

UNAPPROVED MINUTES

PLEASE READ THESE MINUTES CAREFULLY AND TAKE ACTION AS NECESSARY. PLEASE BRING A COPY OF THESE MINUTES TO THE NEXT COMMITTEE/COUNCIL MEETING.

TOWN OF ANNAPOLIS ROYAL **REGULAR COUNCIL**

August 18, 2003

7:00 p.m.

The regular session of Town Council was held on August 18, 2003 at 7:00 p.m. in the Council Chambers at Town Hall. In attendance were Mayor J. Kinsella, Deputy Mayor T. Fry, Councillors M. Tompkins and J. DeWolfe, Chief Administrative Officer A. Boyer, Director of Finance Terry Silver, Administrative Assistant M. Feener as recording secretary, and Katie Tinker from the Spectator. Regrets from Councillor W. Morgan.

CALL TO ORDER

Mayor Kinsella called the meeting to order at 7:00 p.m.

APPROVAL OF REGULAR MINUTES 21/07/03

It was moved by J. DeWolfe, seconded by T. Fry, that the minutes of Regular Council held July 21, 2003 be approved as circulated.
MOTION CARRIED

ADDITIONS/DELETIONS TO AGENDA 18/08/03

Under Recommendations from Committees, Boards, Commissions add item
{g} Application for Changes to Heritage Property at 636 St. George Street.

APPROVAL OF AGENDA 18/08/03

It was moved by T. Fry, seconded by M. Tompkins, that the Agenda for Regular Council of August 18, 2003 be approved as amended.
MOTION CARRIED

PUBLIC HEARINGS - None.

PRESENTATIONS - None.

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
{a} Library Agreement (1)	No input has been received from Council. Staff have forwarded a letter which was reviewed by members of Council.		
{b} Signage Issues, Lower St. George Street Public Meeting on August 19, 2003	A public meeting will be held on August 19, 2003, A. Boyer CAO, will facilitate the meeting.	Staff	
{c} Sale of Land to EMC	A. Boyer will touch base with EMC.	CAO	
{d} Other			

MOTION(S) OF RECONSIDERATION

MOTION(S) OF RESCISSION

OTHER NOTICE(S) OF MOTION

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
{a} Date(s) for Review of Strategic Plan	A meeting will be held on Wednesday, September 10, at 9:00 a.m. to review the strategic plan. The Committee of the Whole meeting will start at 11:00 a.m. and will break at 12:00 for lunch.	Council and Staff	
{b} August 22, 2003 Grand Opening Agenda (Information only)	Invitations will be sent out to Janet Larkman and Leslee Fredericks of the Western Valley Development Authority.	CAO	
{c} Award - Mrs. Davies (Information only)	It was acknowledged that Mrs. Davies has won two recent awards for Best		

	Dressed Escort of a Town Crier.		
{d} UNSM Fall Conference (Attendees?)	<p>Mayor Kinsella and Amery Boyer CAO will both be attending the UNSM Fall Conference. Mayor Kinsella asked if any other Councillors were interested in attending. Other Councillors to inform staff if they wish to attend by the end of the week.</p> <p>Mayor Kinsella said that the UNSM's lobbying has proved to be very effective. For example, the Nova Scotia Government on the Nova Scotia Power taxation issue.</p>	Council	
{e} Update on Train Station (CAO)	A. Boyer CAO reported that the level I environmental assessment on the train station recommended that more testing be done. She said that the provincial government is willing to pay for the rest of the environmental assessment. A report is due in the fall.	CAO	
{f} Borrowing Resolution / Scotiabank	Information only at this point		
{l} Other			

RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

--	--	--	--

Item	Decision / Action	Responsibility	Target Date
<p>{a} Committee of the Whole</p> <p> {1} Finance</p> <p> {2} Physical Asset Management</p> <p> {3} Environment</p> <p> {4} Bylaws / Policy</p>	<p><i>It was moved by T. Fry, seconded by J. DeWolfe, that only one accessory building on the same lot be allowed for use for accommodations by development agreement in the Residential Multiple (R2) Zone. MOTION CARRIED</i></p> <p><i>It was moved by T. Fry, seconded by M. Tompkins, that policy 6.13 of the Municipal Planning Strategy be interpreted to read a second commercial accommodation use or non-commercial (residential) accommodation use may be considered by development agreement in the Residential Multiple (R2) Zone. MOTION CARRIED</i></p> <p><i>It was moved by T. Fry, seconded by M. Tompkins, that section 6.13 of the Municipal Planning Strategy be targeted for review as part of the normal process; and section 3.7.1. of the Land Use Bylaw be targeted for review as part of the normal review process. MOTION CARRIED</i></p> <p><i>It was moved by J. DeWolfe, seconded by T. Fry, approval of the policy on West Nile Virus subject to approval by the Province of Nova Scotia. MOTION CARRIED</i></p> <p><i>It was moved by J. DeWolfe, seconded by T. Fry, that recommendation be made to Council for approval to be given to participation in the Fall 2003 Debenture, subject to interest rate. MOTION CARRIED</i></p> <p><i>It was moved by J. DeWolfe, seconded by T. Fry, that approval be given to S. Squires application for changes to heritage property at 221 St. Anthony Street. MOTION CARRIED</i></p>		
	<p><i>It was moved by T. Fry, seconded by J. DeWolfe, approval of the appointment of Kimberley Kelsey and Albert Dunphy of A&K Consultants as Development and Planning Officer for the Town of Annapolis Royal effective July 28, 2003 as per the contractual arrangements. MOTION</i></p>		

	<i>CARRIED</i>		
{b} Human Resource Committee	Nothing to report. Staff are working on draft policy fo review by the Committee.		
{c} Board of Police Commissioners	Nothing to report.		
{d} Water Reports	A. Boyer CAO reported that the Town is working on improving the water reporting / monitoring system in response to issues raised by Councillor Wayne Morgan.	CAO	
{e} Port Royal 400 th and Focus 2005	CAO A. Boyer reported that the water reports have all come back with satisfactory results.		
{f} Mayor's Report	Mayor Kinsella reported that the Natal Day celebrations were successful. He said that the fire works were amazing and that Dave Robb did an excellent job with them.		
{g} Other - Application for Changes to Heritage Property at 636 St. George Street	<i>It was moved by T. Fry, seconded by M. Tompkins, that approval be given to Don Sproul's application for changes to heritage property at 636 St. George Street and that Council strongly prefers the use of wooden doors over steel doors. MOTION CARRIED</i>		
{h} 2002-2003 Audited Financial Statements	<i>It was moved by T. Fry, seconded by J. DeWolfe, acceptance of the 2002-2003 audited financial statements. MOTION CARRIED</i> Mayor Kinsella stated that Gavin Brewster auditor for the Town voiced praise for A. Boyer CAO and T. Silver Director of Finance. He said that G. Brewster was impressed in how professional both were during the whole process.		

CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date

{a} Other			
-----------	--	--	--

QUESTIONS - None.

ADDED ITEMS - None.

*It was moved by T. Fry, seconded by J. DeWolfe, that the meeting moved to an in-camera session to discuss a legal matter. **MOTION CARRIED***

*It was moved by T. Fry, seconded by J. DeWolfe, that the meeting moved back into regular session. **MOTION CARRIED***

NEXT MEETING

The next meeting of Council will be held on Monday, September 15, 2003 at 7:00 p.m.

ADJOURNMENT

It was moved by T. Fry, seconded by J. DeWolfe that the meeting adjourn.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Marlene Feener		
Approved for website by Mayor or CAO		