

MINUTES
TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
June 19, 2006
9:30 a.m.

The regular meeting of the Council was held on Monday, June 19, 2006 in the Council chambers at Town Hall. In attendance were Chair, Mayor John Kinsella, Councillors Sherman Hudson, Ron Boulding and Phil Roberts, CAO Amery Boyer, Director of Finance Melony Robinson and Administrative Assistant Jackie Longmire as Recording Secretary. Carolyn Sloan of the Spectator was also present. Town Planner Roger Sturtevant and Rob Lawrie were present for the Public Hearing. Gerry and Ellie Ackerman were also present for a portion of the meeting.

Regrets: Deputy Mayor Jane DeWolfe, Councillor Doug Shaffner

CALL TO ORDER

APPROVAL OF REGULAR COUNCIL MINUTES

May 15, 2006

Motion # 1

It was moved by Councillor Boulding, seconded by Councillor Hudson, to approve the regular Council minutes dated May 15, 2005. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

Under New Business add:

{e} Noise

APPROVAL OF AGENDA

June 19, 2006

Motion # 2

It was moved by Councillor Roberts, seconded by Councillor Hudson, to approve the agenda dated June 19, 2006 as amended. Motion carried.

PUBLIC HEARING

- {a} R. C. Lawrie Enterprises Ltd - This public hearing was held for the final approval of the development agreement between the Town of Annapolis Royal and R.C. Lawrie Enterprises Ltd. Rob Lawrie explained the planned development and how it may differ from the original plan. He said the process has now been divided into 2 phases, which has changed from the initial 3 phase plan. The first phase will begin in the Fall of 2006 and will consist of the construction of a 5000 square foot warehouse. He said there is also a fair amount of ground work and engineering that will also take place in Phase 1. Phase two, which he expects will be completed by 2010, is the construction of a 15,000 square foot retail space. He will move his entire business from its present location to the new site. He explained that the design that was presented may differ a little on the outside to conform with the historic qualities of the Town. The picture indicates a steel building but he is planning to build a wooden structure. Councillor Boulding asked about landscaping and Mr. Lawrie assured Council that he planned to pay particular attention to the landscaping to soften the industrial look of the building.

Mr. Lawrie was asked about the cost of the project. He estimated the value of construction for Phase 1 to be \$300,000.00. The cost for the completed project including site preparation is estimated at \$1,200,000.00 - \$1,500,000.00.

Mayor Kinsella said he is pleased with the project and very supportive. He said the approval would be flexible which would allow room for all the details to be worked out.

Motion #3

It was moved by Councillor Roberts, seconded by Councillor Hudson, that subsequent to the report of the planner; on recommendation of the PHAC, after holding a public hearing thereon; and following full consideration by Council of Section 27.7 of the MPS and all related policies, that the proposed development agreement with R.C. Lawrie Enterprises Ltd. be approved.
Motion carried.

PRESENTATIONS

- {a} Morse & Brewster - Gavin Brewster and Lawrence Lake of Morse & Brewster presented the final audit report. It is the general opinion that the Town is in a good financial position. The only concern that Mr. Brewster identified was that of the capital accounts all being in one general ledger. The Director of Finance said she has been assured that the new software to correct this concern should be available from Munisoft this year.
- {b} Goddard College - Mark Schulman and Daryl Campbell presented their proposal to Council. They are in Town surveying the area as a possible location for a satellite site of Goddard College of Plainfield, Vermont. They described Goddard as a liberal arts college and a unique facility. They were intrigued by the possibilities in Annapolis Royal.

The College has been experiencing troubles with visas that prevent non US residents from attending. They believe that a satellite location outside of the US will solve that problem. They will require space for administration offices, room and board facilities for staff and students, library facilities and a communal dining area. Mr. Schulman said they may also be looking at local hiring possibilities.

Mr. Schulman said they are in the beginning stages of this procedure and have a few other options to consider before making a final decision but they are impressed with the possibilities in Annapolis Royal. Reference was made to a time table for the project and Mr. Campbell said the College is in expansion mode and they would expect a satellite location to be established by the summer of 2007. He said they have challenges to address and questions to be answered regarding an operation in Canada. He said there are also student service requirements that would also have to be addressed.

Council expressed their interest and desire to assist with any issues that may arise. The representatives will be shown several possible locations and accommodations in the Town. Mr. Schulman and Mr. Campbell stated they were very interested in creating a relationship and were impressed with the way of life and point of view in Annapolis Royal. Negotiations and discussions will continue between the Town and Goddard College.

BUSINESS ARISING FROM MINUTES

| Item | Decision / Action | Responsibility | Target Date |
|--|---|-----------------------|--------------------|
| {a} Sewer Bylaw | <p>More questions have been raised about the Sewer Bylaw. A written submission was received from a community member and Council would like clarification of what is meant by “dwelling sewage building service” found in 3b of the bylaw. All questions and comments will be forwarded to Kevin Skebo for review.</p> <p><i>Motion #4</i> <i>It was moved by Councillor Hudson, seconded by Councillor Boulding to table the Sewer Bylaw until the next Committee of the Whole meeting on July 17, 2006. Advice from Kevin Skebo will be reviewed at that time. Motion carried.</i></p> | | |
| {b} Unsightly Premises | <p>CAO Boyer was not available to give an update on the unsightly premises. Council is aware that the 30 day deadline for clean up of the properties has passed and it was agreed that CAO Boyer should move forward with the next step in the process.</p> | | |
| {c} Boards, Committees and Commissions | <p>Council responsibilities regarding Boards, Committees and Commissions were reviewed and the list was updated. It was agreed that if Historic Gardens approved the appointment of a member of Council to the Historic Gardens Board, Councillor Shaffner would be the logical choice.</p> | | |

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| {d} King's Theatre | A letter was hand delivered to King's Theatre by Mayor Kinsella. The letter identified issues that were raised at the Committee of the Whole meeting on June 7, 2006. Mayor Kinsella said that Geoff Keymer assured him that he would address all the issues that were identified in the letter. The Director of Finance said the King's Theatre account has been paid in full as of March 31, 2006. Councillor Roberts will be attending the next Theatre Board meeting and he will follow up on issues such as a spare key for the building and interior exit signs which are not working. | | |
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MOTION(S) OF RECONSIDERATION: none

MOTION(S) OF RESCISSION: none

OTHER NOTICE(S) OF MOTION: none

NEW BUSINESS

| Item | Decision / Action | Responsibility | Target Date |
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| <p>{a} Budget motions from the Finance Committee</p> | <p>The following motions were made by the Finance Committee.</p> <p>Town Operating Budget - <i>approval was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding for a residential tax rate of \$1.65 and Business Occupancy and Commercial Tax Rate of \$3.05.</i></p> <p>Water Utility Budget - <i>approval was moved by Councillor Roberts, seconded by Deputy Mayor DeWolfe.</i></p> <p>Town Capital Budget - <i>approval was moved by Councillor Boulding, seconded by Councillor Roberts.</i></p> <p><i>Motion #5</i> <i>It was moved by Councillor Roberts, seconded by Councillor Boulding to accept and move the motions from the Finance Committee as printed. Motion carried.</i></p> | | |
| <p>{b} Town of Yarmouth</p> | <p>Volunteer support letters from the Town of Yarmouth and Digby were reviewed. It was agreed that a similar letter would be sent to Premier Rodney MacDonald under the signature of the Mayor.</p> <p><i>Motion #6</i> <i>It was moved by Councillor Boulding, seconded by Councillor Roberts to follow the lead of other Towns and send a letter to Premier Rodney MacDonald expressing support for volunteers. Motion carried</i></p> | | |
| <p>{c} UV system</p> | <p>An e-mail message was received from Kevin Skebo of SGE Acres. He recommends that the Town purchase the larger UV system which can effectively handle 1,100,000 US gallons per day. The cost for the larger system would be approximately \$10,000.00 more than what was actually budgeted. A meter is accurately recording the flow and during times of heavy rainfall, the current system is operating at capacity and there are times when the system actually exceeds capacity. The larger system would offer protection against flooding.</p> <p><i>Motion #7</i> <i>It was moved by Councillor Boulding, seconded by Councillor Hudson to</i></p> | | |

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| | <i>approve the additional \$10,000.00 expense and proceed with the purchase of the larger UV system (636 IGPM). Motion carried</i> | | |
| {d} Application for changes to Heritage Property at 235 St. George Street. | <p>An application was received for temporary signage at 235 St. George Street. It was agreed that the sign and display case could be temporarily erected, with conditions attached.</p> <p>Motion #8 <i>It was moved by Councillor Roberts, seconded by Councillor Boulding to approve the application for changes to Heritage Property at 235 St. George Street. An application for permanent signage must be submitted to and approved by the Planning and Heritage Advisory Committee within 60 days of this motion. Motion carried.</i></p> | | |
| {e} Noise | Councillor Boulding said he has received complaints from community members regarding weekend noise on Lower St. George Street over the past few weeks. Revving engines, excessive speed and squealing tires were some of the complaints. Members of Council agreed to forward the complaints to the Annapolis Royal Police Department and to ask the officers to monitor the area. | | |

RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

| Item | Decision / Action | Responsibility | Target Date |
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| (a) Recommendations from Committee of the Whole | <i>Motion #9</i> <i>It was moved by Councillor Hudson, seconded by Councillor Boulding to renew the services of the Town's existing bank and not tender banking services at this time. Motion carried.</i> <i>Motion #10</i> | | |

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| | <p><i>It was moved by Councillor Boulding, seconded by Councillor Hudson to make a formal request to the Annapolis Royal Historic Gardens to have a Town representative appointed to the Board. Motion carried.</i></p> <p>Motion #11 <i>It was moved by Councillor Roberts, seconded by Councillor Boulding that the Town of Annapolis Royal, in cooperation with other municipalities in this region, adopt the regional development strategy presented and request that the Minister of Economic Development establish a regional community development agency for the area, consistent with the Regional Community Development Act. Motion carried.</i></p> <p>Motion #12 <i>It was moved by Councillor Hudson, seconded by Councillor Boulding to approve the application for changes to Heritage Property at 613 St. George Street. Motion carried.</i></p> <p>Motion #13 <i>It was moved by Councillor Roberts, seconded by Councillor Hudson to approve the application for changes to Heritage Property at 441 St. George Street. Motion carried</i></p> | | |
| | <p>Motion #14 <i>It was moved by Councillor Hudson, seconded by Councillor Boulding to approve the application for changes to Heritage Property at 294 St. George Street. Motion carried.</i></p> <p>Motion #15 <i>It was moved by Councillor Boulding, seconded by Councillor Roberts to approve the application for changes to Heritage Property at 288 St. George Street. Motion carried</i></p> <p>Motion # 16 <i>It was moved by Councillor Roberts, seconded by Councillor Hudson to approve the application for changes to Heritage Property at 24 St. James Street. Motion carried.</i></p> | | |

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| (b) Board of Police Commissioners | Mayor Kinsella said that due to the Provincial election a new Minister of Justice has not been appointed and he is unsure how this will affect the audit situation with the Annapolis Royal Police Department. He said that hiring another officer has been delayed until at least September 2006. | | |
| (c) Mayor's Report | Mayor Kinsella said he has attended a number of functions over the past month. He also mentioned the Task Force that has been established to address the closure of Shaw Wood. He has attended 2 Task Force meetings with CAO Boyer. | | |
| (d) King's Theatre | There was nothing to update at this time. | | |

CORRESPONDENCE

| Item | Decision / Action | Responsibility | Target Date |
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| {a} Regional Development Agency | Letters of support for information only. | | |

OTHER BUSINESS: none

NEXT MEETING Monday, July 17 at 9:30 a.m.

ADJOURNMENT

MOTION #20

It was moved by Councillor Boulding that the meeting adjourn.

| <i>Action:</i> | <i>Date</i> | <i>Signature</i> |
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| Reviewed by Mayor John Kinsella | | |
| Changes made by Administrative Assistant | | |
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| Approved for website by Mayor or CAO | | |
| Forwarded for Website | | |