

**MINUTES**  
**TOWN OF ANNAPOLIS ROYAL**  
**REGULAR COUNCIL**  
**December 19, 2005**  
**7:00 p.m.**

The regular meeting of the Council was held on Monday, December 19, 2005 in the Council chambers at Town Hall. In attendance were Chair Mayor John Kinsella, Deputy Mayor Jane DeWolfe, Councillors Sherman Hudson, Phil Roberts , Ron Boulding, Amery Boyer Chief Administrative Officer, Melony Robinson Director of Finance, Jackie Longmire Administrative Assistant as recording secretary and Patricia Lonergan for the Spectator. Valerie Davies and Town Crier Peter Davies were present for the purpose of a presentation.

Regrets: Councillor Doug Shaffner.

**CALL TO ORDER**

Mayor Kinsella called the meeting to order at 7:00 p.m.

**APPROVAL OF REGULAR COUNCIL MINUTES**

**November 21, 2005**

**Motion # 1**

*Moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson approval of regular Council minutes of November 21, 2005. Motion carried.*

**ADDITIONS/DELETIONS TO AGENDA**

Under New Business add:

- {e} Proposed Street Signs
- {f} Minutes from the meeting of the Royan Twinning Committee
- {g} Appointments to Boards, Committees and Commissions

Under In-Camera add:

- {a} Discussion on negotiations

**APPROVAL OF AGENDA**

**December 19, 2005**

***Motion # 2***

***Moved by Councillor Hudson, seconded by Deputy Mayor DeWolfe approval of agenda as amended. Motion carried.***

**PUBLIC HEARINGS**        None

**PRESENTATIONS**        1. Town Crier Peter Davies

Peter Davies and his wife Valerie thanked Council for their support over the last year. Peter Davies said that during the past year he has made over 100 appearances as Town Crier. He stated that 13 of those appearances were at the Farmers' Market in Annapolis Royal. On his way to the market he would often stop into the local B & B's and he said he received great feedback from those visits. The highlight of the year was the Town Crier Weekend, again he expressed thanks to Council for its support for this event. He said George Dooley, who has been a Crier for 23 years, said the event was the best he had attended in awhile. Deputy Mayor DeWolfe said Peter and his wife were tremendous ambassadors for the Town and she appreciated all their efforts. Mayor Kinsella also expressed his thanks to the Town Crier and his wife.

**BUSINESS ARISING FROM MINUTES**

Item	Decision / Action	Responsibility	Target Date
{a} Swearing on of Councillor Phil Roberts (1)	Phil Roberts was affirmed as a Councillor. Mayor Kinsella lead him through the affirmation of office and when the process was complete, all offered their congratulations. Councillor Roberts was given an orientation package as part of his welcome.		
{b} Records Management and Destruction Bylaw (2)	First reading was completed. The CAO informed Council of the work that Courtney Janes had been doing over the past week that relates to this Bylaw. She has been cataloguing maps and storing them in protective tubes. The CAO stated that the maps have important archival value and it was important that they be stored properly.		
{c} Emergency Measures Bylaw (5)	Second and final reading. Mayor Kinsella explained that this bylaw is shared with Middleton, Bridgetown and the County of Annapolis. It had previously been submitted to the Province and some errors were found. All amendments have been made and the bylaw is now ready for publication.		

	<p><b><i>Motion #3</i></b></p> <p><b><i>It was moved by Deputy Mayor Dewolfe, seconded by Councillor Boulding to adopt the Emergency Measures Bylaw, as shared by Middleton, Bridgetown and The Municipality of the County of Annapolis. Motion carried.</i></b></p>		
{d} Sustainable Development Conference in Ottawa (8)	<p>The CAO is planning to attend the conference and asked for feedback from the Councillors. She explained that this conference will be very helpful with the green funds application as well as energy management issues. The Town will be working with CARP to complete the application and will also be meeting with a Clean Nova Scotia Representative who will assist with the Milestones for Partners for Climate Protection. All agreed that this would be a very informative and beneficial conference.</p> <p>No motion was required.</p>		

**MOTION(S) OF RECONSIDERATION:** none

**MOTION(S) OF RESCISSION:** none

**OTHER NOTICE(S) OF MOTION**

**NEW BUSINESS**

Item	Decision / Action	Responsibility	Target Date
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{a} Water Reports	Reports have been reviewed and have found to be satisfactory. However, there is a leak in the basement of a privately owned property. The leak has been tested and it has been determined that it contains sewage. All Town lines have been checked and none appear to be leaking. The CAO said that there is an old sewer line that seems to be causing the trouble and the Public Works crew are working on the problem.	CAO	
{b} Report to Council from Laurie Emms (3)	A report has been received from Traffic Authority Laurie Emms. He has made suggestions as to how the problem of speeders may be addressed. The original complaint came from Alma Smith some time ago. The CAO stated that there have been no other formal complaints made. She asked permission to forward a copy of the report to Alma Smith to see how she would like to proceed with the matter. It was suggested that the community should be consulted, through a future newsletter, so the residents may offer their opinion on the matter.		
{c} Conflict of interest (6)	The CAO said section 6(1) of the Municipal conflict of Interest Act should be reviewed and clarified. The Conflict of Interest Forms were introduced at a previous meeting but the process was never explained. If a conflict of interest is declared, that person must leave the room while the item is discussed. The person may return when the discussion of that particular subject is complete. This information will be included in future Council orientation programs.		
{d} Street Signs (9)	The CAO introduced a draft copy of the proposed street signs for the Town. She was looking for an opinion on the draft at this time. The signs also display the Green Streets logo. The CAO said that the project would be expensive as all poles will be replaced as well. All agreed that the proposed signs were attractive. The CAO will get price quotes and inform Council of the costs, at a later date.		
{e} Royan Twinning Committee Minutes (10)	Councillor Roberts, as chair of the Twinning Committee, reviewed the minutes and brought Council up to date. Councillor Roberts said that there is an interest in more contact with Annapolis, Maryland. He said that there is some discussion of a flotilla of yachts visiting Annapolis Royal, but there is a problem with docking facilities. He said that this may be considered in the attempts to obtain a more suitable docking facility in the Town.		

	<p>Councillor Boulding has been approached to join the Committee. There was a discussion about the dues that were charged by the Committee and who would be responsible for payment. The CAO said she believes the Town should be responsible for the dues for Council representatives. Director of Finance stated that the funds were available for the expense. It was noted that the fees for the Twinning Committee are \$10.00 for the year.</p> <p>Councillor Roberts said that there were no formal visits planned in the near future. Royan will be visiting Quebec in 2008 and they may stop in Annapolis Royal at that time.</p>		
{f} Appointments to Boards, Committees and Commissions	<p>The appointments of Council have been reviewed and some changes have been made. Councillor Hudson has been removed from the 400<sup>th</sup> Anniversary Committee. Deputy Mayor DeWolfe said that only a couple of meetings remain and she is willing to attend the last few. Councillor Roberts had expressed an interest in the Regional Solid Waste and was appointed to that Committee. Councillor Hudson was removed from Regional Solid Waste, his schedule did not allow him to attend the meetings. Councillor Roberts was also appointed to the King's Theatre Board, PHAC, Water Utility, Cultural and Protocol and the Budget Committee. Congratulations were offered to him on his appointments.</p> <p>Mayor Kinsella and Deputy Mayor DeWolfe will be members of the new Interim RDA Board Mayor Kinsella stated that he attended a meeting of the Mayors and Wardens regarding the new RDA and he believes serving on the Board is important.</p> <p>It was asked if there were any objections to the new appointments and none were noted.</p> <p><b><i>Motion #4</i></b></p> <p><b><i>It was moved by Councillor Boulding, seconded by Councillor Hudson to adopt the list of appointments to Boards, Committees and Commissions. Motion carried.</i></b></p>		

**RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS**

Item	Decision / Action	Responsibility	Target Date
{a} Recommendations from Committee of the Whole	<p><b>Motion #5</b>  <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding to proceed with the deregistration of the heritage property located at 36/38 St. Anthony Street. Motion carried.</i></p> <p><b>Motion #6</b>  <i>It was moved by Councillor Roberts, seconded by Deputy Mayor DeWolfe to accept the policy on Council Expense Allowance. Motion carried.</i></p> <p><b>Motion #7</b>  <i>It was moved by Councillor Boulding, seconded by Councillor Hudson to donate the requested \$1,000.00 to the CFB Cornwallis reunion scheduled for August, 2006. Motion carried.</i></p> <p><b>Motion #8</b>  <i>it was moved by Councillor Hudson, seconded by Councillor Boulding to write off the receivable in the amount of \$197.57 for repairs to the traffic lights. Motion carried.</i></p> <p><b>Motion #9</b>  <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson to proceed with the pool project and any clarification or necessary changes be made to the report before it is distributed to the public. Motion carried.</i></p> <p>Councillor Boulding declared a conflict of interest for the next motion. He</p>		

	<p>completed the forms and left the room.</p> <p><b><i>Motion #10</i></b>  <b><i>It was moved by Councillor Roberts, seconded by Councillor Hudson to amend the MPS/LUB to reflect the restriction of B&amp;B's and Historic Vacation Suites in the R1 zone. Motion carried.</i></b>  Deputy Mayor DeWolfe stated that she feels this is an infringement on B&amp;B's but because the motion now includes the vacations suites, she agrees to the motion.  <b>s to the amendments aa</b></p>		
{b} Board of Police Commissioners	<p>A meeting was held on December 7, 2005 to receive the audit. Deputy Mayor DeWolfe stated that there were several problems noted but all can be solved. Chief Ross Campbell will be meeting with the consultant to determine a time line. They will be working on an action plan over the next year.</p>		
{e} Mayor's Report	<p>Mayor Kinsella said this was a very festive time and he had attended many holiday related activities. He also mentioned the meeting that he attended with Deputy Mayor DeWolfe and the CAO regarding the new RDA. He said the RDA is absolutely needed for the area. The CAO has a copy of the minutes from this meeting and has offered them to all members of Council.</p>	Mayor John Kinsella	
{f} King's Theatre	<p>Deputy Mayor DeWolfe said she has not been called to attend any meetings. She can only assume that things are going smoothly at the theatre.</p>		

## CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a} Article of Interest (4)	<p>Building Inspector Tim Leslie has been certified as a fire inspector. He holds one of the four positions in the Province. The CAO apologised for not bringing this up at the last Committee of the Whole meeting. She said it is quite a distinction and the Town is very fortunate to have him. She</p>		

	<p>also stated that it would be appropriate for the Town to do something to express their gratitude for his dedicated service.</p> <p><b><i>Motion #11</i></b> <b><i>It was moved by Councillor Boulding, seconded by Deputy Mayor DeWolfe to send a letter of congratulations and thank you for dedicated service to Tim Leslie. Motion carried.</i></b></p>		
{b} Municipal Law Symposium (7)	<p>A Registration form was provided for those who may be interested in attending the symposium being held in February, 2006. The CAO stated that the Town was receiving excellent service from the Town Solicitor, George Lohnes.</p>		

## OTHER BUSINESS

{a} Public Hearing - The proposed MPS/LUB amendment regarding B&B's and vacation suites in the R1 zone and the Susnick Development agreement application will both be heard at the public hearing to be held at 7:00 p.m. on January 16, 2006.

{b} Mayor Kinsella presented a farewell gift, on behalf of Council and staff of the Town, to Patricia Lonergan of the Spectator. She has accepted a position in Ottawa and will be leaving on December 29, 2005. Mayor Kinsella thanked her for her dedicated service.

{c} An invitation to the Town of Bridgetown's Levee has been received. Deputy Mayor DeWolfe is attending the Annapolis Royal Levee on behalf of Mayor Kinsella. The invitation was left open for anyone who is interested in attending. Councillor Boulding was pleased to accept the invitation.

## QUESTIONS

{a} Councillor Roberts asked about the Off-Road Vehicle Bylaw. He said a resident had asked him what Bylaw it was modelled after. The CAO said it was taken from the model bylaw Drafted pursuant to the Municipal Government Act.

## IN CAMERA

### ***Motion #12***

***It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding to move in camera to discuss negotiations.***



***Motion #13***

***It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding to move out of camera.***

**NEXT MEETING**

The Council meeting will be held on Monday, January 16, 2006 at 7:00 p.m.

**ADJOURNMENT**

***It was moved by Deputy Mayor DeWolfe that the meeting adjourn.***

<b><i>Action:</i></b>	<b><i>Date</i></b>	<b><i>Signature</i></b>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Jackie Longmire		
Approved for website by Mayor or CAO		
Forwarded for Website		