

**TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
September 13, 2010
Draft Minutes**

A meeting of the Board of Police Commissioners was held on Monday, September 13, 2010 in Council Chambers at Town Hall. In attendance were Chair Jim McGinis, Deputy Mayor Doug Shaffner, Councillor Kathie Fearon, Mayor Phil Roberts, Chief Burt McNeil, Member at large Jim MacIntosh, Business Representative Brian Keevill, Department of Justice Appointee Jane DeWolfe and Administrative Sandi Millett-Campbell as recording secretary.

Regrets: None

CALL TO ORDER

Jim McGinis called the meeting to order at 9:00 a.m.

**ADDITIONS/DELETIONS TO AGENDA
APPROVAL OF AGENDA**

September 13, 2010

Business arising: Community Meeting

It was moved by Jim MacIntosh, seconded by Doug Shaffner, that the agenda dated September 13, 2010 be approved with addition. Motion carried

APPROVAL OF MINUTES

August 11, 2010

It was moved by Jane DeWolfe, seconded by Kathie Fearon, that the Board of Police Commissioners minutes dated August 11, 2010 be approved. Motion carried.

PRESENTATIONS

There were no presentations

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target date
1. Training & Conference	Chief McNeil noted that Corporal Chase is currently attending a two week conference on Drug Recognition. Then Corporal Chase will be attending a three day workshop in Arizona. The course is covered by the RCMP including the travel to Arizona, the meals and the local travel the responsibility of the department. Chief McNeil and Chair Jim McGinis will be attending the Police Board Conference in Pictou September 15 to 17, 2010.	Chief McNeil	
2. False Alarm Report	There were three calls in the month of August. Annapolis Royal Regional Academy and Annapolis West Education Centre will be sent out warning letters and Fort Anne National Park will be charged for the call on July 2, 2010. It was requested that a copy of the False Alarm bylaw be distributed to all the members of the committee.	Chief McNeil Amery Boyer	
3. Basement Renovations	Deputy Mayor Shaffner explained that the engineers have agreed to run another beam under the floor joist for the support. The entrance to the public washroom has a significant slant on the floor which will need to be leveled from the public washroom to the new entrance. Ventilation may also be an issue and waiting to hear back from the engineers. Progress is slow.	Deputy Mayor Shaffner	
4. Meeting with Officers	Chair McGinis spoke with all three officers. He noted that everyone seems happy. Officer Campbell had some issues with vacation time and Chief McNeil spoke with Council and an agreement has been made for Officer Campbell. Officer Campbell has been allowed to carryover vacation days until October 2010.		
5. Speed Limits in Town	Chief McNeil reported that a mobile speed sign has been set up by Charlie's Restaurant, Upper St George St, and St Anthony Street.	Chief McNeil	

	<p>The unit is on loan from Kings County Citizens on Patrol and will continue to use until Kings County requests the unit to be returned.</p> <p>Chief McNeill is still waiting to hear back from Joe Crowell, the provincial traffic authority, on the issue of the three way stop.</p>		
6. Legal Aid and protection for the officers from ARPD	Chair McGinis received a copy of the draft report that went to committee of the Whole, and waiting to hear the results. Chair McGinis will see if the document can be copied and sent to the board for review. Chief McNeil has requested a copy of the draft report.	Chair McGinis	
7. Police Commission By-Law & Policy Manual Review	Pending	Chief McNeil, Jane DeWolfe, & Jim McGinis	
8. DOJ Audit Request	Pending		

DEPARTMENTAL REPORT

Item	Decision / Action	Responsibility	Target Date
1. July/August	July and August Stats were submitted and reviewed.		
2. Chief's Overtime for Approval	Chief McNeil noted that he had not printed off his overtime report in time for this meeting and would bring it in October.		

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Chief's Report	The Chief submitted his report to the Board for the period ending		

	<p>August, 2010.</p> <p>Natal Day was very successful.</p> <p>Ravensburg College cadets are back in school. It was a positive experience for both the cadets and the Town. The cadets helped with Natal Day Celebrations and the market patrols.</p> <p>Chief McNeil noted that the officers and cadets had a lot of communication on Market days for no pets at the market. Most people understood with the note of one complaint. Chief McNeil will inquire on the signs for the market stating No pets. Mayor Roberts requested the presence of the police department for the last market day on October 9th, 2010.</p> <p>Chief McNeil is working on rearranging the schedule for the winter months, and this will include school patrols.</p> <p>Chief McNeil reported that he and Rodana took six underprivileged students to Upper Clements Park on August 30, 2010. The park provided the admission to the park and rides, and Annapolis Save Easy provided a lunch for the group. The students and the parents appreciated the opportunity for a fun day at the theme park.</p> <p>It was moved by Jane DeWolfe, seconded by Jim MacIntosh that the Chief of Police's report dated August 11, 2010 be accepted. Motion carried.</p>		
2. Municipal Parking Tickets	Chief McNeil reported that this is an opportunity for the Town to		

	<p>increase the revenues and more enforcement with a cheaper parking ticket. The ticket has the option of a cheaper payment if paid within the 60 days of the date the ticket is issued. The ticket is a replica of a Halifax parking ticket they currently use. The Municipal ticket has the same regulations as the Provincial tickets. Councillor Fearon moved that it be recommended to Council to accept the new municipal parking ticket with the noted changes, seconded by Council Shaffner. Motion carried.</p> <p>Chief McNeil said the next step is to register the bylaws with the Province. Chief McNeil will confirm with the CAO that the bylaws are registered with the province.</p>		
3. Community Meeting	<p>Chief McNeil is organizing a Community meeting on Loss Prevention with a special invitation to the Board of Trade members. Peter McNeil will do the presentation at the Ye Olde Town Pub one evening mid October. Brian Keevill will contact the Board of Trade to see if the meeting can coincide with their monthly meeting.</p>	Chief McNeil Brian Keevill	

OTHER

IN CAMERA - None

NEXT MEETING **October 13, 2010 9:00am**

ADJOURNMENT

It was moved by Jim McGinis that the meeting be adjourned.

Jim McGinis, Chair

Sandi Millett-Campbell, Recording Secretary