

DRAFT MINUTES
TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
August 14, 2006
9:30 a.m.

The regular meeting of the Council was held on Monday, August 14, 2006 in the Council chambers at Town Hall. In attendance were Chair Mayor John Kinsella, Deputy Mayor Jane DeWolfe, Councillors Sherman Hudson, Ron Boulding and Doug Shaffner, CAO Amery Boyer, Director of Finance Melony Robinson and Jackie Longmire as Recording Secretary. Carolyn Sloane for the Spectator was also present.

Regrets: Councillor Phil Roberts.

CALL TO ORDER

APPROVAL OF REGULAR COUNCIL MINUTES

July 17, 2006

Motion # 1

It was moved by Councillor Boulding, seconded by Deputy Mayor DeWolfe, to approve the regular Council minutes dated July 17, 2006. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

Under New Business add: {d} Draft budget for Communities in Bloom conference.

APPROVAL OF AGENDA

August 14, 2006

Motion # 2

It was moved by Deputy Mayor DeWolfe, seconded by Councillor Shaffner, to approve the agenda as amended dated August 14, 2006. Motion carried.

PUBLIC HEARINGS **None**

PRESENTATIONS

{a} Arts Council - Chair of the Annapolis Region Community Arts Council Christine Ross talked to Council about the possibility of adopting an Arts and Culture Policy. She said such a policy would assist with decision making and defining the role of Annapolis Royal in the

cultural community. An Arts and Culture Policy would include a vision statement for the Town.

Ms. Ross also talked about the upcoming Paint the Town weekend. This will be the 11th year for the event and it is a growing success. She said most of the community participates in or volunteers with the event. It was also noted that other areas have attempted to host a similar event with limited success.

Thanks was extended to Ms. Ross for her presentation. Council will review the draft policy when it is presented and a decision will be made.

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
{a} Human Resources Manual	There were portions of the last manual that were missing, another copy has been printed for final review.		
{b} Arthritis Society Flag Raising	The Arthritis Society has requested that its flag be raised for the entire month of September, which is Arthritis Month. Council discussed the request and were in agreement that approval of this request might lead to several other organizations coming forward with the same request. The present flag pole is not appropriate for flying additional flags. Mayor Kinsella said that a 24 hour period should be offered to the Society and he would be available for a photo opportunity on that date.		
{c} Emergency Sandbags	<p>It was agreed that the sandbags should be purchased because of the recommendation from the Regional EMO. Council is requesting more information to assist in the decision of quantity and type. Additional information will be supplied when it is provided.</p> <p><i>Motion #4</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding approval of the purchase of 1000 emergency sandbags, pending further information. Staff will review the details and move forward with the purchase that best suits the needs of the Town. Motion carried.</i></p>		
{d} Video Cameras	The proposal has been reviewed. There is an increase in the total cost of approximately \$8,000.00. CAO Boyer said she has spoken to the Chief of Police and he recommends moving forward with the purchase and		

	<p>installation of the cameras at the increased expense. The Director of Finance said another project will have to be cut from the budget to compensate for the increase in the cost of the cameras. The leasing and purchasing options will be reviewed and the best option for the Town will be selected.</p> <p><i>Motion #5</i> <i>It was moved by Councillor Boulding, seconded by Councillor Hudson to continue with the purchase and installation of the video cameras with the understanding that the expense is approximately \$8,000.00 more than budgeted. Motion carried.</i></p>		
{e} New civic number	The notification reflects regular maintenance of the system.		
{f} Update on the new second floor deck	The Director of Finance reports that there has been another increase in the price quote for the second floor deck. The materials will cost approximately \$8,200.00, the labour expense will be \$3,000.00. The estimate for the project is several thousand dollars over the \$5,000.00 that was originally budgeted. It was agreed this project should be moved into the next fiscal year.		

MOTION(S) OF RECONSIDERATION: none

MOTION(S) OF RESCISSION: none

OTHER NOTICE(S) OF MOTION: none

NEW BUSINESS

Item	Decision / Action	Responsibility	Target
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			Date
{a} Water Reports	Reports have been reviewed and found to be within acceptable limits.	CAO	
{b} Application for changes to Heritage Property located at 248 St. George Street.	<p>The Royal Bank has submitted an application for new signage on its property at 248 St. George Street. The Planning Heritage and Advisory Committee did not approve changes to the sign that was originally erected. It was noted that the Manager of the Bank should be commended for her efforts in getting the sign changed.</p> <p><i>Motion #5</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Shaffner, that approval be granted for the application for changes to Heritage Property located at 248 St. George Street and that a letter of thanks be sent to the Manager for her efforts.</i></p>		
{c} Press Release - Boardwalk extension	ACOA has announced that it will be investing \$118,862.00 under the Innovative Communities Fund to extend the Boardwalk along the waterfront in Annapolis Royal. It was noted that the Town is also investing approximately \$98,000.00. The work is scheduled to begin in the winter of 2006.		
{c} Budget for the Communities in Bloom conference.	<p>CAO Boyer introduced a draft budget for 2 representatives from Annapolis Royal to attend the Communities in Bloom conference in Brandon, Manitoba. She said this would be a training and marketing experience and an excellent opportunity to market the Town in that area. The Director of Finance said the expenditure is not in the budget. CAO Boyer said that this was a year of heavy competition and it would be appropriate to send representatives to the conference. She said if the Town receives 5 blooms this year then it would be the last year that the Town participates.</p> <p><i>Motion #6</i> <i>It was moved by Councillor Boulding, seconded for purposes of discussion by Deputy Mayor DeWolfe, to approve the draft budget for the Communities in Bloom conference.</i></p> <p>Councillor Hudson said it is a great idea but it is hard to be positive about it when the Town is trying to fund other, more important projects. Councillor Shaffner agreed with Councillor Hudson saying that he could see how taxpayers would be upset with this expenditure. Deputy Mayor DeWolfe</p>		

	<p>said she recognizes it as good marketing opportunity but it was not in the original budget. Mayor Kinsella said the Town has gone this far with Communities in Bloom and he believes it is important to attend the conference as the final step.</p> <p><i>Councillor Boulding and Mayor Kinsella voted aye. Councillor Hudson, Councillor Shaffner and Deputy Mayor DeWolfe voted nay to the motion. Motion defeated.</i></p>		
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RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

Item	Decision / Action	Responsibility	Target Date
{a} Recommendations from Committee of the Whole	<p><i>Motion #7 It was moved by Deputy Mayor DeWolfe, seconded by Councillor Shaffner, approval of the planned renovations for the Munro property to take place under the direction of Jane Nicholson. Motion carried.</i></p> <p><i>Motion #8 It was moved by Councillor Boulding, seconded by Councillor Hudson, adoption of the new Sewage Treatment Plant Policy to permit future development. Motion carried.</i></p> <p><i>Motion #9 It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson, approval of the Job Description for the Executive Director of</i></p>		

	<p><i>the Regional Development Agency, with corrections. Motion carried.</i></p> <p>Council had requested that an education requirement be added to the description. CAO Boyer said that there was a concern of screening out people that may be qualified by adding an education requirement. It was agreed that the education requirement could state something like “BBA or equivalent experience.”</p> <p><i>Motion #10</i> <i>It was moved by Councillor Shaffner, seconded by Deputy Mayor DeWolfe, approval of the sponsorship request in the amount of \$500.00 for Family History Day 2006. Motion carried.</i></p> <p><i>Motion #11</i> <i>It was moved by Councillor Hudson, seconded by Deputy Mayor DeWolfe approval of the application for changes to Heritage Property located at 372 St. George Street. Motion carried.</i></p>		
(b) Board of Police Commissioners	Deputy Mayor DeWolfe said a meeting of the Review Committee will take place on August 16, 2006. A final proposal will be made to the Department of Justice and the Minister will make a decision.		
(c) Mayor’s Report	<p>The Mayor has attended several meetings and media events. He said he was interviewed by CBC radio about the comments from business owners regarding the ATV Bylaw. He also attended a meeting with the Mayor of Saint John and other dignitaries regarding the ferry closure at the ferry terminal in Digby.</p> <p>Mayor Kinsella will be in Annapolis, Maryland on September 22, 2006 to participate in a brick laying ceremony with Mayor Moyer. He will also be travelling to Ottawa in October to receive the Prince of Wales award on behalf of the Town.</p>		
(d) King’s Theatre	Nothing to report at this time.		

CORRESPONDENCE

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Item	Decision / Action	Responsibility	Date
{a} UNSM - Animal Control Committee	For information only.		
{b} Press release - Prince of Wales Award	For information only.		

OTHER BUSINESS

IN CAMERA

QUESTIONS

{a} CAO Boyer was asked to provide project updates. She said that she is waiting for the proper wording of the unsightly premises order to come from the Town solicitor. Letters have been sent to some property owners and the next step is the order from Council. The UV Treatment Tender has been awarded to Brown Brothers Excavation. The pool tender closes on August 31, 2006. The date was extended because some of the companies can't make bond and they may be excluded for that reason. The date extension may allow them time to complete the tender process. The Champlain Drive Project will most likely be staggered over 3 years rather than 2, as originally planned.

CAO Boyer also offered an evaluation of the Community Energy Mission to the UK. She said that the conference was very educational and the information will assist her with the completion of the Green Funds application for the Town. An evaluation form complete with comments from the CAO was distributed for Council's review. Additional questions or comments will be addressed at a later meeting of Council.

NEXT MEETING

September 18, 2006 at 9:30 a.m.

ADJOURNMENT

It was moved by Councillor Boulding that the meeting adjourn.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant		
Approved for website by Mayor or CAO		
Forwarded for Website		