

**TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
June 15, 2011
Minutes**

CALL TO ORDER: The meeting was called to order at 9:00am by Chair Jim McGinis

Present: Chair Jim McGinis, Vice Chair Jane DeWolfe, Deputy Mayor Pat Power, Business Representative Brian Keevill, Councillor Holger Mueller-Sparenberg, ex-officio Mayor Roberts, ARPD¹ Constable Nicole Campbell, Peter Wyman, Administrative Assistant Monica Mills as recording secretary.

Regrets: Chief Burt McNeil

ADDITIONS/DELETIONS TO AGENDA

June 15, 2011

- 2 additions in camera
- New business #2 police presence at market
- New business #3 no parking signs on North side

APPROVAL OF AGENDA

It was moved by Vice Chair Jane DeWolfe, seconded by Councillor Mueller-Sparenberg that the agenda dated June 15, 2011 be approved as amended. Motion carried.

APPROVAL OF MINUTES

May 11, 2011

It was moved by Deputy Mayor Power, seconded by Brian Keevill that the minutes dated be May 11, 2011 be approved

PRESENTATIONS Mr. David Walker, President NSAPB (Nova Scotia Association of Police Boards) 9:01am, Appendix A

BUSINESS ARISING

¹ Annapolis Royal Police Department

Item	Decision /Action	Responsibility	Target date
1. Meeting with Officers	Verbal Report: Chair McGinis stated that there were no issues at this moment.	Chair McGinis	
2. DOJ Audit	Status (George Lahey – DOJ). Chair McGinis stated that he had had a phone call from George Lahey, Department of Justice, informing him that the audit will be scheduled soon pending the return of Chief McNeil from his leave.	Chair McGinis	
3. Signage Usage & One Way St. James Street	Status The committee reviewed the issue. Chief McNeil stated, through his chief's report, that he had met with residents and it was decided that a white line shall be painted to represent a side walk and parking will be restricted to one side of the street. Motion 1: It was moved by Councillor Mueller-Sparenberg, seconded by Brian Keevill that it be recommended to the traffic authority that they consider blocking off the exit of the parking lot by the Farmers Market that exits onto St. James street with moveable objects to eliminate. Motion carried.	Chief McNeil	
4. Contract Status	Chair McGinis stated that all contracts have been signed.	Chair McGinis	
5. Municipal Parking Tickets	Nothing to report it shall be revisited at July 15, 2011 meeting.	Chief McNeil	
6. Status of Cpl's position.	WILL BE DEALT WITH IN CAMERA FOLLOWING OTHER BUSINESS	Hiring Committee / Board	
7. Review of Police Budget to date	The committee discussed the Police Budget to date.	Board	
8. Speed bump inquiries	Kevin McLean, Superintendent of Public Works was to be obtaining quotes. Kevin McLean, Superintendent of Public Works reported that moveable speed bumps would cost approximately \$100.00 each. The committee discussed the possible location of the speed bumps. Chair McGinis stated that it would be good to get two for a trial run. Motion 2:	Chief McNeil	

	It was moved by Councillor Mueller-Sparenberg, seconded by Vice Chair DeWolfe that Council approve the purchase of two moveable speed bumps. Motion carried.		
9. NSCPA/NSAPB Conference Sep 15-17 Bridgewater	Councillor Mueller-Sparenberg stated that he would like to attend the conference. Chief McNeil will also be attending. Chair McGinis stated that he found last year's conference very informative.	Board	
10. Surveillance cameras	Status of repairs required. The cameras are up and operational and being monitored by the Police Department. The tapes are saved on the hard drive of the computer it was recommended that backup tapes be created and stored. Motion 3: It was moved by Councillor Mueller-Sparenberg, seconded by Deputy Mayor Power that the surveillance tapes be kept for three months. Motion carried.	Chief McNeil	
11. Outcome of UNSM conference relating to Police Advisory Boards	Deputy Mayor Power stated that there was discussion regarding the development of a new task force and the cost of policing. There was also recommendation that there should be attendance at the September conference.	Councillor Power	
12. School Zone Signage	School zone signage 35 km/hr speed limit on Champlain Drive (Status) Chair McGinis stated that he was speaking with PW Superintendent Kevin McLean who indicated that the Province is discussing changing the school zone speed limit to 30km/hr. The committee discussed the issue. A motion was made in Council to erect the signs, Constable Campbell will follow up with Chief McNeil.	Chief McNeil	
13. Patrols French Basin Trail	Bicycle patrols will begin when the weather improves. Patrols will increase to indicate a police presence to deter any vandalism. There is a possibility of having five cadets during the summer.	Chief McNeil	

DEPARTMENTAL REPORT

Item	Decision / Action	Responsibility	Target Date
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1. Chief's Report	The committee reviewed the Chief's report.	Chief McNeil	
2. March Stats	The committee reviewed the statistics for the month of March.	Chief McNeil	
3. Chief's Overtime for Approval	The committee discussed the Chief's overtime for approval. The overtime report is from March 20- May 27, 2011. Motion 4: It was moved by Deputy Mayor DeWolfe, seconded by Brian Keevill to accept the police report and to approve Chief McNeil's overtime. Motion carried.	Chief McNeil	

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1.Board Position commencing November 2011 (Letter received expressing consideration for this position)	(Member appointed by resolution of the council, who is neither a member of council nor employee of the municipality) Sec. 44(3) (b) of An Act Respecting Policing in Nova Scotia (TO BE DISCUSSED IN CAMERA)	Board	
2. Police Presence at the Farmers Market	Deputy Mayor Power stated that when issues arise at the market, it has been requested by council previously that there is higher police visibility at the market. The committee discussed the issue. Chair McGinis and Brian Keevill stated that the police have been attending the market. Motion 5: It was moved by Vice Chair DeWolfe, that a recommendation that "no parking" signs be erected in front of the Old Forge to facilitate traffic. Motion not carried.		
3. No Parking signs on the North side of St.George Street	Deputy Mayor Power explained that due to the new sidewalk by the Pickles and Mills building it would be beneficial to keep parking to one		

	side f the street. Motion 6: It was moved by Councillor Mueller-Sparenberg, seconded by Deputy Mayor Power that it be recommended to the traffic authority that "no parking" signs be erected on the North side of St George street. Motion carried.		
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OTHER

IN CAMERA

It was moved by Vice Chair DeWolfe, seconded by Brian Keevill that the meeting move in camera at 10:25 am.

1. Item #6 Business arising
2. Item #1 New business
3. Addition #1
4. Addition #2

Motion 7:

It was moved by Councillor Mueller-Sparenberg, seconded by Deputy Mayor Power that the new police corporal starts August 1, 2011. Motion carried.

Motion 8:

It was moved by Councillor Mueller-Sparenberg, seconded by Vice Chair DeWolfe that in return for \$1000.00 in relocation reimbursement (subject to receipts) there will be a return service commitment for five years. Motion carried.

Motion 9:

It was moved by Deputy Mayor Power, seconded by Brian Keevill that the new police corporal resides no more than 15km from the traffic lights located on the corner of Prince Albert and St. George street. Motion carried.

Motion 10:

It was moved by Councillor Brian Keevill, seconded by Vice Chair DeWolfe that the new police corporal be offered a salary of \$45,000.00 per year. Motion carried.

NEXT MEETING

July 13, 2011 at 9:00 am

ADJOURNMENT

It was moved by Vice Chair DeWolfe, seconded by Brian Keevill that the meeting be adjourned at 11:25 am.