

UNAPPROVED MINUTES

PLEASE READ THESE MINUTES CAREFULLY AND TAKE ACTION AS NECESSARY. PLEASE BRING A COPY OF THESE MINUTES TO THE NEXT COMMITTEE/COUNCIL MEETING.

TOWN OF ANNAPOLIS ROYAL **REGULAR COUNCIL**

July 21, 2003

7:00 p.m.

The regular session of Town Council was held on June 16, 2003 at 7:00 p.m. in the Council Chambers at Town Hall. In attendance were Mayor J. Kinsella, Deputy Mayor T. Fry, Councillors R. Microys, M. Tompkins, J. DeWolfe and W. Morgan, Chief Administrative Officer A. Boyer, Director of Finance Terry Silver, and Administrative Assistant M. Feener as recording secretary. Also present were Kent and Michael Tompson.

CALL TO ORDER

Mayor Kinsella called the meeting to order at 7:00 p.m.

APPROVAL OF REGULAR MINUTES **16/06/03**

It was moved by T. Fry, seconded by W. Morgan, that the minutes of Regular Council held June 16, 2003 be approved as circulated.
MOTION CARRIED

ADDITIONS/DELETIONS TO AGENDA **21/07/03**

APPROVAL OF AGENDA **21/07/03**

It was moved by T. Fry, seconded by J. DeWolfe, that the Agenda for Regular Council of July 21, 2003 be approved as circulated.
MOTION CARRIED

PUBLIC HEARINGS - None.

PRESENTATIONS - None.

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BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
{a} Library Agreement (1)	Library agreement has been forwarded to Council for comment.	Council	
{b} Other			

MOTION(S) OF RECONSIDERATION**MOTION(S) OF RESCISSION****OTHER NOTICE(S) OF MOTION****NEW BUSINESS**

Item	Decision / Action	Responsibility	Target Date
{a} Town of Annapolis Royal, Noise Bylaw (Second Reading)	<i>It was moved by T. Fry, seconded by M. Tompkins approval of second and final reading of the Town of Annapolis Royal's Peaceful and Orderly Conduct Bylaw (the "Noise Bylaw"). MOTION CARRIED</i>		
{b} Town of Annapolis Royal, Heritage Bylaw (Second Reading)	<i>It was moved by T. Fry, seconded by W. Morgan approval of second and final reading of the Town of Annapolis Royal's Heritage Bylaw. MOTION CARRIED</i>		
{c} Town of Annapolis Royal, Public Health Bylaw (Second Reading)	<i>It was moved by T. Fry, seconded by W. Morgan approval of second and final reading of the Public Health Bylaw (the "Poop and Scoop Bylaw"). MOTION CARRIED</i>		
{d} Town of Annapolis Royal, Property Tax Reduction Bylaw (Second Reading)	<i>It was moved by W. Morgan, seconded by J. DeWolfe approval of second and final reading of the Property Tax Reduction Bylaw. MOTION CARRIED</i>		
{e} Annapolis Basin Vineyard	For information only.		

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{f} Staff Report on Signage Issues, Lower St. George Street	Standards on signage throughout the Town will be looked at. A meeting with businesses and organizations on this issue will be held.	CAO	
{g} Letter from Industry Canada	Information forwarded to Council for their input.	CAO	
{h} Creating a Legacy in Leadership / Effective Community Decision Making	T. Silver stated that everyone at a recent meeting of the Association of Municipal Administrators felt that it was extremely important that a representative from each Town attend. No action taken. Council orientation and staff development plans are already in place.		
{I} Gary Cane's Application for Changes to Heritage Property at 163 St. George Street	<i>It was moved by W. Morgan, seconded by M. Tompkins that approval be given to North Mountain Construction Limited (Gary Cane's) application for changes to heritage property at 163 St. George Street, Pickles and Mills building. MOTION CARRIED</i>		
{j} Notice of Closure of Annapolis County Lockup	For information only.		
{k} Municipality of Annapolis County letter Re: Application for Approval to Construct Collector Sewer Extension, Cape Road, Lequille	For information only.	CAO	
{l} Sale of Land to EMC	Staff to research issues with land on St. Anthony Street and prepare a report for Council.	CAO	
{m} Other			

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RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

Item	Decision / Action	Responsibility	Target Date
{a} Committee of the Whole {1} Finance (I) Budget (II) Tax Rate {2} Physical Asset Management {3} Environment {4} Bylaws / Policy	<p><i>It was moved by T. Fry, seconded by J. DeWolfe, that approval be given to John Hurlburt's application for changes to heritage property application for signs at 6 Drury Lane, one facial sign and one hanging sign. MOTION CARRIED</i></p> <p><i>It was moved by T. Fry, seconded by W. Morgan, that approval be given to Mary Percy's application for changes to heritage property at 122 St. George Street, replace windows. MOTION CARRIED</i></p> <p>It was moved by T. Fry, not seconded, that approval be given to Tania Rolland and Andrew Reid's application for a development agreement subject to receiving construction details prior to Council meeting, Monday, July 21, 2003.</p> <p>Motion was withdrawn as details were not available.</p> <p><i>It was moved by T. Fry, seconded W. Morgan, that approval be given to Heidi Richells and Blaine Schumacher's application for changes to heritage property at 616 St. George Street, fence. MOTION CARRIED</i></p> <p><i>It was moved by T. Fry, seconded by W. Morgan, that approval be given to Sefton Squires' application for changes to heritage property at 27 Church Street, repairs to roof. MOTION CARRIED</i></p> <p><i>It was moved by T. Fry, seconded by J. DeWolfe, that approval be given to Ron and Andrea Boulding's application for changes to heritage property at 372 St. George Street / Carriage House, providing doors are replaced with wooden doors. MOTION CARRIED</i></p>		

	<p><i>It was moved by J. DeWolfe, seconded by T. Fry that the Operating Budget for the Town of Annapolis Royal in the amount of \$1,594,944 for the fiscal year 2003/2004 from 01 April 2003 through and including 31 March 2004 be approved, and that the Residential Tax Rate be set at \$1.70 per \$100 of Assessment, the Commercial Tax Rate be set at \$3.50 per \$100 of Assessment, and the Business Occupancy Tax Rate be set at \$3.50 per \$100 of Assessment. MOTION CARRIED</i></p> <p><i>It was moved by J. DeWolfe, seconded by T. Fry that the Capital Budget for the Town of Annapolis Royal in the amount of \$331,123 for the fiscal year 2003/2004 from 01 April 2003 through and including 31 March 2004 be approved as per presented Budget. MOTION CARRIED</i></p> <p><i>It was moved by J. DeWolfe, seconded by T. Fry that any Surplus in the Town Operating Account at the end of March 31, 2003, in excess of \$15,000, be transferred to the Water Capital Accounts for current and future Water Capital Projects and Reserves. MOTION CARRIED</i></p> <p><i>It was moved by J. DeWolfe, seconded by T. Fry, that any Surplus in the in the Water utility Operating Account at the end of March 2003, in excess of \$15,000, be transferred to the Water Capital Accounts for current and future Water Capital Projects and Reserves. MOTION CARRIED</i></p> <p><i>It was moved by J. DeWolfe, seconded by T. Fry that the 2003 Assessment Roll be approved, with a net taxable Residential/Resource Assessment of \$19,489,200, a net Commercial Assessment of \$7,590,900, and a net Taxable Business Occupancy Assessment of \$2,334,600. MOTION CARRIED</i></p>		
	<p><i>It was moved by J. DeWolfe, seconded by T. Fry approval of the marketing position, as long as funds are available, to the end of fiscal year 2005. MOTION CARRIED</i></p>		
{b} Human Resource Committee	No report.		

{c} Board of Police Commissioners	R. Microys reported that the Board of Police Commissioners held it regular monthly meeting on July 09, 2003. Roy Kennedy introduced Lisa Jackson of the Department of Justice as their new representative.		
{d} Marketing and Development Committee	Nothing to report.		
{e} Water Reports	CAO A. Boyer reported that the water reports have all come back with satisfactory results.		
{f} Port Royal 400 th and Focus 2005	W. Morgan and T. Fry both gave oral reports.		
{g} Mayor's Report	Mayor Kinsella gave an oral report.		
{h} Other			

CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a} Certificate of Appreciation / VON	Information only.		
{b} Town Crier's Diary of Events	Information only.		
{c} Other			

QUESTIONS - None.

ADDED ITEMS - None.

NEXT MEETING

The next meeting of Council will be held on Monday, August 18, 2003 at 7:00 p.m.

ADJOURNMENT

It was moved by R. Microys, seconded by W. Morgan that the meeting adjourn.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Marlene Feener		
Approved for website by Mayor or CAO		