

MINUTES
TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
March 17, 2008
9:00 a.m.

The regular meeting of the Council was held on Monday, March 17, 2008 in Council Chambers at Town Hall. In attendance were Chair Mayor John Kinsella, Deputy Mayor Jane DeWolfe, Councillors Phil Roberts and Ron Boulding, CAO Amery Boyer, Director of Finance Melony Robinson, Municipal Intern Tammy Bernasky and Jackie Longmire as recording secretary.

Regrets: Councillors Sherman Hudson and Doug Shaffner

APPROVAL OF REGULAR COUNCIL MINUTES

February 18, 2008

Motion # 1

It was moved by Councillor Roberts, seconded by Councillor Boulding, approval of the regular Council minutes dated February 21, 2008, as amended. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

Under New Business add:

- {d} Jeanne and Wayne Currie – Trip to France
- {e} Annapolis Heritage Society – Request for financial support
- {f} Town Tree Care Summary
- {g} Community Survey
- {h} Coverall Building – CARP
- {i} Mileage Rate
- {j} Remuneration – Mayor and Councillors

Under Correspondence add:

- {a} E-mail message from Ron Elliott
- {b} Announcement – Community Spirit Award

APPROVAL OF AGENDA

February 18, 2008

Motion # 2

It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts, approval of the agenda dated March 17, 2008, as amended. Motion carried.

APPEAL

Appeal on application for variance at 18 St. James Street, Wheeler/Allen property – Council agreed that the hearing should be postponed until all members of Council could be present. Efforts were made to contact those who would be attending. John Cameron and Mary Wheeler were not reached and did attend for the purpose of the hearing. Mr. Cameron used the opportunity to provide Council with more information on the issue.

He explained that the original application was rejected based on the standards in the LUB. Hr said that the entire lot is just barely above the requirements in the LUB and splitting the lot in two smaller parcels does not meet the standards. He said one lot would measure 4500 square feet leaving the other at 3800 square feet, which would be large enough to accommodate a small home but still not meet the standard lot size. It was noted that other properties on the street have been split and are smaller than that of others lots within Town. Mr. Cameron did say that his rejection of the application is arguable and some believe that the division would be appropriate for the area. Council has the option to overturn the decision and any decision of Council is final.

All issues have to be considered and will be reviewed at the next meeting of council on April 21, 2008.

PUBLIC HEARINGS None

PRESENTATIONS None

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
{a} Annapolis Royal Community Fund	<p>CAO Boyer said that the Wharf Association is very interested in getting a fund established. CARP has been offered an environmental incentive and is also interested in partnering in the fund. No response has been received from King's Theatre. It was recommended that the Town establish a contribution amount for discussion purposes during budget deliberations. It was agreed that the amount, of the Town's contribution would be set at \$7,500.00 for budget purposes.</p>		
{b} Champlain Drive – Two-way Street	<p>Additional correspondence has been received from Richard Hawkins on the Champlain Drive issue. Deputy Mayor Dewolfe said that one-way streets in a town this size may discourage visitors from exploring. It was agreed that Champlain Drive should be a two-way street but property owners have to be approached and financial implications have to be explored. CAO Boyer said that all grant application for phase 2 and 3 have been submitted and any additional costs would have to be incurred by the Town.</p> <p><i>Motion #3</i> <i>It was moved by Councillor Roberts, seconded by Councillor Boulding that it be approved in principle to have Champlain Drive constructed to allow for two-way traffic. Motion carried.</i></p>		

{c} Peoploworx – Request for Financial Support	<p>Mayor Kinsella said that he has received more information from Peoploworx and believes that the request should be forwarded to budget for further consideration. The original request mistakenly said that Peoploworx assisted 239 Town residents in 2007 when the actual number was 42. A letter explaining the error and giving the proper numbers was received.</p> <p><i>Motion #4</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding, that the request for financial support from Peoploworx be forwarded to budget for further consideration.</i></p>		
--	--	--	--

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
{a} Request for financial support from VON	<p>The Director of Finance will provide figures on the amount that the Town has contributed in past years.</p> <p><i>Motion # 4</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding, to forward the request for financial support from VON to budget for further consideration. Motion carried.</i></p>		
{b} Request for financial support from Annapolis Skippers Unlimited	<p>Mayor Kinsella noted that the group is also requesting items for athlete packages and this would be considered an in-kind donation from the Town.</p> <p><i>Motion # 5</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding, to forward the request for financial support from Annapolis Skippers Unlimited, to budget for further consideration. Motion carried.</i></p>		

{c} Brand for the Town	<p>The brand for the Town had been previously reviewed and accepted by Council. CAO Boyer said that it must be formally adopted through a motion before it can be used. It was agreed that there must be certain guidelines in place for its use and the Tourism Council should have control over the use of the by-line.</p> <p><i>Motion #6</i> <i>It was moved Councillor Boulding, seconded by Deputy Mayor DeWolfe, to accept and approve the brand for the Town as previously reviewed with the understanding that the use of the by-line will be controlled through the Annapolis Royal Tourism Council.</i></p>		
{d} Jeanne and Wayne Currie – Trip to France	<p>Jeanne and Wayne Currie will be visiting Royan, France and would like to take items from the Town for a ship christening ceremony. Councillor Roberts will follow up on this issue and provide some guidance to Jeanne and Wayne Currie.</p>		
{e} Annapolis Heritage Society – Request for financial support	<p>A proposal for a North Hills Museum Summer Festival was reviewed. This is a three day event that would qualify for \$1,000.00 in support through the Town's event funding program.</p> <p><i>Motion #7</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding, to forward the request for financial support from the Annapolis Heritage Society to budget for further consideration. Motion carried</i></p>		
{f} Town Tree Care Summary	<p>For information only.</p>		
{g} Community Survey	<p>A first draft of the community survey was reviewed. Minor changes were suggested and will be made. Mayor Kinsella asked if a question regarding ATV use in the Town could be added. Options for delivery, pick up, deadline date and prizes were also discussed. It was agreed that the survey should be complete with all results recorded by the end of April, 2008.</p>		

{h}Coverall Building	<p>The Town entered into an agreement with CARP for the purchase of a coverall building that would be shared with the Public Works Department for storage. CARP has since learned that funding for its share of the building was not approved. CARP has proposed that the Town consider in-kind donations from CARP over the past several years as its share of the cost for the building. An annual rental fee of \$100.00 was also proposed. CAO Boyer said that this was a fair arrangement and recommended that Council approve the alternative arrangement.</p> <p><i>Motion #8</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding to accept and approve the proposed agreement for the coverall building, consisting of in-kind services covering the expenses of CARP with an annual rental fee of \$100.00.</i></p>		
{i}Mileage Rate	<p>The Director of Finance has requested that the mileage rate be increased to match that of the provincial government, which is now at forty five cents. It was agreed that the rate would match that of the provincial government with increases not requiring Council's approval on an annual basis.</p>		
{j}Remuneration for Mayor and Councillors	<p>The Director of Finance will conduct a listserve survey for comparison of remuneration in other municipal units.</p> <p><i>Motion #8</i> <i>It was moved by Councillor Boulding, seconded by Councillor Roberts, to refer consideration of Council remuneration to budget, with staff researching the issue and providing results as the issue is discussed through budget deliberations. Motion carried.</i></p>		

RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

Item	Decision / Action	Responsibility	Target Date
{a} Recommendations from Committee of the Whole	<p><i>Motion #7</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts, to approve the skatepark site as that located next to the French Basin Trail parking lot on Prince Albert Road in principle, to allow ABBBA to move forward with the project through a public process. Motion carried.</i></p> <p><i>Motion #8</i> <i>It was moved by Councillor Roberts, seconded by Councillor Boulding, to accept and approve the Taxi By-law, as amended. Motion carried.</i></p> <p><i>Motion #9</i> <i>It was moved by Councillor Boulding, seconded by Deputy Mayor DeWolfe, to accept and approve the By-law to Repeal Certain By-laws Motion carried.</i></p> <p><i>Motion #10</i> <i>It was moved by Deputy Mayor Dewolfe, seconded by Councillor Roberts to appoint Chris Millier as Planning and Development Officer, and Ridge Hiltz as Development Officer for the Town of Annapolis Royal during the temporary absence of Roger Sturtevant. Motion carried.</i></p> <p><i>Motion #11</i> <i>It was moved by Councillor Roberts, seconded by Deputy Mayor DeWolfe, to approve the purchase of a 2008 Ford F-550 Chassis XL as the new Public Works vehicle with a purchase price of \$44,548.00 plus HST. Motion carried.</i></p> <p><i>Motion #12</i> <i>It was moved by Councillor Boulding, seconded by Councillor Roberts, pre-approval of the 2.5% cost of living salary increase for all non-unionized staff, effective April 1, 2008. Motion carried.</i></p>		

	<p>Motion #13 <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts, pre-approval of expenses for the Mayor to attend events in Quebec during its 400th Anniversary celebrations, with a maximum expense allowance to be determined during budget deliberations. Motion carried.</i></p> <p>Motion #14 <i>It was moved by Councillor Roberts, seconded by Councillor Boulding, to approve the lease renewal for Ye Olde Towne Pub at a rate of \$1.50 per square foot. Motion carried.</i></p> <p>Motion #15 <i>It was moved by Councillor Boulding, seconded by Councillor Roberts, pre-approval of \$12,268.50 for the purchase and installation of TownSuite software. Motion carried.</i></p> <p>Motion #16 <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding, referral of the request by Historic Gardens for financial support in the amount of \$14,000.00 for 2008-2009 to budget deliberations. Motion carried.</i></p> <p>Motion #17 <i>It was moved by Councillor Roberts, seconded by Deputy Mayor DeWolfe, to support the UNSM Municipal Property Tax Relief for Low Income Property Owners. Motion carried.</i></p> <p>Mayor Kinsella commented that the UNSM Municipal Property Tax Relief for Low Income Property Owners is associated with issues of the CAP program.</p> <p>Motion #18 <i>It was moved by Councillor Boulding, seconded by Deputy Mayor</i></p>		
--	---	--	--

	<p><i>DeWolfe, approval and acceptance of the Emergency Service Provider Registration Policy. Motion carried.</i></p> <p><i>Motion #19</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding, pre-approval of the expense to send the Marketing and Events Coordinator to North Carolina for the Tourism Mission with an estimated expense of \$905.00. Motion carried. (Note: 50% of the cost will be borne by ACOA, and 25% by Nova Scotia Tourism, Heritage and Culture).</i></p> <p><i>Motion #20</i> <i>It was moved by Councillor Roberts, seconded by Councillor Boulding, to approve design #1 in the application for changes to Heritage Property located at 308 St. George Street. Motion carried.</i></p> <p><i>Motion #21</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts, to accept and approve new signage for Town Hall, as presented, with an estimated expense of \$550.00. Motion carried.</i></p> <p><i>Motion #22</i> <i>It was moved by Councillor Roberts, seconded by Deputy Mayor DeWolfe, to approve the application for changes to Heritage Property located at 561 St. George Street. Motion carried.</i></p> <p><i>Motion #23</i> <i>It was moved by Councillor Roberts, seconded by Deputy Mayor DeWolfe, pre-approval of the travel expense to Newfoundland for the purpose of the CAO speaking at a Climate Change Conference. Motion carried.</i></p>		
{b} Board of Police Commissioners	<p>Sergeant Miller has a serious medical problem, as a result of his fall during on duty hours in June 2007, which has just been diagnosed. There is no additional information available on his recovery or when or he will be returning to active duty.</p>	Deputy Mayor Jane DeWolfe	

{c} Mayor's Report	Mayor Kinsella attended several meetings and events over the past month. He attended the Town Caucus meeting and presented the Town's position on the ATV issue. He has had the opportunity to discuss the issue with other municipal units and made reference to the Coalition for Quiet Living and the Village of Paradise.	Mayor John Kinsella	
{d} King's Theatre	Councillor Roberts said that the last regular meeting was held on March 15, 2008. The AGM will be held on April 26 and everyone is welcome to attend.	Councillor Phil Roberts	
{e} REMO	The next meeting will be held in May, 2008.	Deputy Mayor Jane DeWolfe	
{f} Hanse Society	The next board meeting is scheduled for this week. Councillor Boulding said that the board is anticipating a successful 2008 and new attractions are currently being researched.	Councillor Ron Boulding	
{g} Historic Gardens	No report was available.	Councillor Doug Shaffner	
{h} FAPS	Councillor Roberts said that the Committee is \$60,000.00 short of its target. Staff is currently being recruited and the builders will return to complete the project when the weather improves. CAO Boyer reminded Councillor Roberts that the actual shortage is \$84,000.00 without the HST rebate included.	Councillor Phil Roberts	

CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a}E-mail message from Ron Elliott	Mr. Elliott suggested that the Annapolis Royal Volunteer Fire Department should be recognized for a recent ice rescue. It was noted that recognition happens during the annual banquet.		
{b} Announcement- Community Spirit Award	The Town of Annapolis Royal will be presented with the Community Spirit Award by the Lieutenant Governor. The funds from the award will go towards hosting a regatta on behalf of the Wharf Society.		

NEXT MEETING April 21, 2008 at 9:00 a.m.

ADJOURNMENT

It was moved by Deputy Mayor DeWolfe to adjourn the meeting.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant, Jackie Longmire		
Approved for website by Mayor or CAO		
Forwarded to the Website		