

**TOWN OF ANNAPOLIS ROYAL**  
**REGULAR COUNCIL**  
**MINUTES**  
**July 16, 2012**  
**9:00 a.m.**

Present: Mayor Roberts, Deputy Mayor Mueller-Sparenberg, Councillors Shaffner, Fearon, Hudson and Powers. CAO<sup>1</sup> St-Amour, DOF<sup>2</sup> Robinson, and temporary Administrative Assistant Lynn Moar as recording secretary and members of the public Ann Marie Monk, Jim Bickford and Paul Paquette.

**CALL TO ORDER:** Mayor Roberts called the meeting to order at 9:00 am

**APPROVAL OF REGULAR COUNCIL MINUTES:**

The minutes of the June 18<sup>th</sup>, 2012 regular council meeting were discussed and the following corrections made:

Page 4, Motion 4: should be reworded as follows:

“It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Fearon that the 2012-2013 operating budget of \$1.6 million with tax rates of \$1.70 for residential and \$3.15 commercial, be passed as amended.

Under New Business, Item #3 – Reword as follows:

“Quotation for new server for backup of town computer system”.

Under New Business, Item #5 – reword the first sentence as follows:

“Since the Lion’s Club has declined the opportunity to provide the food vending truck during the Natal Day weekend, Council reviewed requests from vendors regarding a mobile canteen.”

**Motion 1:**

It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Shaffner that the minutes dated June 18<sup>th</sup>, 2012 be approved with the above corrections. Motion carried.

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<sup>1</sup> Chief Administrative Officer

<sup>2</sup> Director of Finance

**ADDITIONS/DELETIONS TO AGENDA:**

1. Upcoming meeting at Fire Hall re: rails to trails on Wednesday, July 18, 2012
2. Nova Scotia Tourism Provincial map
3. Equalization Payments from Federal Government

**APPROVAL OF AGENDA:**

**Motion 2:**

It was moved by Councillor Power, seconded by Councillor Hudson that the agenda dated July 16, 2012 be approved. Motion carried.

**PRESENTATIONS:**

9:00 Ann Marie Monk made a presentation to Council (copy attached as Exhibit 1) on behalf of The Annapolis & District Natal Days Committee, Princess Leadership Program, and the 2011 Queen Annapolis Royal and 80<sup>th</sup> Apple Blossom 1<sup>st</sup> Lady in Waiting, Charla Gaudet. At the conclusion of her presentation, Mayor Roberts thanked Ms. Monk and brought up the fact that it was time again to consider the Town's donation of \$500 to the bursary program. This item was added to new business.

**PUBLIC HEARING :** none

**BUSINESS ARISING FROM MINUTES**

Item	Decision / Action	Responsibility	Target Date
1. Signature of Operations Compliance Certificate	<b>Motion 3:</b> It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Hudson that the Mayor and the Chief Administrative Officer sign the Operations Compliance Certificate as of March 31, 2012. Motion carried.		

<p>2. Queen's Diamond Jubilee Medal nominations.</p>	<p>It was discussed that at Committee of the Whole, Council had nominated a medal recipient and one alternate candidate. Mayor Roberts informed Council that he had a notice from the Union of Nova Scotia Municipalities stating that any nominee put forward had to have served on council and that a limit of six nominees from all Nova Scotian municipalities would be considered. Mayor Roberts stated that he then contacted the Jubilee committee and was then told to contact the Federation of Canadian Municipalities. He is waiting for a call back from that organization in order to clear this up.</p> <p>In the meantime since the nominee has asked to remain anonymous (in conversation with the Chief Administrative Officer), this item was moved to the in camera session.</p>		
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#### NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
<p>1. Approval required for preliminary list of electors. (hand- out)</p>	<p>After some discussion, it was decided that the preliminary list of electors could be approved today, but that a special meeting would be held to approve the final list of electors as that must be done by August 31<sup>st</sup>.</p> <p><b>Motion 4:</b> It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Hudson that the preliminary list of electors of the Town of Annapolis Royal be approved as shown. Motion carried.</p>		
<p>2. Towns Task Force Report UNSM<sup>3</sup></p>	<p>After some discussion it was decided that all council members will forward their discussion points to the Mayor by email and he will compile a letter of comments on behalf of the Council of the Town to be forwarded to UNSM<sup>4</sup> prior to the deadline of July 31<sup>st</sup>, 2012.</p>		

<sup>3</sup> Union of Nova Scotia Municipalities

3. Planning coordination services	<p>CAO's St-Amour reported that at a meeting attended by herself and representatives of Middleton and Bridgetown, it was confirmed that beginning October 1<sup>st</sup> the Town of Middleton will not provide planning services for any town other than their own. Also, the current building inspector will retire at the end of October, 2012, leaving another vacancy in the planning services area. St-Amour reported that the group is starting to look at how to proceed in an effort to service the Town of Annapolis Royal, Bridgetown and Middleton and that they will bring recommendations to Council as soon as possible.</p> <p>Discussion ensued as to how much money is being paid by the Town to the Town Planner. He is currently paid \$1,670 per month as a retainer plus usage. It is noted that since his phone number is listed on the Town website, the public have been calling the Planner and he has been spending many hours in response to the public's numerous questions which is then billed to the Town.</p> <p>It was decided that The Town Planner's phone number would be removed from the town website in an effort to control spending. The Mayor also suggested that the Planner's phone number be changed.</p>		
4. Apple Blossom Bursary	<p><b>Motion 5:</b> It was moved by Councillor Fearon, seconded by Councillor Hudson that the Town of Annapolis Royal donate \$500.00 to the local Apple Blossom Committee.</p>		

#### RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS

Item	Decision/Action	Responsibility	Target Date
1. Committee of the Whole	<p><b>Motion 6:</b> It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Shaffner that the three-year water utility budget and the three-year operating and capital budgets for 2012-2015 be approved. Motion carried.</p>		

	<p><b>Recommendation:</b> Recommended to approve the replacement of the sidewalk and storm sewer on Victoria Street between St Anthony Street and Prince Albert Road for an estimated cost of \$58,000.00.</p> <p><b>Motion 8:</b> It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Fearon that this item be tabled until the Committee of the Whole meeting, September 17, 2012. Motion carried.</p>		
	<p><b>Motion 9:</b> It was moved by Councillor Power, seconded by Councillor Hudson that the paving of Victoria Street from Prince Albert Road to the Train Station for an estimated cost of \$33,500.00 with the installation of two catch basins at an estimated cost of \$32,200.00 be approved. Motion carried. Note: This project is cost shared at 50%.</p>		
2. Planning and Heritage Advisory Committee	<p><b>Motion 10:</b> It was moved by Councillor Hudson, seconded by Councillor Fearon that the applicant at 47 St James Street be given heritage approval to replace or repair rotten siding with similar material. Motion carried.</p>		
	<p><b>Motion 11:</b> It was moved by Councillor Fearon, seconded by Deputy Mayor Mueller-Sparenberg that the applicant at 233 St George Street be given heritage approval to add a full-width awning. Motion carried.</p>		
3. Board of Police Commissioners	No recommendations.		
4. Environment Committee	No recommendations.		

## REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS

(a) Board of Police Commissioners	<p>The Chief's Report to the Board of Police Commissioners was reviewed. Councillor Power advised Council that Cpl. Dearman who started work on July 03, 2012, resigned without notice on July 13, 2012 effective end of shift that day citing personal reasons. Cst Thompson has been brought in to fill the empty space on a temporary basis.</p> <p>In light of the fact that Cpl. Dearman was reimbursed for training relating to his acceptance of the position with the Department, the following motion was made:</p> <p><b>Motion 12:</b> It was moved by Councillor Fearon, seconded by Councillor Hudson that a letter be sent to Cpl. Dearman requesting that he pay back the Town for the monies paid to him for courses taken prior to July 03, 2012. Motion carried.</p>	Councillor Power & Deputy Mayor Mueller-Sparenberg	
(b) Mayor's Report	<p>Mayor Roberts reported that he had a surprise visit on 28<sup>th</sup> June from the Mayor, a councillor and family members from the Town of Scott, Louisiana. They had heard of former mayor Daurene Lewis and had come to Annapolis Royal to see where she had worked and find out more about her. They have extended an open invitation to the Mayor, Councillors and staff of Annapolis Royal to visit Scott, Louisiana. The Mayor also met with a party of Australian tourists at The Historic Gardens on July 15, 2012, welcoming them to the Town and answering questions.</p>	Mayor Roberts	
(c) ADEDA <sup>6</sup>	<p>Deputy Mayor Mueller-Sparenberg reported that he attended the ADEDA Annual General Meeting. He also attended the announcement by the Federal government in Digby of the \$7,000,000 wharf enhancements planned for September.</p>	Deputy Mayor Mueller-Sparenberg	
(d) Planning Services	<p>The Development Permit Activity report was received for information. Councillor Power noted that numbers are up compared with the previous year.</p>		

<sup>6</sup> Annapolis Digby Economic Development Agency

(e) King's Theatre	Councillor Fearon reported that the Manager of Kings's Theatre feels that since he has grown the business by 70% since taking on the position, he strongly feels the need for an executive assistant/marketing assistant. The King's Theatre Human Resources Committee will look at the request. Councillor Fearon also reported that the Annual Golf Tournament is on track to break records for attendance. Next meeting - September	Councillor Kathie Fearon	
(f) REMO <sup>7</sup>	No report	Councillor Sherman Hudson and Mayor Roberts	
(g) Twinning Committee	Mayor Roberts reported that he is still waiting to hear if the delegation from Royan, France can come in 1 <sup>st</sup> part of October instead of later in the month.	Mayor Phil Roberts	
{h} Environment Committee	No meeting	Mayor Phil Roberts	
{i} Planning and Heritage Advisory Committee	Covered under recommendations	Councillors Kathie Fearon and Sherman Hudson	

<sup>7</sup> Regional Emergency Measures Office

{j} CAO's Report	<p>CAO<sup>8</sup> St-Amour provided Council with her written report added that paving should finally commence today on Victoria Street. The last hydrant has been connected near the hospital and the last 3 hydrants to be disconnected will be done this week. The new 2-hour parking signs will be posted after the paving is completed. The Police Chief has been requested to give parking warnings for the first two weeks once the two hour rule goes into effect. This will give people time to get used the change before tickets are given out.</p> <p>Two new wheelchair crossing signs have been installed at the Riverview Drive crossing and 2 more are on order.</p> <p>There are now 3 wheelchair parking spaces in the market area. Market organizers have been asked to encourage vendors to park at the Legion and take the new trail to the market to leave parking available for shoppers.</p> <p>Various meetings attended by the CAO were included in the written report to Council.</p>	CAO St-Amour	
{k} Water Reports	Water tests have been viewed and are within the required parameters.	Administrative Assistant	

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<sup>8</sup> Chief Administrative Officer



## **CORRESPONDENCE.**

Council reviewed the correspondence.

1. Correspondence from Annapolis Royal Lions Club regarding power hook-up and pole. (Tab 4) Mayor Roberts asked who pays the bill for the power and Councillor Power asked if staff could look into this being a seasonal hook up, turned off in winter.
2. Notice of Public Hearing, NSURB<sup>9</sup> (Tab 5)  
Reassessment of tidal power plant is set for September 4<sup>th</sup>. CAO<sup>10</sup> St-Amour reported that accommodation has been booked for experts attending on behalf of the town.
3. Council reviewed correspondence from the Lifesaving Society.

## **OTHER BUSINESS**

Councillor Fearon mentioned that she was surprised to find out from the Annapolis County Spectator that a new recreation person is being hired in Middleton. Discussion centered on the fact that programs coordinated by the new person will be available to the Town of Annapolis.

DFO Robinson told Council that the reports on the local radio station and in the local paper that the Town would not be receiving further equalization payments from the Federal Government were incorrect as the Town had in fact just received its payments for the 1<sup>st</sup> and 2<sup>nd</sup> quarters on July 13<sup>th</sup>.

Mayor Roberts encouraged all Councillors to attend the publicized Annapolis County ATV and Multiuse Trails Society meeting at Annapolis West Education Center this coming Wednesday evening at 7:00 p.m.

Mayor Roberts brought out a copy of the 2012 Nova Scotia Tourism map. He noted that the position of Annapolis Royal is shown in exceedingly tiny type and can hardly been seen. Also, the road which you can take from Hwy 8 through Baker's Settlement to Lunenburg is not even on the map. He noted that in his opinion the worst insult is the inset area which shows Annapolis Royal as a tiny little dot, with Digby being a little larger and Bridgetown very large indeed. He showed council the dotted line from Digby which extends out into the "water" and is captioned "approximately 3 hours" – no other note to say what is approximately 3 hours.

Mayor Roberts asked Council's permission to write to the publishers on behalf of Council expressing "our outrage and dismay". Approval was given.

## **Motion 13:**

It was moved by Councillor Hudson, seconded by Councillor Shaffner that the meeting move in camera at 10:25 a.m. Motion carried.

## **IN CAMERA**

- 1) Personnel matter

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<sup>9</sup> Nova Scotia Utility and Review Board

<sup>10</sup> Chief Administrative Officer

- 2) Acquisition, sale, lease and security of municipal property
- 3) Legal advice eligible for solicitor-client privilege
- 4) Queen's Diamond Jubilee Medal nominations

**Motion 14:**

It was moved by Councillor Hudson, seconded by Councillor Shaffner that the meeting move out of camera at 12:30 p.m. Motion carried.

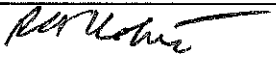

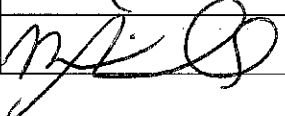
**Motion 15:**

It was moved by Councillor Fearon, seconded by Councillor Hudson that Council Motion #17 dated June 18, 2012 be rescinded. Motion carried.  
That the sale of Parcel A, at a cost of \$1.00 per square foot with all costs associated with the sale be on a shared 50/50 basis between the Town and the purchaser, be approved;  
That the sale of Parcel B, which is a portion of PID #052905928, be at a cost of \$0.50 per square foot with all costs associated with the sale of Parcel B be paid 100% by the purchaser, be approved;  
That Parcel A and Parcel B be consolidated into one parcel of land with one PID number; and  
That the Purchase and Sale Agreement for Parcels A and B include a clause to the effect that the Town be given an offer of a right of first refusal to purchase the parcel of land if in the future, the parcel is to be sold or transferred to someone other than Christine or Pierre Igot.

**NEXT MEETING** September 17, 2012

**ADJOURNMENT**

**Motion 16:** It was moved by Councillor Hudson, seconded by Councillor Shaffner that the meeting be adjourned at 12:35 p.m. Motion carried.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor Roberts	2012.08.01	
Changes made by CAO	"	"
Approved for website by CAO	2012.08.23	
Sent to webmaster	Aug. 27, 2012	

**Town Council Presentation on behalf of  
The Annapolis & District Natal Days Committee,  
Princess Leadership Program,  
and the 2011 Queen Annapolis Royal  
and 80<sup>th</sup> Apple Blossom 1<sup>st</sup> Lady in Waiting, Charla Gaudet**

- Good morning Your Worship and members of Town Council. Thank you for providing me, Ann Marie Monk, this opportunity to speak on behalf of the Annapolis & District Natal Days Committee, the Princess Leadership Program, and our 2011 Queen Annapolis Royal and 80<sup>th</sup> Apple Blossom 1<sup>st</sup> Lady in Waiting, Charla Gaudet.
- I would like to begin by thanking his Honour and Town Council for their generous contribution to the 2011 Annapolis & District Natal Days Weekend with the cheque of \$500.00 presented to the Annapolis Natal Days Committee. It was decided by the committee to combine that cheque with additional monies raised through business sponsorships and individual donations, thanks in large part to the Mrs. Nicholson Inc. Sponsorship Challenge, to extend to Carrie's bursary in the amount of \$1,000.00. This was a well deserved yet unexpected gift, based on her selfless dedication to her role as the Annapolis Royal and District Ambassador, and contributed to Carrie's continuing her education at Acadia University towards her education degree. *Murray 2011 QAR*
- I would like to continue by reading "A Message from the Queen" written by Queen Annapolis Royal 2011, Charla Gaudet, to be included in this year's Natal Days Weekend booklet.

It is once again that time of year where old friends, and new visitors come together to celebrate the 2012 Annapolis and District Natal Days. There are always events for everyone to enjoy, whether it be the teddy bear picnic, the Grand Street parade, or the coronation, where Queen Annapolis Royal 2012 will begin her reign as an ambassador for this wonderful community. As I pass on the crown to another young lady, I will do so knowing she is in for an amazing journey, where she will continue to grow into a confident individual who will do nothing but make her community proud.

This wonderful upcoming weekend, as well as my past year, would not have been possible if it were not for the many hard working volunteers involved. A few of these volunteers include the Princess Committee, the official Natal Day sponsors, and in particular, the Annapolis Royal Volunteer Fire Department, who not only sponsored me during the 2011 Natal Days, but continued to be supportive as I represented the Annapolis Royal area during a variety of events throughout the Annapolis Valley. I am extremely grateful for everything these volunteers have done not only for myself, but for our community as well. Thank you to my family and friends, and to all the people of Annapolis Royal and surrounding communities, who through a tremendous amount of support, have allowed me to create a year of memories I will never forget. Good luck to the Princesses of 2012. The experiences and memories I gained from the Natal Day Princess Leadership Competition were unforgettable. I know you will all have an amazing weekend, and remember, just be yourself and have fun!

- Like Carrie Murray before her, Charla made a strong impact on everyone with whom she came in contact, both here and in the Annapolis Valley through her participation in many volunteer activities and events throughout the past year:

*Charla represented us at the following events:*

- *2011 Annapolis Natal Days Events*
- *2011 Digby Scallop Days Parade*
- *2011 Laurencetown Exhibition Parade*

*Annapolis Royal Volunteer Fire Department Banquet*

*Queen Annapolis Royal Dinner*

### *Charla's Volunteer and Community Service:*

- *S.M.I.L.E. Sensory Motor Instructional Learning Experience Program*
- *Special Olympics Swim Coach*
- *Athletic Therapist for Acadia Rugby Team*
- *Physiotherapy assistant Cornwallis/Annapolis Royal clinic and Valley Physiotherapy Clinic in Wolfville*
- *Representative of Acadia Kinesiology Society*
- *Relay for Life*
- *Volunteer for Heart of the Valley Festival*
- *Champlain Elementary School Volunteer*
- *Made children's blankets for Annapolis Royal EMS and Fire Department*

### *Official 2012 Apple Blossom Events:*

- *80<sup>th</sup> Apple Blossom Festival Leadership Competition*
- *Canada Day Hantsport Celebrations*
- *UCP Princess Days*
- *Wolfville Mudcreek Days*

- As we all may know, Charla was named the 80<sup>th</sup> Apple Blossom Festival 1<sup>st</sup> Lady in Waiting which as offered from the Annapolis Valley Apple Blossom Queen Annapolis Rules and Agreement state:

"The Queen Annapolis Leadership Competition exists to annually select, nurture and further prepare young women to represent the Annapolis Valley of Nova Scotia and our unique way of life.

The young women involved gain many practical work-related skills that are vital in today's competitive job market, no matter what their future plans. Queen Annapolis wears many hats with this job including: spokesperson, time management coordinator and most importantly~role model."

- As Queen Annapolis Royal 2011, Charla Gaudet has been all that and more, an advocate and ambassador of the Town of Annapolis Royal and surrounding communities, doing so without any expectation of personal reward, but out of her deep pride for where we all live. This has not gone unnoticed as indicated by the growth of our Princess Leadership Program with 7 Princess candidates this year sponsored by Annapolis Builders, Annapolis Foodland, Annapolis Home Hardware, Annapolis Royal Wellness Center & Spa, D. J. Lowe (1980) LTD, and Milford House. These young ladies are your neighbours, the daughters of your friends, and part of our community's future. They come from all walks of life, yet share the common desire to contribute to their community and make us all proud.
- To this end, the Annapolis & District Natal Days Committee and Princess Leadership Program are making a request of the Town of Annapolis Royal, a dollar amount of their choosing, to continue to encourage and support this time honoured and valued tradition of nurturing and further preparing the young women of Annapolis Royal and surrounding communities to gain important life skills to be successful and to maintain their community spirit and pride as they make their way in the world.

- Thank you again for your time and consideration of the request of the Annapolis & District Natal Days Committee and Princess Leadership Program for financial support of the 2012 Annapolis & District Natal Days Weekend and Queen Annapolis Royal 2011, Charla Gaudet.

Respectfully submitted by,

Ann Marie Monk

Annapolis & District Natal Days Princess Committee