

**Town of Annapolis Royal
Regular Council Meeting
Approved Minutes
April 15, 2013, 6:00 pm**

1. PRESENT: Mayor Tompkins, Deputy Mayor Power, Councillor Hudson, Councillor Mersereau, Councillor Paquette, CAO St-Amour, Recording Secretary Bourke, three members of the public.

2. REGRETS:

3. CALL TO ORDER: Mayor Tompkins called the meeting to order at 6:02 pm

4. APPROVAL OF COUNCIL MINUTES

i. Regular Council of March 18, 2013

MOTION 1

It was moved by Deputy Mayor Power, seconded by Councillor Hudson to approve the Regular Council minutes of March 18, 2013 as presented. **CARRIED.**

ii. Special Council of March 25, 2013

MOTION 2

It was moved by Councillor Hudson seconded by Councillor Mersereau to approve the Special Council minutes of March 25, 2013 as presented. **CARRIED.**

iii. Special Council of April 8, 2013

MOTION 3

It was moved by Councillor Mersereau, seconded by Councillor Hudson to approve the Special Council minutes of April 8, 2013 as presented. **CARRIED.**

5. ADDITIONS TO AGENDA:

Addendum:

Add to 10. Business Arising – Email from Trish Fry, Historic Gardens re: Washrooms and Locator Sign

Add to 11. New Business – xiv) Salary Increase for Unionized Staff

Add to 13. Report from Committees, Boards and Commissions # 10. Board of Police Commissioners

6. APPROVAL OF AGENDA:

MOTION 4

It was moved by Councillor Hudson, seconded by Councillor Paquette to approve the Agenda as amended. **CARRIED.**

7. PUBLIC INPUT:

Angela Chartier noted she is in attendance to discuss the proposed sign for Lower St. George Street. It was agreed by Council to discuss Item 11 New Business x. Proposed Sign, for Lower St. George Street at this time. The Development Officer is recommending the municipality could apply for the permit on behalf of the owners, then council could direct that a permit be applied for and approve the application.

Angela Chartier advised the sign would be made of metal, the names on the slots would be a large font and a short description of the business in small font underneath, it would be the same size and location as the one that was in place. Councillor Mersereau suggested having all 4 businesses sign off on the permit. Mayor Tompkins noted the sign would be taking into account the Town branding and lower St. George Street would benefit from the sign.

MOTION 5

It was moved by Deputy Mayor Power, seconded by Councillor Hudson, that the Town will apply for the municipal development permit to erect the sign on behalf of the business owners on lower St. George Street, the Town own the directory sign, erect the directory sign, purchase the top portion of the sign to include the Historic District Logo, sell individual spots to the businesses on Lower St. George with the cost to be distributed equally among the businesses advertised on the sign. **CARRIED.** Councillor Mersereau voted nay.

Councillor Mersereau advised that he is not against the principal of the sign, but the businesses should have the responsibility to own and maintain the sign.

Angela Chartier departed the meeting at 6:30 pm.

8. PRESENTATIONS: None

9. PUBLIC HEARING:

10. BUSINESS ARISING

i. Kiosk/locator Sign

Discussion was held regarding the Kiosk/locator sign at Petit Park, noting the cost for shipping a sign separately estimate of \$200 plus cost of time, \$300-350 installation not including public works labour costs, Board of Trade placed order for 3 signs, met the criteria of earlier council motion. Trish Fry advised the Historic Gardens are pleased to have a locator sign.

MOTION 6

It was moved by Deputy Mayor Power, seconded by Councillor Hudson to direct CAO St-Amour to meet with a couple members from the Board of Trade and the Historic Gardens to tie up loose ends and determine the location of the locator sign to be placed at the Historic Gardens, and to send a letter to the Board of Trade expressing Council's concerns with respect to the purchase of the locator signs noting opening communication in the future is preferred. **CARRIED.** Mayor Tompkins voted nay.

ii. Offer of Sculpture, Tuning Forks

MOTION 7

It was moved by Councillor Mersereau, seconded by Councillor Paquette to direct the CAO to consult with the Public Works Superintendent regarding the siting of the sculpture in the courtyard between the Police Department and Town Hall and subject to their findings, prepare a draft agreement and meet with Donna Raxlen and Brad Hall; and that the agreement be brought forward for Council approval. **CARRIED.** Councillor Hudson voted nay.

Mayor Tompkins suggested CAO St-Amour to contact the Town insurance agent to inquire if Bailey coverage covers property on loan to the Town, noting it is a no fault coverage.

iii Letter from Sefton Squires

Discussion was held regarding the need for the Planning and Heritage Advisory Committee to develop tools to promote heritage, the ability to preserve heritage, educating contractors and developers, practical how-to's for the Town website, mechanism for enforcement of Land Use By-laws.

Mayor Tompkins on behalf of Town Council will attend the next Planning Heritage and Advisory Committee meeting scheduled for May 6, 2013, if the meeting could commence at 9 am.

It was agreed to accept the letter from Sefton Squires as presented, and further to direct CAO St. Amour to send a letter to Sefton Squires acknowledging his letter.

iv. Town of Annapolis Royal Taxis

There are two taxi drivers in the Town, and one of the two taxi drivers charges \$8.00 for a one way trip within Town limits, the second taxi driver has not quoted a cost at this time.

i) Trish Fry e-mail Historic Gardens re: Public Washrooms and Locator Map

It was agreed to bring forward to the next special council budget meeting the matter of the Public Washrooms at the Historic Gardens as per the e-mail from Trish Fry.

11. NEW BUSINESS:

i. Banner Offer, 275th Masonic Lodge Annapolis Royal

It was agreed by the Town Council to display Masonic Lodge banners during the 275th Celebration. CAO St-Amour was directed to contact P. Townsend Lodge Secretary to discuss the availability of a Masonic Flag which could be flown from the Town Hall mast.

**ii Annapolis Royal Regional Academy, Minister of Education's Announcement; Next Steps
MOTION 8**

It was moved by Councillor Paquette, seconded by Councillor Hudson that Council send a letter to the Minister of Education to request re-consideration that the ARRA decision to close be considered part of the suspension of closures as the decision to close ARRA was made only 10 days prior to the April 1, 2012 deadline, and that a copy of the Town's letter to the Minister be copied to the Municipality of the County of Annapolis and the School Board.. **CARRIED.**

iii Invitation from Nova Scotia Power

An Invitation to attend the spring session of a meeting with members from Nova Scotia Power scheduled for Wednesday May 1 from 6:30-8:30 pm at the Hantsport Fire Hall was presented.

Discussion was held regarding the Nova Scotia Power building in Town noting concerns with the chain link fence across the front of the building, the landscaping and the outside condition of the building. CAO St-Amour will contact LeRoy Lenethen the Town Solicitor regarding the NSPI assessment appeal.

iv. Derelict Vehicles, Valley Waste-Resource Management

Information from Valley Waste Resource Management regarding the Derelict Vehicle Collection Program Guidelines was presented.

v. Invitation from Annapolis Community Health Centre — TAB 8

It was noted there was an article in the Town Crier requesting concerns regarding the Collaborative Emergency Centre and none were forthcoming. Deputy Mayor Power advised that she is willing to attend the meeting scheduled for April 22, 2013 as Council's representative.

vii. Regional Municipal Caucus, Minutes of Meeting Held March 21, 2013 and Appointment of a Councillor to Steering Committee

A meeting of the Regional Municipal Caucus is scheduled to be held April 30, 2013 at 6 pm in Middleton. In addition to the Mayor, another Council member and an alternate need to be appointed.

MOTION 9

It was moved by Councillor Paquette, seconded by Councillor Mersereau to appoint Mayor Tompkins and Deputy Mayor Power to the Steering Committee of the Regional Municipal Caucus, and to appoint Councillor Hudson as the alternate. **CARRIED.**

vii. Water Utility Compliance Certificate, Authority for Signature

Councillor Mersereau stated that if a water utility rate study is required, it should be deferred due to the County of Annapolis water rate increase.

MOTION 10

It was moved by Councillor Paquette, seconded by Councillor Hudson to authorize Mayor Tompkins and CAO St-Amour to sign the Nova Scotia Utility and Review Board Operations for Compliance for the Town of Annapolis Royal for the Year Ended March 31, 2013 Water Utility Compliance Certificate. **CARRIED.**

viii. Borrowing Resolution for Corporate VISA Card

MOTION 11

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to authorize borrowing by way of a Scotiabank Visa Card with a limit of \$5000 within the overall limits as set out in Section 4 of the MGA. **CARRIED.**

ix. Regional Enterprise Network Update and Appointment of Liaison Committee Member and Draft Memorandum of Agreement

MOTION 12

It was moved by Deputy Mayor Power, seconded by Councillor Hudson to recommend Councillor Mersereau attend the Regional Enterprise Network 3 meetings, for a trial period of 3 months. **CARRIED.**

x. Proposed Sign, Lower St. George Street

This item was discussed previously under Public Input.

xi. Annapolis Royal Waterfront Corporation Ltd. — 1477756

It was agreed to table the item until the next regular meeting of Council, and further Mayor Tompkins will report back with regards to the incorporation of the corporation.

xii. Valley Waste Services

Valley Waste Services provided a list describing services that they offer, for consideration when going forward with tenders.

xiii. Valley Waste Orientation and Tour

Councillor Paquette advised that he is interested in attending the facility “road trip” May 16, 2013 which will be a 6-8 hour event.

xiv. CPI Increase for Unionized Staff

MOTION 13

It was moved by Councillor Mersereau, seconded by Councillor Paquette that all unionized employees with satisfactory written performance evaluations receive a cost of living increase based on the average Consumer Price Index of Nova Scotia statistics of 2% as of April 1, 2013. **CARRIED.**

MOTION 14

It was moved by Councillor Paquette, seconded by Councillor Hudson to recess at 8:05pm. **CARRIED.**
Mayor Tompkins called the meeting back to order at 8:15 pm

12. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

1. Marketing and Economic Development Committee Recommendations - from meeting of March 19, 2013

MOTION 15

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to table the recommendation that a sum of \$40,000 be set aside for the Marketing & Economic Development Committee to the next special meeting of the Town Council budget deliberations. **CARRIED.**

Committee of the Whole Recommendation — from meeting of April 3, 2013

MOTION 16

It was moved by Councillor Hudson, seconded by Councillor Mersereau to send a letter to Destination Southwest Nova Association advising the Town is not interested at this time, and when the Town receives their annual report, the Town may consider discussing the request in the upcoming budget year. **CARRIED.**

MOTION 17

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to accept the e-mail received from Jane Nicholson for information and further to place the Scotia Windfields meeting information on the Town website. **CARRIED.**

MOTION 18

It was moved by Deputy Mayor Power, seconded by Councillor Paquette to support the Companion Animal Protection Society by offering a section in the Town Crier to promote their services and also by placing an item on the Town web site. **CARRIED.**

MOTION 19

It was moved by Councillor Paquette, seconded by Councillor Hudson, that Mayor Tompkins on behalf of the Town of Annapolis Royal Council, proclaim June 2nd, 2013 as Annapolis Royal Freemasons Day in the Town of Annapolis Royal and encourage all of our citizens to recognize Freemasons for the significant impact they have made and continue to make in healthcare, help to community projects designed to aid disadvantaged citizens, and education. **CARRIED.**

2. Planning and Heritage Advisory Committee — meeting of April 9, 2013

MOTION 20

It was moved by Councillor Hudson, seconded by Councillor Mersereau to give heritage approval to the applicant to relocate the "Clean Annapolis River Project" sign to 314 St. George Street, providing the requirements of the land use by-law are met. **CARRIED.**

13. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

1. Mayor's Report

Mayor Tompkins noted his attendance at the Regional Caucus Meeting, the first in the history of the governments of the three towns and the county. Mayor Tompkins also attended the very successful Easter Eggstravaganza.

2. Regional Economic Network

Councillor Mersereau updated council on the most recent meeting of REN held March 27, 2013 at the last regular meeting of the Town Council.

3. Planning Services

The Planning Services Report for March 2013 and the Planning Technician Report for March 2013 were reviewed.

4. REMO

Councillor Hudson advised there was no Regional Emergency Measures Organization meeting held during April 2013; there will be a meeting in May. Councillor Hudson reminded Council of the REMO Course scheduled for April 17 at 7 pm in Bridgetown. All Council members plan to attend.

5. Planning and Heritage Advisory Committee —

The unapproved minutes of the Planning and Heritage Advisory Committee of April 9, 2013 were reviewed.

6. Marketing and Economic Development Committee

Councillor Paquette advised a meeting of the Marketing and Economic Development Committee is scheduled to be held April 16, 2013 at 6 pm. There will be a review of the comments received during the public brain storm session, each theme will be directed to one of the sub-committees, would like to have the information placed on the town website, in the Town Crier, and a mass mail-out to let people know they can view the results.

7. Traffic Flow Advisory Committee

The format for the Public Meeting scheduled to be held April 18, 2013 tentatively will include 3 easels for the three main subjects, and a 4th easel for other suggestions, provide coffee, Mayor Tompkins will address the whole proposal as per brochure, firstly Champlain Street, start at upper St. George and work the three locations, diagonal parking not mentioned on the map and Enforcement of the two hours parking needs to be discussed.

8. CAO's Report

CAO St-Amour reviewed her report.

CAO St-Amour will contact the Annapolis Royal Wharf Association to determine if there are guest moorings, and to advertise on our website if there are.

CAO St-Amour provided an update regarding 209 St. Anthony Street.

9. Water Report

Water tests have been viewed and are within the required parameters.

14. OTHER BUSINESS:

15. CORRESPONDENCE: For Information

- i. W. Bruce Gillis, Q.C., Water Utility — 2013 Rate
- ii. Preliminary Municipal Enrollment, Annapolis Valley Regional School Board, September 30, 2012
- iii. Lillian Stewart, Fort Anne 2013 Fees
- iv. Dianne Swinemar, Feed Nova Scotia, Request for Participation
- v. Let Them Be Kids, Documentary CD

16. IN CAMERA:

17. ADJOURNMENT

MOTION 21

It was moved by Councillor Paquette, seconded by Councillor Hudson the meeting adjourn at 9:00 pm.

CARRIED.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by CAO		
Changes made by Admin		
Approved for website by CAO		
Sent to webmaster		