

**TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
September 14, 2011
Minutes**

CALL TO ORDER: Vice Chair DeWolfe called the meeting to order at 8:52am.

PRESENT: Chief McNeil, Councillor Mueller-Sparenberg, Deputy Mayor Power, Brian Keevill, Administrative Assistant Monica Mills as recording secretary and Angela Cartier. Mayor Roberts arrived at 9:30am.

REGRETS: Chair McGinis

ADDITIONS/DELETIONS TO AGENDA

September 14, 2011

- Business Arising- New checklist for Skate Board Park
- New Business -Winter Parking

APPROVAL OF AGENDA

It was moved by Councillor Mueller-Sparenberg, seconded by Brian Keevill that the agenda be approved with the additions. Motion carried.

APPROVAL OF MINUTES

August 10, 2011

It was moved by Brian Keevill, seconded by Deputy Mayor Power that the minutes dated August 10, 2011 be approved. Motion carried.

PRESENTATIONS (Ms. Angela Chartier, owner of Catfish Moon)

-Angela Chartier presented her concerns regarding traffic and parking on Lower St George Street. (Appendix A) The Board discussed various solutions to her concerns. It was decided that the issues were mainly under the authority of Town Council and the Traffic Authority.

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target
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			date
1. Meeting with Officers	Deputy Mayor Power reported on a meeting that she attended with the members of the Police Department.	Chair McGinis	
2. DOJ Audit	Email sent to George Lahey asking for a meeting to go over the results of the Audit carried out this summer on the ARPD. Chief McNeil stated that he spoke with George Lahey, who informed him that the Department of Justice have been extremely busy. He added that Mr.Lahey would tentatively be down in early October to meet with Chief McNeil and discuss the audit.	Chair McGinis	
3. St. James Street Issue	Status. The exit on St James to Church street has been barricaded with boulders to minimize speeding. The Board discussed a complaint from a resident regarding the placement of the boulders. Vice Chair DeWolfe asked if the boulders alleviated the problem. Chief McNeil replied in the affirmative stating that he has not heard any negative feedback regarding the issue.	Chief McNeil	
4. Municipal Parking Tickets	Update. Chief McNeil reported that they will start giving out parking tickets October 1, 2011. A notice will be placed in the Town Crier to notify the public.	Chief McNeil	
5. Vacant Cpl's position.	Update on Nathan Kardish. Chief McNeil reported that he had not been in contact with Mr. Kardish, he added that his wife had been in Town looking at residences. Chief McNeil stated that currently they still have a temporary solution with Constable Thompson. He added that the Board had decided that they would review the situation in October.	Chief McNeil	
6. Review of Police Budget to date	Review and discuss if necessary. The Board reviewed the budget.	Board	
7. Speed bump inquiries	Status – Council has turned down the funding for these speed bumps. Citizens on Patrol were down on August 17th doing a checkpoint on St George Street and Prince Albert road. He reported that vehicles tend to lower their speed as soon as they hit the 50km/hr zone. He added that they plan on doing more of these patrols.	Chief McNeil	
8. School Zone Signage	Status - Chief McNeil was to make inquiries with the Province about changing the speed in the school zone to 30 or 35 KM on a year round basis. Chief McNeil stated that Minister Estabrooks has put a bill forth in the House of Commons regarding changing the speed limits in school zones. He stated that the topic should be discussed after it was addressed	Chief McNeil	

	in the House of Commons.		
9. Patrols French Basin Trail and around Town (Bicycle/Foot)	Status. The patrols are still being completed.	Chief McNeil	
10.Up-Coming Board Position	Status – (IN CAMERA) a recommendation should go to Council giving the name of the individual the Board thinks would best suit the position.	Chair	
11. No Parking Signs North Side of Lower St. George Street	The signs have been erected.	Chief McNeil	
12. Repairs to Marked Police Car	The police vehicle has been repaired.	Chief McNeil	
13. Skateboard Park Safety Checklist	Chief McNeil stated that the checklist in its current format is too long and many of the items were not applicable to the Town Skate park. Town staff will minimize the checklist.		

DEPARTMENTAL REPORT

Item	Decision / Action	Responsibility	Target Date
1. Chief's Report	Chief McNeil presented his report.	Chief McNeil	
2. August Stats	The Board reviewed the statistics for August. Deputy Mayor Power asked if all false alarm calls were logged in. Chief McNeil reported in the affirmative.	Chief McNeil	
3. Chief's Overtime for Approval	It was moved by Brian Keevill, seconded by Councillor Mueller-Sparenberg that the Chief's Report and his overtime be approved. Motion carried.	Chief McNeil	

NEW BUSINESS

Item	Decision / Action	Responsibility	Target
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			Date
1.Board of Police Commissioner's Training	Email sent to George Lahey, DOJ asking if a training session could be put on in Annapolis Royal for our four members who have not had the training. Chief McNeil stated that the Board of Police Commissioners in Kentville also required training therefore it would be beneficial to have a joint training session.	Chair McGinis	
2. Email of complaint regarding parking on Lower St. George St.	Discussion. The Board discussed the complaints in their discussion of Angela Chartier's presentation.		
3. Email regarding parking at 6 Drury Lane in front of Old Foundry Building.	Discussion. This topic was discussed previously in the meeting.		
4. Winter Parking	Deputy Mayor Power stated that it would be beneficial to either change the start date of the Winter Parking ban or include the stipulation that it would commence with the first snow storm. Chief McNeil stated that the police members would use their discretion when enforcing the by-law.		

OTHER

IN CAMERA :

It was moved by Councillor Mueller-Sparenberg, seconded by Brian Keevill that the meeting move in camera at 10:05am.

Motion 1:

It was moved by Brian Keevill, seconded by Deputy Mayor Power that Geraldine (Jerri) Costa be recommended to Council as a citizen representative for Annapolis Royal Board of Police Commissioners. Motion carried.

NEXT MEETING

October 12, 2011 at 9:00 am

ADJOURNMENT

It was moved by Councillor Mueller-Sparenberg, seconded by Brian Keevill that the meeting be adjourned at 10:20am.