

**TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
MINUTES
November 28, 2012**

CALL TO ORDER: The meeting was called to order at 9:00 am by Chair Power.

PRESENT: Chair Power, Vice-Chair Keevill, Councillor Mersereau, Chief McNeil, Jerri Costa, CAO¹ St. Amour, Administrative Assistant Monica Mills and Dawn Bourke as recording secretary.

REGRETS: Jane DeWolfe

ADDITIONS/DELETIONS TO AGENDA

- amend date on agenda to November 28th.
- Chair Power stated that the swearing in of new member Councillor Byron Mersereau should be the first item of business.

SWEARING IN OF NEW BOARD MEMBER

Chief McNeil swore in Councillor Mersereau as the new member of the Board. Councillor Mersereau read the affirmation for the duties of the Annapolis Royal Police Commission Board Member and proceeded to sign the document.

APPROVAL OF AGENDA

Motion 1:

It was moved by Vice-Chair Keevill and seconded by Councillor Mersereau that the agenda dated November 28, 2012 be approved with amendments. Motion carried.

APPROVAL OF MINUTES: October 10 2012

Motion 2:

It was moved by Jerri Costa and seconded by Vice-Chair Keevill that the minutes dated October 10, 2012 be approved. Motion carried

PRESENTATIONS: none

¹ Chief Administrative Officer

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target date
1. Meeting Officers and Town Staff	Chair Power advised that a meeting took place with CAO St. Amour, DOF ² Robinson and the staff of the Police Department. She noted that discussions revolved mainly around payroll. Chair Power stated there were no other issues to note.		
2. Extra Patrolling on Chapel and Champlain Streets	The Board discussed the speed limits on Chapel Street and Champlain Street. Chief McNeil advised that surveys were conducted by COP ³ . It was reported that they surveyed 32 vehicles and the highest speed was 46k/hr. Chief McNeil advised that ministerial approval is required to reduce speed limits and his understanding is that on provincial roadways approval is required. He added he will verify this. Councillor Byron Mersereau noted that Section 102 of the MVA ⁴ sets the limit in town at 50k. CAO St. Amour advised the Board that at the last Council meeting it was agreed that a Traffic Flow Advisory Committee will be established to discuss traffic flow issues, one-way streets and to make recommendations to Council and the Board of Police Commission.		
3. Cost of portable speeding signs	Chief McNeil advised that the cost of a portable speeding sign and/or a fixed sign is around \$3,000 dollars. Chair Power advised she attended a green workshop and one thing that was brought up was driving a lower speed is more green with respect to emissions. She added that she generally drives slowly to act as a “pace car” throughout Town. Chief McNeil advised people are passing on the double lines at the 30k school zone after school hours.		

² Director of Finance

³ Citizens on Patrol

⁴ Motor Vehicle Act

DEPARTMENTAL REPORT

Item	Decision / Action	Responsibility	Target Date
1. October Dept Financials	The Board reviewed the financials.	Chief McNeil	
2. Chief's Report November Stats	The Board reviewed the Chief's report. Chief McNeil presented the stats for the month of October 2012.	Chief McNeil	
3. Department Overtime for Approval	Chair Power explained to Councillor Mersereau that the Board approved the Chief's overtime and the Chief approved his departmental overtime.	Chief McNeil	

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Town Council Rep on Board	Chair Power noted the following three appointments were up for renewal, the Chair, the Vice-Chair and the Secretary. CAO St. Amour advised the length of term for the Police Commission appointments are set up by the Board's by-law. Chief McNeil advised the provincial appointee is a 3 year term		
2. Board Chair's Term	<p>Motion 3: It was moved by Vice Chair Keevill, seconded by Jerri Costa that Pat Power continue to serve as Chair on the Board of Police Commissioners for another term. Motion carried.</p> <p>Motion 4: It was moved by Jerri Costa and seconded by Councillor Mersereau that Brian Keevill continue to serve as Vice-Chair on the Board of Police Commissioners. Motion carried.</p> <p>Motion 5: It was moved by Jerri Costa and seconded by Brian Keevill that Byron</p>		

	Mersereau serve as secretary for the Board of Police Commissioners. Motion carried.		
3. NSPBC Membership Invoice	Motion 6: It was moved by Chair Power, seconded by Secretary Mersereau that the Board approve the payment of the \$200 invoice for membership in the NS Police Board. Motion carried.		
4. Provincial regulations re: speed limits within Town Limits	This item was discussed under Business Arising Item #2.		

OTHER

Chair Power advised some repairs were required to the police department.

Chair Power inquired if the winter parking ban restrictions have been published. Administrative Assistant Mills noted it was in the Town Crier for October and will be published in future editions.

Motion 7:

It was moved by Councillor Mersereau, seconded by Brian Keevill that the meeting move in camera at 10:32 am. Motion carried.

IN CAMERA

- Labour negotiations

Motion 8:

It was moved by Councillor Mersereau, seconded by Brian Keevill that the meeting move out of camera at 10:55am. Motion carried.

NEXT MEETING: January 16, 2013

ADJOURNMENT The meeting adjourned at 10:55 am

Motion 9:

It was moved by Councillor Mersereau, seconded by Brian Keevill that the meeting be adjourned at 10:55 am. Motion carried.

Pat Power, Chair

Monica Mills, Recording Secretary