

APPROVED MINUTES

PLEASE READ THESE MINUTES CAREFULLY AND TAKE ACTION AS NECESSARY. PLEASE BRING A COPY OF THESE MINUTES TO THE NEXT COMMITTEE/COUNCIL MEETING.

TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
January 19, 2004
7:00 p.m.

The regular session of Town Council was held on January 19, 2004 at 7:00 p.m. in the Council Chambers at Town Hall. In attendance were Mayor J. Kinsella, Deputy Mayor T. Fry, Councillors W. Morgan, R. Microys, M. Tompkins and J. DeWolfe, Chief Administrative Officer A. Boyer, and B. Clark from the Spectator.

CALL TO ORDER

Mayor Kinsella called the meeting to order at 7:00 p.m.

APPROVAL OF REGULAR MINUTES December 15, 2003

MOTION #1

It was moved by M. Tompkins, seconded by J. DeWolfe, that the minutes of Regular Council held December 15, 2003 be approved as circulated. MOTION CARRIED

ADDITIONS/DELETIONS TO AGENDA January 19, 2004

APPROVAL OF AGENDA January 19, 2004

MOTION #2

It was moved by T. Fry, seconded by W. Morgan, that the Agenda for Regular Council of January 19, 2004 be approved as amended. MOTION CARRIED

PUBLIC HEARINGS - None.

PRESENTATIONS - None.

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
{a} Evaluation of Christmas Promotion	A public meeting was held and a report is pending.	Marketing Manager	
{b} Budget request, Fire Department	Referred to budget	CoW	
{c} Acadian Lines	Arrangements have been made with Cheri's Convenience for continuation of the service. Information to be posted to the Town website.	Marketing Manager	
{d} Bill 40, Changes to Assessment Act	Mark Peck will be invited to brief Committee of the Whole on Bill 40 and provide an overview of the 2004 assessment roll	CAO	
(e) Reimbursement policy for staff and Council members attending functions	On hold pending development of policy draft	Director of Finance	
{f} Policy for future development of Town owned land (from Dec 15/03 Council meeting)	On hold pending development of policy draft	CAO & Roger Sturtevant	

MOTION(S) OF RECONSIDERATION: none

MOTION(S) OF RESCISSION: none

OTHER NOTICE(S) OF MOTION: none

NEW BUSINESS

Item	Decision / Action	Responsibility	Target
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			Date
(a) Activity report from Town Crier	<p>A recent report from the Town Crier for the period June 13, 2003 to January 1, 2004 was received.</p> <p>Motion #6 <i>It was moved by T. Fry, seconded by J. DeWolfe that a sincere thank you be forwarded to Mr. and Mrs. Davies, the Town Crier and his wife, for the excellent work they continue to do on behalf of the Town. MOTION CARRIED.</i></p>		
(b) Council resolution re Green Streets Program	<p>Motion #7 <i>It was moved by T. Fry, seconded by R. Microys that the resolution attached to these minutes be adopted. MOTION CARRIED.</i></p>		

RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

Item	Decision / Action	Responsibility	Target Date
<p>{a} Committee of the Whole</p> <p>Budget presentation schedule</p>	<p>It was agreed that a schedule of public meetings would be set up for budget deliberations and posted to the website. Each meeting will include budget presentations for three departments. Wednesday evenings will be avoided. Budget presentations will include:</p> <ol style="list-style-type: none"> 1. Marketing 2. Police 3. Fire Services 4. Recreation 5. Finance and Administration 6. Public Works 	<p>CAO and Department Heads</p>	
<p>(b) PHAC</p> <p>Change to heritage property Application, 672 St George Street, M. Tompkins</p>	<p>Motion #4: <i>It was moved by T. Fry, seconded by J. DeWolfe that the Town of Annapolis Royal approve changes to heritage property for M. Tompkins. W. Morgan nay. MOTION CARRIED</i></p> <p>Motion #5: <i>It was moved by T. Fry, seconded by J. DeWolfe that the Town of Annapolis Royal approve changes to heritage property for K. St John. W.</i></p>		

Change to heritage property, 524 St George Street, Kerrra St John	<p><i>Morgan nay. MOTION CARRIED</i></p> <p>It was also agreed that the Planner would be requested to prepare a report on the piece of land behind the St John property (also owned by Kerra St John).</p>	CAO	
{c} Board of Police Commissioners	<p><i>Motion #3:</i></p> <p>It was moved by J. DeWolfe and seconded by W. Morgan that the members of the Police Department and their Chief be commended for making a number of changes to their facilities including:</p> <ul style="list-style-type: none"> • the design and building of new shelves and dividers by Sergeant Miller • office clean-up and disposal of obsolete/redundant records by all staff • acquisition of new and better personal computer and printer • acquisition and installation of CPIC (Canadian Police Information Centre) • securing of Police Department premises for CPIC (new doors & locks) • new signs • new radar • painting of walls, trim and shelving by Alice Brittain (the Town's cleaning staff) <p>Several of these activities actively address some of the deficiencies identified by the Chief as part of the ongoing Police Review.</p> <p><i>MOTION CARRIED</i></p> <p>It was noted that there is still no government appointee to the Board of Police Commissioners. The Town's crime statistics are down from 90 to 72 property offences from last year. There is no major crime.</p>		
(d) Port Royal 400th	No meeting in December 2003.		
(e) Focus 2005	The group will meet with Greg Pyle when he is back. There will be more information on the direction after the next Mayors' and Warden's meeting.		
(f) Water Reports	The results of the water reports have been reviewed and found fully satisfactory.	CAO	
(g) Mayor's Report	Mayor Kinsella read from a written report (see copy attached).	Mayor John Kinsella	

CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
None.			

QUESTIONS

ADDED ITEMS None.

NEXT MEETING

February 11, 2004 at 7:00 p.m.

ADJOURNMENT

It was moved by M. Morgan, seconded by T. Fry, that the meeting adjourn. MOTION CARRIED

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Marlene Feener		
Approved for website by Mayor or CAO		

COUNCIL RESOLUTION

WHEREAS the Tree Canada Foundation's *Green Streets* Canada program provides financial assistance to municipalities for tree programs in urban areas;

AND WHEREAS *Green Streets* Canada requires municipal Council to commit to an urban forestry program that will enhance the Corporation's existing program, foster community involvement and enhance public awareness of the benefits of trees;

AND WHEREAS the Town of Annapolis Royal has detailed an enhanced urban forestry program that, with funding assistance from *Green Streets* Canada, will see urban forestry activities in the Town of Annapolis Royal increase;

AND WHEREAS the application for *Green Streets* Canada requires written consent from the Mayor and Council endorsement;

THEREFORE BE IT RESOLVED THAT Council affirms the Town of Annapolis Royal's commitment to *Green Streets* Canada, thereby confirming that municipal funding will be available, if our application to *Green Streets* Canada is successful, as outlined in our application.

Signed:

Mayor John Kinsella

January 19, 2004