

**MINUTES**  
**TOWN OF ANNAPOLIS ROYAL**  
**REGULAR COUNCIL**  
**July 16, 2007**  
**9:00 a.m.**

The regular meeting of the Town of Annapolis Royal Council was held on Wednesday, July 16, 2007 in Council Chambers at Town Hall. In attendance were Chair Mayor John Kinsella, Deputy Mayor Jane DeWolfe, Councillors Sherman Hudson, Phil Roberts and Doug Shaffner, CAO Amery Boyer, Director of Finance Melony Robinson, Recreation Director Grant Potter and Administrative Assistant Jackie Longmire as recording secretary. Annapolis District Board of Trade President Beth Halliday and ADBoT members Rob Lawrie and Danny McClair were also in attendance.

Regrets: Councillor Ron Boulding

**APPROVAL OF REGULAR COUNCIL MINUTES**

**June 18, 2007**

**Motion # 1**

***It was moved by Councillor Hudson, seconded by Councillor Shaffner approval of the regular Council minutes dated June 18, 2007. Motion carried.***

**ADDITIONS/DELETIONS TO AGENDA**

Under New Business Add:

- {d} Request for permission to operate a hot dog cart during Natal Day Weekend
- {e} Request for handicapped parking space closer to Hutchin's Pharmacy
- {f} Deteriorated condition of older Waterfront Boardwalk
- {g} Request from the Director of Finance for transfer of funds

**APPROVAL OF AGENDA**

**July 16, 2007**

***Motion # 2***

***It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson approval of the agenda dated July 16, 2007, as amended. Motion carried.***

**PUBLIC HEARINGS**

None

**PRESENTATIONS**

1. **Superintendent of Public Works - Leaf and Yard Waste Disposal** - Kevin McLean said that he is happy with the way the new hours for the drop off site have been working, regardless of the few complaints that have been received. He said that the limited hours have eliminated the after hours dumping of illegal items. He said that he is aware that locking the gate and giving keys to residents has been discussed but he is not in favour of that solution.

Councillor Shaffner asked if it was feasible to have a Public Works employee on site during weekend hours to have the site open for residents. Mr. McLean said that he did not think that was possible but the option of unlocking the gate in the morning and locking it back up in the afternoon was discussed. A new gate for the Train Station side of the site would have to be installed. A request will be made of the Police Department to begin making regular checks of the location.

All options will be considered and a decision will be made regarding weekend hours, at the Committee of the Whole meeting scheduled for August 8, 2007.

2. **Thorning & Tina Little - Proposed handicap ramp and deck at the old Post Office building** - Mr. Little presented diagrams of the proposed decking and discussed the boundaries and options for accessibility. He said that the desired location would be on the front of the building but there are issues related to the sidewalk and parking. An alternative location would be on the back of the building but the new entrance would obstruct cellar access to the building and congest the small area.

Mr. Little said that he is not planning to start the renovations for approximately two years but he wanted Council to be aware of the project. He is gathering information so that all expenses can be included in the maintenance and repair budget that he is developing for the property. The information will also be forwarded to the Annapolis District Planing Commission and the Planning and Heritage Advisory Committee.

***Motion #4***

***It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts to refer the information on accessibility issues of the old Post Office building to the Planning and Heritage Advisory Committee for consideration and further review. Motion Carried.***

3. **Annapolis District Board of Trade** - President Beth Halliday began by saying that the presentation today is an attempt to open the channels of communication and review objectives. She passed the floor to ADBoT Members Danny McClair and Rob Lawrie.

Mr. McClair asked Council to address several questions that had been put together by the ADBoT members. The questions covered items such as commercial tax, seasonal businesses, how to attract more businesses to Town and communication issues. CAO Boyer will prepare responses to all of the items.

Mayor Kinsella noted that one of the areas of concern was that the ADBoT would like to have input from Town Council. Deputy Mayor DeWolfe said that Council had a member appointed to the Board and the bylaws were changed so that elected officials were no longer able to participate in that capacity. Mayor Kinsella said that Council has members on several different boards and each member provides feedback to Council. He said that Council draws authority through the MGA and this process has worked well in the past. Council must operate in an official capacity and having a Council representative on Boards, Committees and Commissions has been the practice in the past. Ms. Halliday said that it appeared, with that practice, that information flowed only one way and it was not a favourable relationship for the ADBoT. Mayor Kinsella said that he understood the position of the Board but he believed the decision to eliminate Council representatives was a mistake.

Rob Lawrie addressed Council with concerns similar to that of Mr. McClair. He expressed concerns over seasonal businesses and asked how the Town and ADBoT could work together to increase year round business. Deputy Mayor DeWolfe said that Council cannot dictate what businesses move in to Annapolis Royal. CAO Boyer said that all leads are followed up on and there was an opportunity for a music school to be located in the area but requests for support letters were denied. Ms. Halliday said that the ADBoT could not support something that it had no information on.

Ms. Halliday ended the presentation with four points that she asked Council to consider and provide answers to at a later date. The items for consideration include the following:

1. The Christmas Promotion - the Town currently provides the Board with \$7,000.00 in financial assistance towards the promotion and the Board would like to use the funds for promotions during the entire year rather than just for the Christmas season.

2. A Business Workshop is being planned for the Fall of 2007. A request for financial assistance will come forward at a later date.
3. Concerns were expressed over the Town supporting the Annapolis Region Tourism Council when tourism related issues have been handled by ADBOT in the past.
4. The ADBOT is a primary sponsor of the Visitor Information Centre and Ms. Halliday said that the Board may not be able to cover the expense in future years. She said that provincial funding has declined over the past 3 years and the Centre may close as early as August 31, 2007.

The representatives of the ADBOT were thanked for the presentation and told that a response to all of the questions would be provided at a later date.

#### **BUSINESS ARISING FROM MINUTES**

<b>Item</b>	<b>Decision / Action</b>	<b>Responsibility</b>	<b>Target Date</b>
{a} Clear Bag Program	It was agreed that the Town and other surrounding communities are moving forward with recycling and reducing waste when the rest of the Country may not be moving at the same rate. Councillor Shaffner said that he has received several complaints about the proposed Clear Bag Program and has been urged to vote against the program by residents. Mayor Kinsella said that he would like to have statistical information before a decision regarding the Clear Bag Program is made by Council. Staff will provide diversion rates and will contact Valley Waste for more information.		
{b} A Tourism Vision of Annapolis Royal and Area	CAO Boyer said the most important item for Council to consider in regard to this report is the idea of a twenty five year master plan. She said that the Town's strategic plan has been held up waiting for this report and it should not move forward until this report is complete. Every municipal unit in Annapolis County has been involved in the process from the beginning and all municipal units were represented at the last meeting except for Middleton. The		

	report will be presented to the public when it is complete; input from the municipalities is required at this point. The Town has requested that a new Public Works building for the Town of Annapolis Royal be included in any plan..		
{c} Unsightly/Unsafe Premises	Council had requested more information on the fence/bench located		
{d} Heritage Trees	It was agreed that a page on the website, with pictures and		

**MOTION(S) OF RECONSIDERATION:** none

**MOTION(S) OF RESCISSION:** none

**OTHER NOTICE(S) OF MOTION:** none

## NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
{a} Water Reports	Reports have been reviewed and found to be satisfactory.	CAO	
{b} Summary of Canada Day Events	The report was reviewed and discussed. Canada Day was considered a successful event and it was requested that a note on the Community Band Concert be added to the summary of events.		
{c} Nova Scotia Utility and Review Board - Public Hearing	A meeting will be held on August 7, 2007 to formally determine the number of Councillors for the election in 2008.		
{d} Challenge to Orderly	A complaint was received from a resident regarding the temporary		

Conduct Bylaw	skateboard structure that is currently located at the County office. The resident is challenging the Town's Noise Bylaw, stating that the structure violates the Bylaw with excessive noise. All correspondence received from the resident will be forwarded to Solicitor, George Lohnes.		
{e} Request for permission to operate a hot dog stand during Natal Day Weekend	A request was received from a Weymouth resident to operate a hot dog stand during Natal Day Weekend. Council reviewed the request and decided that the additional stand may interfere with the local Lion's Bus Canteen and the fundraising efforts of St. Luke's Church. The request was denied at this time.		
{f} Request for a handicapped parking space closer to Hutchin's Pharmacy	The request had been previously reviewed by the Traffic Authority and it was decided that there was not adequate space for a designated parking space on the side of the building. It may be possible to designate a spot at the front of the business. The issue will be forwarded to the Traffic Authority for further consideration.		
{h} Deteriorated condition of older waterfront boardwalk	<p>The older boardwalk has deteriorated to the point where major repairs are believed to be necessary. CAO Boyer requested Council's approval to go through the tender process to assess the costs of repairs. A resident was injured in a fall on the older boardwalk and it is necessary to assess the condition of the boardwalk and barrier rock before there are other injuries.</p> <p><b><i>Motion #5</i></b> <b><i>It was moved by Councillor Hudson, seconded by Councillor Roberts to go through the tender process for necessary repairs and maintenance to the older portion of the waterfront</i></b></p>		

	<b>boardwalk. Motion carried.</b>		
{I} Request to transfer funds	<p>The Director of Finance said that she would like to avoid interest and finance charges by transferring funds from the general operating bank to the capital account. Capital invoices are awaiting payment; the transfer will allow the payments to be made. A transfer in the amount of \$200,000.00 was requested.</p> <p><b>Motion #6</b> <b>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson approval of the request to transfer \$200,000.00 from the General Operating bank to the Capital account. Motion carried.</b></p>		

## RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

Item	Decision / Action	Responsibility	Target Date
{a} Recommendations from Committee of the Whole	<p><b>7. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts, approval of the request to move forward with the skatepark project by drafting a letter of support and willingness to negotiate management and maintenance of the completed facility. Motion carried.</b></p> <p><b>8. It was moved by Councillor Hudson, seconded by Deputy Mayor DeWolfe, approval of the request to use funds from the Vehicles and Equipment Reserve for the purchase of a lawn tractor for the Public Works Department. Motion carried.</b></p> <p><b>9. It was moved by Councillor Hudson, seconded by Councillor Shaffner that Rick Smith and Hank Sawchuck be named Building/Fire Inspectors for the Town of Annapolis Royal, effective immediately. Motion carried.</b></p> <p><b>10. It was moved by Councillor Shaffner, seconded by Deputy Mayor DeWolfe, approval of the request to proceed with the sale of Town property located on Riverview Drive, and to advertise to the abutters of the property. Motion carried.</b></p> <p><b>11. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson, approval of the applications for changes to heritage properties located at 44 Prince Albert Road, 221 St.</b></p>		



	<p><b><i>Anthony Street and 519 St. George Street. Motion carried.</i></b></p> <p><b><i>12. It was moved by Councillor Roberts, seconded by Councillor Hudson, approval of the request to proceed with the designation of the heritage trees located at 124 Victoria Street, 62 and 72 School Street. Motion carried.</i></b></p>		
{b} Board of Police Commissioners	There will be no meeting of the Board of Police Commissioners for the month of July. Deputy Mayor DeWolfe said that the Department is still awaiting the arrival of the new officer. He should be settled and ready to begin shifts on August 6, 2007. Sergeant Miller is still recovering from his injuries and is expected back to work this month.	Deputy Mayor DeWolfe	
{c} Annapolis/Digby Economic Development Agency (ADEDA)	There was no new information to report.		
{c} Mayor's Report	During the past month, the Mayor has attended several events including: Breakfast Television at Upper Clement's Park, graduation ceremonies, boardwalk opening, quarry hearings, ferry hearings and Fun Day at Raven Haven.	Mayor John Kinsella	
{d} King's Theatre	Councillor Roberts said that the big fund raiser held on July 14 was successful. He said that the Theatre has also had 2 very successful shows over the past couple of weeks.	Councillor Phil Roberts	
{e} Hanse Society	Councillor Boulding was not in attendance; no report was provided.	Councillor Ron Boulding	
{f} Historic Gardens	Councillor Shaffner did not attend the last meeting and had nothing to report. Mayor Kinsella said that visitation is up slightly compared to other years.	Councillor Doug Shaffner	

## CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a} E-mail from Beth Fairn	An e-mail was received that raises a question regarding expenses if an Annapolis Royal Princess were to win the title of Queen. Council agreed that the issue would be revisited if and when an Annapolis Royal Princess is crowned Queen.		

## GENERAL DISCUSSION

1. Councillor Roberts said that his visit to Quebec was successful. He said that Annapolis Royal was mentioned several times in speeches and at events.
2. Councillor Roberts said that the Pool Committee's fund raising efforts are going well. The registration process has been slow but Councillor Roberts said that it should be complete soon. When the registration is complete, the Committee will be able to open a bank account and sign an agreement with the Town.

## IN CAMERA

### ***Motion #13***

***It was moved by Deputy Mayor DeWolfe, seconded by Councillor Shaffner to move In Camera to discuss the status of contract negotiations and the negotiation of two agreements.***

***It was moved by Councillor Shaffner, seconded by Deputy Mayor DeWolfe to move out of the In Camera session.***

**NEXT MEETING** August 20, 2007 at 9:00 a.m.

## ADJOURNMENT

***It was moved by Councillor Shaffner to adjourn the meeting.***

<b><i>Action:</i></b>	<b><i>Date</i></b>	<b><i>Signature</i></b>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Jackie Longmire		
Approved for website by Mayor or CAO		
Forwarded to the Website		