

MINUTES
TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
March 19, 2007
9:00 a.m.

The regular meeting of the Town of Annapolis Royal Council was held on Monday, March 19, 2007 in Council Chambers at Town Hall. In attendance were Chair Mayor John Kinsella, Deputy Mayor Jane DeWolfe, Councillors Sherman Hudson, Ron Boulding, Phil Roberts and Doug Shaffner, CAO Amery Boyer and Administrative Assistant Jackie Longmire as recording secretary.

Regrets: Director of Finance Melony Robinson

APPROVAL OF REGULAR COUNCIL MINUTES

February 19, 2007

Motion # 1

*It was moved by Councillor Boulding, seconded by Councillor Hudson approval of the regular Council minutes dated February 19, 2007.
Motion carried.*

ADDITIONS/DELETIONS TO AGENDA

Under Business Arising add:

{h} Insurance Tender

Under New Business add:

{d} Mileage Rate

{e} Lions Club 50th Anniversary

Under In Camera add:

1. To discuss staff salaries and compensation

APPROVAL OF AGENDA

March 19, 2007

Motion # 2

It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson approval of the agenda dated March 19, 2007, as amended. Motion carried.

PUBLIC HEARINGS None

PRESENTATIONS None

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
{a} Tendering Policy	Staff are working on a draft policy that will address tendering issues that affect or are affected by long term planning.		
{b} Policy on Council Expense Allowance	Lawrence Lake of Morse & Brewster recommends that the Town continue with the current policy.		
{c} Annapolis District Board of Trade	<p>CAO Boyer has received a copy of the proposed bylaw changes and she intends to follow up with the conflict of interest issue. ADBOT has indicated that it is a conflict of interest to have a member of Council on the Board.</p> <p>Councillor Roberts said that he is uncomfortable as a voting member of the King's Theatre Board. Deputy Mayor DeWolfe said that it is written in the constitution that a member of Council be a voting member of the King's Theatre Board. Mayor Kinsella said that he is pleased to have a Council representative on the Board to look after the Town's interests.</p>		
{d} Accessibility Rebate Policy	Staff was asked to consider extending the policy to institutions. Deputy		

	Mayor DeWolfe also questioned the portion that is eligible for rebate; she said that the wording is confusing. Town Planner Roger Sturtevant will be asked to clarify the issues.		
{e} Burning Permit Bylaw	Clarification has not yet been received from the Fire Chief. Second and final reading will take place when the requested information has been received.		
{f} Non Profit Organization Property Tax Reduction Bylaw	<i>Motion # 3 It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding second and final reading of the Town of Annapolis Royal's Non-Profit Organization Property Tax Reduction Bylaw. Motion carried.</i>		
{g} Animal Control Services Contract Agreement	The existing contract was brought forward to answer Councillor Roberts questions regarding fees in the Town of Annapolis Royal's Dogs Bylaw. CAO Boyer said that there have been no fee increases associated with the agreement and staff proposes to renew the one year agreement. She said that any future fee increases will be brought to Council.		
{h} Insurance Tender	CAO Boyer and the Director of Finance are still working on the insurance tender and are asking for Council's advice. The new population numbers for the Town have affected the cost. The Town is seriously considering 2 of the 4 bids and there is a difference between the two bids, of approximately \$21,000.00 over three years. CAO Boyer said that the service received from one of the bidders in 2006 -2007 was excellent and the other carrier is unproven. Transition to a new carrier would generate additional work and would be difficult. Council suggested awarding the tender on a one year term to either of the two bidders. Mayor Kinsella said that it is his preference to shop local when possible. All issues will be considered and a final decision will be made by the end of the week.		

MOTION(S) OF RECONSIDERATION: none

MOTION(S) OF RESCISSION: none

OTHER NOTICE(S) OF MOTION: none

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
{a} Water Reports	Reports have been reviewed and found to be satisfactory.	CAO	
{b} 2006 Census - Population and Dwelling Counts	<p>The 2006 population and dwelling counts recently released by Statistics Canada show that the population in Annapolis Royal has decreased by approximately 19%. Council discussed several reasons for the decline as well as the fact that other small towns are facing the same problem. There are also approximately 50 seasonal residents in Annapolis Royal and others who may have not been in the area when the Census was conducted. Council discussed immigration, village commissions and amalgamation. CAO Boyer said that Council must decide how to proceed with the issues and who to discuss the matter with. She said that there is the opportunity to go back to the public with the figures as part of the strategic planning process. It was noted that the service area for the Town is relatively large and there is the possibility of extending boundaries.</p> <p>Council also discussed the housing project that is in the planning stages by developer Donnie Brown. It was agreed that the Town must assist the developer in every possible way. CAO Boyer said that the Town is in good shape otherwise and she mentioned new businesses that have recently opened or are planning to open in the near future. She said that the Town worked hard to attract Goddard College, but the provincial government has made progress almost impossible. Deputy Mayor DeWolfe said that a letter should be drafted to the provincial government over the issues with Goddard College.</p> <p>CAO Boyer said that there are some tough decisions to be made in light of the new Census figures and the issue will be discussed at upcoming budget meetings.</p>		
{c} Phase 2 of Lower St. George Street	CAO Boyer said that the \$110,000.00 street and sidewalk project is not an absolutely necessary project. Councillor Roberts said that the new sidewalk in the area is not pedestrian friendly and before any additional		

	works takes place the issues should be addressed with the engineer. Mayor Kinsella said he would like to see approval of the 2 nd phase of this three phase project. CAO Boyer said that there are many necessary projects that must take place and Council needs to decide which projects to approve at upcoming budget meetings.		
{d} Tender for Remediation of Unsightly Premises	The tender ad is ready to be placed in the local paper and CAO Boyer has prepared a report on the scope of work which outlines the items that need attention on each property. Council agreed that there have been many complaints from residents about unsightly premises and they are pleased to see that the process is moving forward. Property owners who are affected by the tender ad have been notified of the process.		
{d} Mileage Rate	The new provincial mileage rate is \$0.41. The Director of Finance is trying to avoid retroactive payments by having the new rate approved before April 1, 2007. Council agreed to refer the proposed mileage rate to budget.		
{e} Lions Club 50 th Anniversary	<p>Mayor Kinsella will be attending the celebrations on March 31, 2007 and asked that a proclamation recognizing the event and the work of the Lions Club be approved. He will make the presentation on the evening of the event.</p> <p><i>Motion #4</i> <i>It was moved by Councillor Boulding, seconded by Councillor Hudson, that the request for a proclamation recognizing the 50th Anniversary of the Lions Club be drafted and presented during the anniversary celebrations. Motion carried.</i></p>		

RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

Item	Decision / Action	Responsibility	Target Date
{a} Recommendations from Committee of the Whole	<p>5. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding, approval of the nomination of Paul Stackhouse as the citizen member for the Town of Annapolis Royal on the Board of the Annapolis Digby Economic Development Agency. Motion carried.</p> <p>6. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson approval of the referral of the request from Annapolis Region Community Arts Council for \$10,000.00 in financial support to budget. Motion carried.</p> <p>7. It was moved by Councillor Shaffner, seconded by Deputy Mayor DeWolfe approval of the application for changes to Heritage Property located at 324 St. George Street (signage). Motion carried.</p> <p>8. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson approval of the referral of the Development Agreement Application for 150 St. George Street to the Annapolis District Planning Commission. Motion carried.</p>		
{b} Board of Police Commissioners	Deputy Mayor DeWolfe said that a letter has been received from the Department of Justice that indicates approval of the Boots to the Street Program for the first year beginning April 1, 2007. A selection committee has been formed for the hiring of a new constable; 6 applications have been received to date. The security cameras have been repaired and are all functioning well. A meeting for the month of April will be at the discretion of the Chief, otherwise the next meeting is scheduled for May 9, 2007.	Deputy Mayor DeWolfe	
{c} Annapolis/Digby Economic Development Agency (ADEDA)	Deputy Mayor DeWolfe reported that the first meeting was held and it was basically start up and organization. The big issue, at this point, is where the offices of the agency will be located; Cornwallis Park is an option. It was noted that only 7 voting members were in attendance.		
	Mayor Kinsella attending the Senate Hearings on Rural Poverty and a	Mayor John	

{c} Mayor's Report	meeting of the Mayors and Wardens in Halifax regarding assessment. He said that he is not pleased with the proposed assessment capping. He said that the Mayors and Wardens sent a strong message to the provincial government.	Kinsella	
{d} King's Theatre	Councillor Roberts had no items to discuss at the time.		

It was suggested that the Hanse Society and Historic Gardens be added to the list for updates at future meetings.

CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a} None			

IN CAMERA

It was moved by Councillor Boulding, seconded by Councillor Hudson, to move in camera to discuss staff salaries and commissions.

It was moved by Councillor Boulding, seconded by Councillor Hudson to move out of camera.

NEXT MEETING April 25, 2007 at 9:00 a.m.

ADJOURNMENT

It was moved by Councillor Hudson to adjourn the meeting.

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<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Jackie Longmire		
Approved for website by Mayor or CAO		
Forwarded to the Website		