MOTION #BoP-2014-06-11-02
Moved by Rion Microys, seconded by Jane DeWolfe to approve the minutes of the Board of Police Commissioners meeting held April 23, 2014 as presented. **CARRIED.**
7. **PRESENTATIONS:** None
8. **BUSINESS ARISING:**
(1) Update from Council
Chair Power advised that a Special Council budget meeting is scheduled for this evening at 6 pm. Chief McNeil noted that there are no immediate capital items that need to be purchased in the 2014/15 budget year. Chief McNeil noted that budgeting for 4 radios at an estimate of \$5,000 maximum for the 2014/15 would be appropriate.
(2) Police Survey – Level of Service
Chair Power advised this item is not ready to proceed with. Councillor Mersereau noted the timing may be better after union negotiations are finished.
(3) Status of Cameras within Town
Chief McNeil advised the cameras will be looked at tomorrow by Maritect. Chief McNeil noted in his opinion there is no need for a camera at Fortier Mills; there is a need for a camera by Home Hardware as there has been vandalism two years in a row to trees. Rion Microys suggested it may be feasible to discuss sharing a camera with the fire department.
(4) Protective Services Budget 2014/2015
Discussion was held regarding the 2014/15 budget and it was noted that Police Salaries 01-22120 is not estimated correctly based on prior years actuals. Chair Power advised there will be a new formula based on square footage for shared service costs such as cleaning, electricity, etc. Chief McNeil expressed concern regarding the cleaning portion of the budget.

9. DEPARTMENT REPORTS:

(1) May Departmental Financials

Discussion was held regarding the May 2014 Departmental Financials.

(2) Chief's Report

Chief McNeil reviewed his report for the month of May 2014.

10. NEW BUSINESS:

(1) Inaugural Police Newsletter, May 2014, and Police Newsletter June 2014

Chair Power advised the Police Department has a monthly newsletter now that is being distributed with the Town Crier. Chair Power noted that citizens have offered favourable comments to the insert, and it is a good addition to police interaction/communications.

(2) Village of Lawrencetown request for By-law Enforcement

Chair Power advised she will speak to the Village of Lawrencetown representative to ask them to inquire what the RCMP would allow the Annapolis Police Department to do within the Village with regards to by-law enforcement. Councillor Mersereau mentioned the Village of Lawrencetown brought up the matter, Chief McNeil raised concerns about treading on RCMP turf, therefore the Village should contact the RCMP for clarification. Chief McNeil noted the County needs to be involved also. Rion Microys suggested finding out what by-laws are they really having a problem with.

(3) Mobile Speed Sign

It was noted there it offers great portability and it makes people more aware of their speed.

(4) Summer Meetings – July & August

No meeting in August at the discretion of the Chair.

(5) St. George and St. Anthony Streets Intersection Update

Chair Power advised the recommendation for the intersection is not to install a stop sign, but to place a larger mirror where the existing mirror is on George Street.

11. IN CAMERA: None

12. NEXT MEETING: July 9, 2014

13. ADJOURN

MOTION #BoP-2014-06-11-03

Moved by Jane DeWolfe, seconded by Brian Keevill, the meeting adjourned at 10:18 am.

Chair Pat Power

Recording Secretary Bourke