

**Town of Annapolis Royal  
Board of Police Commissioners  
Approved Minutes of Meeting Held  
Wednesday, March 12<sup>th</sup>, 9:00 am**

1. **CALL TO ORDER:** Chair Power called the meeting to order at 9:00 am
2. **PRESENT:** Chair Pat Power, Councillor Byron Mersereau, Jane DeWolfe, Brian Keevill, Police Chief Burt McNeil, CAO Carol St-Amour, Recording Secretary Dawn Bourke.
3. **REGRETS:** Rion Microys
4. **ADDITIONS TO AGENDA:**
5. **APPROVAL OF AGENDA:**  
**MOTION #BoPC-2014-MAR-12-1**  
It was moved by Jane DeWolfe, seconded by Brian Keevill to approve the agenda as presented. **CARRIED.**
6. **APPROVAL OF MINUTES:** February 12, 2014  
**MOTION #BoPC-2014-MAR-12-2**  
It was moved by Brian Keevill, seconded Councillor Mersereau to approve the February 12, 2014 as amended, Page 2, 10. New Business i. Upcoming meeting with the Minister, Department of Justice, first sentence delete "Lean Diabe" and insert "Lena Diab".  
**CARRIED.**
7. **PRESENTATIONS:**
8. **BUSINESS ARISING:**
  - i. Update from Council  
Chair Power advised that Town Council will be holding a staff budget meeting on March 24, 2014 and the Police Chief will be attending to discuss the Protection Services portion of the 2014/15 budget.
  - ii. **Update – Nova Scotia Association Police Governance ( NSAPG) Board & Meeting with the Minister**  
Chair Power advised that she attended a meeting in Halifax and the members met with the critics and the group Chair Power was with met with Alan McMaste ; the topics put forward were all forwarded to the board of governance prior to the meeting and they were all accepted for discussion except for the Annapolis Royal Court House closure. When more information is forthcoming it will be brought to the Board. The Boots on the Streets funding for 2015/16 is assured.
9. **DEPARTMENT REPORTS**

**i. Chief's Report February 2014**

Police Chief McNeil reviewed his report for the month of February. It was noted Constable Foster will be attending a conversion course so he will be able to work the Intoxilizer. The intoxilizer is the new Breathalyzer. The Department currently uses the Datamaster but in the future will not be able to get parts for the Datamaster. Police Chief McNeil noted it costs approximately \$10,000 for the new Intoxilizer and further noted the Province of Nova Scotia may fund \$5,000 towards the cost. Chair Power inquired if the number of incidences for which the Breathalyzer is used out-weighs the cost.

Councillor Mersereau, Brian Keevill and Police Chief McNeil met and reviewed the Strategic Plan Initiatives for the upcoming year. This report will be available at the next regular meeting of the Board.

Chair Power requested the Police Chief to have his report prepared prior to the meetings so it can go out with the agenda package.

**ii. February Departmental Financials**

Councillor Mersereau suggested that administration be asked to review the allocation respecting heating, electricity, etc. It was noted the fuel cost are expensed every three months. Police Chief McNeil advised the fuel cost for vehicles may reach between \$8,500 to \$9,000 by year end. Police Chief McNeil noted that the vehicle maintenance is currently \$4,627.84 due to the purchase of a new tire as the existing tire had a screw in it; also \$559.00 was spent on the unmarked car for a starter and having the car towed.

Councillor Mersereau suggested that property checks for empty properties which are being looked after by a mortgage company should pay for the service of property checks. It is a long term service to the mortgage holder; once they take possession of a house they should pay for the service.

Jackie Longmire completed the work on the audit report and also did the update on last year initiatives of the Strategic Plan. Police Chief McNeil noted it would be better if she worked 12 hours per week rather than 9.

Police Chief McNeil inquired if Council had made a decision regarding the camera. Councillor Mersereau advised this was discussed at the meeting held December 11, 2014.

**MOTION #BoPC-2014-MAR-3**

It was moved by Councillor Mersereau, seconded by Jane DeWolfe to adopt the Police Chief Report for the month of February 2014 as presented. **CARRIED.**

**10. NEW BUSINESS:**

**i. Citizen Commission Appointee**

Chair Power advised the Rion Microys has been appointed as the citizen representative to the Board of Police Commissioners to replace Jerri Costa, and the swearing in will be done at the April meeting.

Brian Keevill advised that he has a problem with the fact that Jim McGinis was not appointed, as it was advertised and there was one application received by the deadline and the Board had a meeting and one application was received. Police Chief McNeil also agreed with Brian Keevill.

Chair Power advised the Nova Scotia 6<sup>th</sup> Annual Crime Prevention Symposium will be held April 9<sup>th</sup> in Halifax. Police Chief McNeil will be attending the symposium.

**11. IN CAMERA:**

Chair Power advised the in camera item does not need to be discussed.

**i. Reason (a) Personnel Matters**

**12. NEXT MEETING:**

It was agreed to hold the next meeting April 23, 2014 at 9:00 am.

**13. ADJOURN**

**MOTION #BoPC-2014-MAR-12-4**

It was moved by Jane DeWolfe, seconded by Brian Keevill to adjourn the meeting at 10:00 a.m. **CARRIED.**

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Chair Pat Power

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Recording Secretary Bourke