

TOWN OF ANNAPOLIS ROYAL  
BOARD OF POLICE COMMISSIONERS  
Approved Minutes of Meeting Held  
**Wednesday, September 10, 2014, 9:00 a.m.**

1. **CALL TO ORDER:** Chair Power called the meeting to order at 9:04 am
2. **PRESENT:** Chair Pat Power, Councillor Byron Mersereau, Jane DeWolfe, Chief Burt McNeil, Recording Secretary Dawn Bourke.
3. **REGRETS:** Brian Keevill
4. **ADDITIONS TO AGENDA:**  
**Business Arising (4) Camera Status**  
  
It was agreed to place "Strategic Initiatives" on the agenda for the next meeting.
5. **APPROVAL OF AGENDA:**  
**MOTION #BoPC-2014-SEPT-10-01**  
Moved by Jane DeWolfe seconded by Councillor Mersereau, it was agreed to approve the agenda as amended. **CARRIED.**
6. **APPROVAL OF MINUTES: July 9, 2014**  
**MOTION #BoPC-2014-SEPT-10-02**  
Moved by Jane DeWolfe, seconded by Councillor Mersereau to approve the minutes of July 9, 2014 with the following amendment: Page 3, Item (5) first paragraph, add last sentence "Councillor Mersereau advised he understood that the 2014 UNSM Fall Conference was going to be held in November." **CARRIED**
7. **PRESENTATIONS:**
8. **BUSINESS ARISING:**  
**(1) Update from Council**  
Chair Power advised that the Committee of the Whole met on July 9, 2014. The Police Department received one new computer and IT upgrades. Chief McNeil noted the upgrades were a little more expensive than the budgeted amount. Councillor Mersereau advised that when the 2014-2015 budget was approved there were allowances for IT upgrades including the installations; it may not have been allocated for expenditures between the Town accounts and the Police Department accounts. Other updates from the Committee of the Whole were; a resident brought forward concerns about fire sirens; discussions were held about a fall clean up; and there was a presentation from Gregory Heming regarding a symposium scheduled to be held in April 2015 and they are proposing to utilize the ARRA building.

**(2) Town's Conducted Energy Device Policy (Taser use)**

Chair Power advised that at the July meeting it was noted the department does not have tasers. Chief McNeil advised the steps involved for Use of Force include verbal, soft hand, hard hand, pepper spray, baton, conducted energy device, and gun. The taser is just another step in the Use of Force Continuum. The current Conducted Energy Device Policy states members of the police department are not permitted to: possess carry, use, Conducted Energy Devices while executing their duty as members of the Annapolis Royal Police Department. Chief McNeil advised he will not take responsibility for not using tasers or to have the department held responsible for not using tasers, if it is a part of the Use of Force Continuum. Chief McNeil requested a legal opinion of who would be responsible if the Board does not authorize the use of tasers. Councillor Mersereau asked if the Use of Force continuum is mandated by the Department of Justice. Chief McNeil noted that every three years department members have to recertify for the Use of Force.

Chair Power will contact the Department of Justice regarding the Use of Force Continuum and taser use.

**(3) NSAPG Conference in Sydney**

Chair Power advised that she will not be attending the conference. Chief McNeil advised that he will be attending the NSAPG conference.

**(4) Camera Status**

Chief McNeil advised company representatives came and installed a new camera, but there have been issues with the new camera. The company representative has not contacted the department since. Chief McNeil will contact the company to confirm their return to complete the work satisfactorily.

**9. DEPARTMENT REPORTS:**

**1. Chief's Report July 2014 and August 2014**

Chief McNeil distributed his reports for July and August 2014. Councillor Mersereau suggested now that the Police Department has an administrative assistant, could the Chief's monthly reports be completed for distribution with the agenda package.

Chief McNeil reviewed his July 2014 report.

Chief McNeil reviewed his August 2014 report.

**2. July & August Departmental Financials**

Discussion was held regarding the departmental financials. It was agreed to request additional information regarding the revenue for fines.

Chief McNeil submitted his overtime from April 8 to August 5, 2014 with 20.25 hours of stand-by and 36 hours of overtime.

**10. NEW BUSINESS:**

**(1) Commendation Received re Constable Greg Morrell**

Chair Power advised that a commendation was received for Constable Greg Morrell who provided a wellness check during Tropical Storm Arthur on the request of a family member who was in a foreign country at the time.

**(2) Chronicle Herald article re: Changes in Status of Town Police Forces**

Chair Power distributed copies of an article printed in the September 7, 2014 Chronicle Herald titled "Dissolution would wipe out a big police cost in Springhill". Councillor Mersereau advised the pension provision will not impact the Town of Annapolis Royal.

**11. IN CAMERA:** None

**12. NEXT MEETING:** October 15, 2014

**13. ADJOURN**

**MOTION #BoPC-2014-SEPT-10-03**

Moved by Jane DeWolfe, seconded by Councillor Mersereau to adjourn the meeting at 10:22 am. **CARRIED**

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Chair Pat Power

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Recording Secretary Bourke