

MINUTES
TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
December 17, 2007
9:00 a.m.

The regular meeting of the Council was held on Monday, December 17, 2007 in Council Chambers at Town Hall. In attendance were Chair Mayor John Kinsella, Deputy Mayor Jane DeWolfe, Councillors Phil Roberts and Doug Shaffner, CAO Amery Boyer, Director Of Finance Melony Robinson, Municipal Intern Tammy Bernasky and Administrative Assistant Jackie Longmire as recording secretary. The Administrative Assistant from Bridgetown, Margarita Murray, was also in attendance to study the meeting process of the Annapolis Royal Town Council.

Regrets: Councillor Sherman Hudson and Councillor Ron Boulding.

APPROVAL OF REGULAR COUNCIL MINUTES

November 19, 2007

Motion # 1

It was moved by Deputy Mayor DeWolfe, seconded by Councillor Shaffner, approval of the regular Council minutes dated November 19, 2007, as presented. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

Under Presentations add:

9:00 am - Brenda Keen and Kathy Witherly - Skatepark

Under New Business add:

{i} Fire Inspection at King's Theatre

APPROVAL OF AGENDA

December 17, 2007

Motion # 2

It was moved by Councillor Shaffner, seconded by Deputy Mayor DeWolfe, approval of the agenda dated November 19, 2007, as amended. Motion carried.

PUBLIC HEARINGS None

PRESENTATIONS

- (1) Brenda Keen and Kathy Witherly - Skatepark - Ms. Keen presented a petition to Council regarding the 752 St. George Street location for the park. Many of the nearby residents are not in favour of the park being constructed at this location. Ms. Keen indicated that the group does support the construction of the Skatepark in a more suitable location.

A recommendation to Council regarding the 752 St. George Street location was made at that last Committee of the Whole meeting. It was agreed that this motion would be deferred until the January meeting of Council, when all members of Council are expected to be present.

Motion #3

It was moved by Councillor Roberts, seconded by Deputy Mayor DeWolfe, to defer the motion made at the December Committee of the Whole meeting, for the location of the Skatepark at 752 St. George Street, to the next Council meeting on January 21, 2008. Motion carried.

- (2) Tammy Bernasky - Africa - Ms. Bernasky has spent some time in Africa as a volunteer for VSO_, she shared some of her experiences through a power point presentation. She talked about power, water, solid waste and buying local. Those who have constant access to such services take them for granted and it was interesting to see how those who cannot depend on constant service have adapted to make the best of their situations.
- (3) Reappointment of Peter Davies as Town Crier - Mayor Kinsella said that Mr. Davies does a tremendous job as an ambassador for the Town. He was thanked for his tireless efforts as the Town Crier. Mr. Davies said that he appreciated the support of the Town Council.

Motion # 3

It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts, approval of the reappointment of Peter Davies as the Town Crier for Annapolis Royal, and Valerie Davies as his official escort. Motion carried.

____ Volunteer Services Organization

BUSINESS ARISING FROM MINUTES

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Item	Decision / Action	Responsibility	Target Date
{a} None			

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
{a} Financing	A borrowing resolution needs to be drafted. Portions of the MGA were highlighted for review. More information will be made available at the Committee of the Whole meeting on January 9, 2008.		
{b} Interest Write off	<p>The Director of Finance has requested approval to write off an interest amount of \$31.28 for account number 9558217. The interest charged was a result of a billing error generated through a programming update from Munisoft.</p> <p><i>Motion # 4</i> <i>It was moved by Councillor Roberts, seconded by Deputy Mayor DeWolfe that the interest of \$31.28 on account number 9558217 be written off.</i> Motion Carried.</p>		
{c} Community Spirit Award	CAO Boyer explained that this is a new award offered by by the Lieutenant Governor. The prize can be a community picnic or a regatta. The award submission is a joint application between CARP, Historic Gardens, King's Theatre, Annapolis Heritage Society and the Town. The application will be submitted when it is complete.		
{d} 6 Drury Lane	A third drawing has been produced by the engineer. CAO Boyer will check with Engineer Calvin Knowles to make sure that all of the issues raised by Council are being addressed. The uneven area in the sidewalk is not part of the ramp in front of the building but should be addressed with the new construction.		
{e} Legion parking lot	There is now the possibility of listing the commercial property behind the		

	<p>Legion for sale. This should be desirable piece of property and all proposals put forward by any interested developers will be considered. The lot will be drained and cleared before it is listed.</p> <p>The plans that had been previously submitted by Joy Elliott for a walking trail and overflow parking may or may not be affected by any new development. A road and/or trail could still be developed with any new development considered in the design. Options for market patron access to the Legion parking lot will be explored. Parking for the market may be considered for this area, if there is no development interest.</p>		
{f} Business Continuity Plan	A Business Continuity Plan will be created by Town staff and included in the Strategic Development Plan for Annapolis Royal. The Business Continuity Plan addresses how situations would be handled in the event that critical staff or the building itself are lost.		
{g} Town Strategic Plan	Members of Council agreed that the Strategic Plan should be updated to reflect new content such as the Tourism Vision recently presented at a public meeting.		
{h} Application for Changes to Heritage Property	<p>The application for new signage was reviewed by Council. The new tenants want to get the business open as soon as possible and have asked for early approval.</p> <p><i>Motion #</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councilor Roberts that the application of Pat Redgrave for new signage at 6 Drury Lane, be approved. Motion carried.</i></p>		

RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

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Item	Decision / Action	Responsibility	Target Date
{a} Recommendations from Committee of the Whole	<p>4. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts, approval of the request to repeal the Street Closures Bylaws. Motion carried.</p> <p>5. It was moved by Councillor Roberts, seconded by Councillor Shaffner, approval of the request to repeal the Council Expense Bylaw. Motion carried.</p> <p>6. It was moved by Councillor Shaffner, seconded by Deputy Mayor DeWolfe, approval of the request to repeal the Bylaw to Establish Standing Committees. Motion carried.</p> <p>7. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts, approval of the application to the Nova Scotia Utility and Review Board on behalf of the Town's Water Utility, for an amendment to its schedule of water rates and services. Motion carried.</p> <p>8. It was moved by Councillor Roberts, seconded by Councillor Shaffner, approval of the application for changes to heritage property located at 651 St. George Street. (General repairs and a window) Motion carried.</p> <p>9. It was moved by Councillor Shaffner, seconded by Deputy Mayor DeWolfe, approval of the application for changes to heritage property known as the O'Dell Museum building. (New roof) Motion carried.</p> <p>10. It was moved by Deputy Mayor Dewolfe, seconded by Councillor Roberts, approval of the building plans for the Annapolis Wellness Centre located at 6 Grange Street. Motion carried.</p>		
	<p>11. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts approval of the application for changes to heritage property located at 693/695 St. George Street, including the carport to be attached to the side of the residence. Motion carried.</p>		

	<i>12. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts, approval of the application for changes to heritage property located at 221 St. Anthony Street. (Signage). Motion carried.</i>		
{b} Board of Police Commissioners	Deputy Mayor Dewolfe said that the regular monthly Board meeting was held last week. The Department is now up to full strength. Chief Campbell and Sergeant Miller were recently honoured with 25 year service awards.	Deputy Mayor DeWolfe	
{c} Mayor's Report	Mayor Kinsella said that he has been trying to re-organize the Mayors and Wardens' meetings. There is a problem this month with a quarterly REMO meeting and all rescheduling options are being considered.	Mayor John Kinsella	
{d} King's Theatre	Councillor Roberts said that he missed the last Board meeting but did attend the latest HR meeting. He said that the HR Committee is pleased	Councillor Phil Roberts	
{e} REMO	The next meeting is scheduled for January 10, 2008.	Deputy Mayor Jane DeWolfe	
{f} Hanse Society	Councillor Boulding was not in attendance; no report was provided.	Councillor Ron Boulding	
{g} Historic Gardens	Councillor Shaffner reports that everything seems to be going well at the Gardens the last meeting was spent discussing the upcoming New Year's Eve Gala. Ticket sales are reported to be very good.	Councillor Doug Shaffner	
{h} FAPS	Councillor Roberts said that an on site meeting was held two weeks ago. The project is on schedule and, depending on the weather, construction will resume in March, 2008.	Councillor Phil Roberts	

CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a} None			

GENERAL DISCUSSION

Councillor Roberts asked if guidelines could be drafted for anyone who wishes to make a presentation to Council. The guidelines should indicate that all presentations must be limited to fifteen minutes. Tammy Bernasky will draft the guidelines for Council's consideration.

NEXT MEETING January 21, 2008 at 9:00 a.m.

ADJOURNMENT

It was moved by Councillor Shaffner to adjourn the meeting.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Jackie Longmire		
Approved for website by Mayor or CAO		
Forwarded to the Website		