

Town of Annapolis Royal
Board of Police Commissioners Meeting
Approved Minutes
Wednesday, June 12, 2013, 9:00 am

1. **CALL TO ORDER:** Chair Power called the meeting to order at 9:00 am
2. **PRESENT:** Deputy Mayor Power, Jane DeWolfe, Councillor Mersereau, Police Chief McNeil, CAO St-Amour, Recording Secretary Bourke.
3. **REGRETS:** Brian Keevill, Jerri Costa
4. **ADDITIONS TO AGENDA:**
New Business Item i. Police Department Tour
5. **APPROVAL OF AGENDA:**
MOTION 1
It was moved by Jane DeWolfe, seconded by Councillor Mersereau to approve the agenda as amended. **CARRIED.**
6. **APPROVAL OF MINUTES: May 15, 2013**
Page 1, Business Arising, Item ii. Ghosts of Violence, first sentence, insert “Councillor Mersereau” after Jerri Costa; Page 2 first paragraph amend “CEPEC” to “CPIC”.
MOTION 2
It was moved by Councillor Mersereau, seconded by Jane DeWolfe to approve the minutes of May 15, 2103 as amended. **CARRIED.**
7. **PRESENTATIONS:** none
8. **BUSINESS ARISING:**
 - i. **Insert in June Town Crier re: Fortier Mills**
Chair Power advised there was an insert in the June Town Crier requesting people to drive slowly through Fortier Mills.
 - ii. **Update from Council**
Chair Power advised the Committee of the Whole discussed the possibility of a police department tour to be held at noon; suggesting police department staff members voluntarily attend; the purpose is to meet the staff and tour the facilities. It was agreed to schedule the tour for June 19th or 20th and to send out a notice of meeting to Council.

Councillor Mersereau advised that at a recent Special Council Meeting it was agreed to provide administrative assistance for the police department for 9 hours per week. Police Chief McNeil noted both the administrative assistant and Constable Greg Morrell are required to attend a CPIC course.

9. DEPARTMENT REPORTS:

i. May Department Financials

Discussion was held regarding the May 2013 Financial report.

ii. Chief's Report

Police Chief McNeil reviewed the May 2013 report noting of the 49 calls for service, 31 were non-motor vehicle related.

Discussion was held regarding criminal record checks; charge of \$10 for people outside of Town limits; it is valid for one year; takes ½ hour to complete by Police Chief.

It was noted that two female cadets will be starting July 2 to after the long weekend in August; they are assigned to a specific officer and always with an officer; also they are sworn in as auxiliary officers.

MOTION 3

It was moved by Jane Dewolfe, seconded by Councillor Mersereau to accept the Chief of Police report for the month of May 2013 as presented. **CARRIED.**

10. NEW BUSINESS:

i. Tender For Police Car

Police Chief McNeil advised the tender has been advertised for the new police car, the closing deadline is the 27th of June, the opening of the tenders has been scheduled for July 2nd.

ii. Smoke Free Vehicles

CAO St-Amour advised discussion was held at the Committee of the Whole meeting and the Town Council will be passing a police regarding "Smoke Free Vehicles".

11. IN CAMERA:

MOTION 4

It was moved by Councillor Mersereau, seconded by Jane DeWolfe to move in-camera at 9:50 am. **CARRIED.**

MOTION 5

It was moved by Councillor Mersereau, seconded by Jane DeWolfe to come out of in-camera at 10:10 am. **CARRIED.**

MOTION 6

It was moved by Jane DeWolfe, seconded by Councillor Mersereau to direct CAO St-Amour to seek legal advice regarding the issue of overtime. **CARRIED.**

12. NEXT MEETING: July 10, 2013

13. ADJOURN

MOTION 7

It was moved by Jane DeWolfe, seconded by Councillor Mersereau to adjourn at 10:15 am. **CARRIED.**

Chair Pat Power

Recording Secretary Bourke