

**TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
Minutes
OCTOBER 10, 2012**

CALL TO ORDER: The meeting was called to order at 8:57 am by Chair Power.

PRESENT: Chair Power, Vice-Chair Brian Keevill, Secretary Mueller-Sparenberg, DOJ¹ rep Jane DeWolfe, Chief McNeil, Jerri Costa, CAO² St-Amour, and Administrative Assistant Monica Mills as recording secretary.

REGRETS: ex-officio Mayor Roberts

ADDITIONS/DELETIONS TO AGENDA: N/A

APPROVAL OF AGENDA:

Motion 1:

It was moved by Jane DeWolfe, seconded by Brian Keevill that the agenda dated October 10, 2012. Motion carried.

APPROVAL OF MINUTES: September 12, 2012

Motion 2:

It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Jerri Costa that the minutes dated September 12, 2012 be approved. Motion carried.

PRESENTATIONS: none

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target date
1. Staffing Update: Corporal	Chair Power explained that the item was on the agenda, so that an update on correspondence from Ken Dearman could be provided. Chief McNeil stated that there was no further correspondence.		

¹ Department of Justice

² Chief Administrative Officer

2. Enforcing 2 hr parking on St George and Victoria 9 am-5pm	Chair Power noted that the Chief had noted in his report that there were no non-compliance issues with the parking on St George Street. The Board agreed that the police department could ease up on enforcing the two-hour parking. Chair Power indicated that the rest of the department should be informed of this.		
3. Set Meet Date – Officers/ Town Staff	Chair Power stated that a date for the Officers and Town Staff meeting should be set. She added that the two full-time constables, one or two representatives from the Police Board, CAO St-Amour and Chief McNeil should attend. It was agreed that the morning of October 12, 2012 would be the best time to meet. The meeting would be to discuss setting back the pay schedule by one week, in order to facilitate pay roll. Chief McNeil stated that November had three pay periods and this maybe the most opportune time to do this. CAO St-Amour stated that she would discuss the matter with the Director of Finance to see the feasibility of the proposal. Chief McNeil asked the Board whether Constable Thompson or Morrell should attend. Chair Power replied in the negative, as the full-time constables would make the decision.		

DEPARTMENTAL REPORT

Item	Decision / Action	Responsibility	Target Date
1. August Dept Financials	The Board reviewed the financials.		
2. Chief's Report Sept Stats	The Board reviewed the Chief's report. Chief presented the stats for the month of September.	Chief McNeil	
3. Department Overtime for Approval	Chief McNeil stated that he had nothing to report at this time.	Chief McNeil	

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Extra patrolling on Chapel and Champlain Sts	<p>Chair Power stated that at the September Committee of the Whole meeting, the residents of Chapel Street presented a request for a reduction of speed limits signs, one-way signs and a speed bump to curb speeding on Chapel Street. She added that Council had decided to erect the signage and paint one-way arrows on the street before installing the speed bump. Deputy-Mayor Mueller-Sparenberg stated that placing large planters in the street might stop speeding, as drivers would have to swerve around them and they could be removed in the wintertime.</p> <p>Chief McNeil stated that he has received a lot of emails from business-owners complaining about the installation of speed bumps, as it negatively impacted their business. Chair Power requested that the Police Department be more vigilant in monitoring the area for the next month. Chief McNeil stated that he did not believe that there were many speeders but that he would contact COP³ and see if they would be able to set up the sign that indicates a vehicles speed. He added that they may also be able to conduct a traffic survey of the street.</p> <p>Chair Power stated that she would leave the item on the agenda for an update next month.</p>		
2. Investigate cost of portable speeding signs	<p>Chair Power asked Chief McNeil about the cost of a portable speeding sign. He indicated that it would be approximately \$3000.00.</p>		

Motion 3:

It was moved by Brian Keevill, seconded by Jane DeWolfe that the meeting move in camera at 9:30 am. Motion carried.

IN CAMERA

-personnel

³ Citizens on Patrol

Motion 4:

It was moved by Brian Keevill, seconded by Jane DeWolfe that the meeting move out of camera at 9:46 am. Motion carried.

Motion 5:

It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Jane DeWolfe that the Board of Police Commissioners recommend to Council that a Letter of Employment be offered to Greg Morrell regarding casual, not a term position, with the Town of Annapolis Royal Police Department. Motion carried.

NEXT MEETING: November 14, 2012

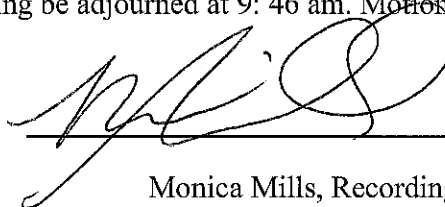
ADJOURNMENT

Motion 6:

It was moved by Brian Keevill, seconded by Jane DeWolfe that the meeting be adjourned at 9: 46 am. Motion carried.



Pat Power, Chair



Monica Mills, Recording Secretary