

**TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS
Approved Minutes of Meeting held
Wednesday, November 12, 2014, 9:00 am**

CALL TO ORDER: Chair Pat Power called the meeting to order at 9:05 am. Chair Power also expressed condolences to the McNeil Family and Chief McNeil, even in his absence, on the loss of his brother.

PRESENT: Chair Pat Power, Jane DeWolfe, Rion Microys, Councillor Byron Mersereau, and Recording Secretary Jackie Longmire

REGRETS: Brian Keevil and Chief Burt McNeil

ADDITIONS TO AGENDA: None

APPROVAL OF AGENDA:

MOTION 1

It was moved by Councillor Mersereau, seconded by Jane DeWolfe to approve the agenda as presented. **CARRIED.**

APPROVAL OF MINUTES: September 10, 2014

MOTION 2

It was moved by Rion Microys, seconded by Jane Dewolfe to approve the minutes of the September 10, 2014 Board of Police Commissioners meeting with the following amendment Page 2, Item 2, second last sentence – delete “noted” and insert “asked if”. **CARRIED.**

PRESENTATIONS: None

BUSINESS ARISING:

(1) Update from Council

Chair Power advised that Council had reviewed departmental budgets at the last Committee of the Whole meeting and it was noted that there are several lines in the Police Department budget that are close and there are still several months left in the fiscal year. There were questions about training, conference and travel regarding what might be upcoming before the end of the fiscal year and what the approximate expenses might be. Byron Mersereau noted that the payroll is 60% on the main payroll line and 64% in over time. The department’s actual hours paid and scheduled hours is operating more like 4 full time members rather than the actual 3.5 members which was budgeted for.

(2) Town’s Conducted Energy Device Policy (Taser Use)

It was noted that Council had discussed the use of Tasers at a previous meeting and indicated that if it was a Provincial Act then they would have to approve the use. It was noted that contact was not made with Fred Sanford of the Department of Justice to confirm whether or not it was mandated for all Departments to provide Tasers to the officers. Councillor Mersereau provided copies of an extensive study that was conducted in 2008 by the Province of Nova Scotia.

This report endorses the use of Tasers but does not make access to Tasers by officers from all Departments mandatory. Annapolis Royal and several other smaller NS Police Departments were listed in the report as being Departments that do not carry Tasers. It was noted that this list may have changed over the past 7 years. Policy considerations, guidelines and training were all discussed and will require more investigation should the Board approve Taser use by the Department. The use of force model for the province has adopted Tasers as an intermediate device but the model does not dictate operational policy. It was agreed that more information will be gathered before a decision to change the existing policy is recommended.

(3) Strategic Initiatives

This item has been deferred to the next meeting, December 10, 2014.

9. DEPARTMENT REPORTS:

(1) Chief's Report

Copies of the report for September and October were distributed. It was noted that copies of these reports are to be forwarded to Admin staff for inclusion in the Agenda package that the Board members receive.

Councillor Mersereau noted that the Town will be very busy December 6-8 with the Christmas markets and inquired as to staffing and/or special instructions for those days. He wondered if a certain level of tolerance would be acceptable and warnings issued for the foreseeable parking infractions.

(2) September Departmental Financials

This matter was discussed under Council updates as there were some concerns noted regarding some lines of the Police Budget. It was noted that Chief McNeil would be at home for the next couple of days and any questions on concerns regarding the budget could be addressed with him via phone.

10. NEW BUSINESS:

(1) Board Terms

An advertisement has been placed in the Town Crier for citizen representatives on the Police Board. Rion Microys has already applied to renew her citizen representative appointee position. The bylaw that addresses board terms indicates that the positions are to be reviewed annually in November. There was some discussion regarding a minimum/maximum term. Chair Power will check with the administration staff to see if any new applicants have been received.

(2) Patrolling in School Areas

Some concerns have been expressed regarding high school students at/or near the Annapolis Royal Regional Academy. It has been requested that patrols in the area be increased.

(3) Project Lifesavers Procedures

A policy has been drafted for the Annapolis Royal Police Department based on the template provided through the project. It was noted that no training or equipment is required, this policy addresses keeping the department informed and the procedures involved in the event of a Project Lifesaver incident.

MOTION 3

It was moved by Jane DeWolfe, seconded by Rion Microys to recommend to Council that the Project Lifesavers Policy be approved. **CARRIED.**

(4) Joint Police Event November 26, 2014

Annapolis Royal will be host to the kick of the Provincial Policing Campaign “Operation Christmas”. Chair Power will provide additional details as they become available.

11. IN CAMERA: None

12. ADJOURN

MOTION 6

It was moved by Jane DeWolfe, seconded by Rion Microys to adjourn the meeting at 9:50 am. **CARRIED.**

12. NEXT MEETING: December 10, 2014 at 9 am.

Chair Pat Power

Recording Secretary Longmire