

DRAFT MINUTES
TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
May 15, 2006
9:30 a.m.

The regular meeting of the Council was held on Monday, May 15, 2006 in the Council chambers at Town Hall. In attendance were Chair Mayor John Kinsella, Deputy Mayor Jane DeWolfe, Councillors Sherman Hudson, Doug Shaffner, Ron Boulding and Phil Roberts, CAO Amery Boyer, Director of Finance Melony Robinson and Administrative Assistant Jackie Longmire as Recording Secretary. Carolyn Sloan of the Spectator was also present.

CALL TO ORDER

APPROVAL OF REGULAR COUNCIL MINUTES

April 20, 2006

Motion # 1

It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson, to approve the regular Council minutes dated March 20, 2005, as amended. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

Under Business Arising add:

{e} Quorum

Under New Business add:

{h} B & B Weekend - Ron Boulding

{i} Unsightly Premises

APPROVAL OF AGENDA

May 15, 2006

Motion # 2

It was moved by Councillor Shaffner, seconded by Councillor Roberts, to approve the agenda dated April 20, 2006 as amended. Motion carried.

PRESENTATIONS

{a} Strategy for Positive Aging - This presentation was cancelled by the representatives of the Seniors' Secretariat. It will be rescheduled at a later date.

{b} Director of Recreation - Club 400 - Director of Recreation Grant Potter offered an update on the Club 400. He said the program has been a great success and enrollment is exceeding expectations. He said it is a unique program that is receiving attention because it is the effort of four municipal units. He encouraged all Councillors and staff to become involved as a way of promoting the program. An informative video by Active Living Facilitator André Bouchard was shown

Mayor Kinsella has reached his first milestone of 25 active hours and was presented with a certificate and a Club 400 vest. The Director of Recreation explained that there are special awards for Mayors and Warden's because they are considered ambassadors. Congratulations were extended to Mayor Kinsella.

PUBLIC HEARINGS - None

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
{a} Vending Bylaw	<i>Motion #3 It was moved by Councillor Boulding, seconded by Councillor Hudson second and final reading of the Town of Annapolis Royal's Vending Bylaw. Motion carried.</i>		
{b} Sewer Bylaw	Substantial changes have been made to the Sewer Bylaw and it has been moved back to first reading. There was a discussion about where the sump pump clause should appear in the bylaw and it was decided to move all sump pump issues to Part 3 of the bylaw. Mayor Kinsella suggested looking at the language which allows building inspectors onto property to perform inspections. He said it might be possible to use the same language with respect to Public Works staff doing inspections of sump pumps. The Sewer Bylaw received first reading. No motion necessary.		
{c} Burning Permit Bylaw	The Burning Permit Bylaw received second and final reading. Some clarifications were noted such as: section 6 & 8 using numbers rather than letters, clarifying reasonable/safe distance and metric conversions.		

	<p><i>Motion #4</i> <i>It was moved by Councillor Boulding, seconded by Deputy Mayor DeWolfe second and final reading of the Burning Permit Bylaw. Motion carried.</i></p>		
{d} Invoice write off	<p>The Director of Finance explained that these invoices were for co-operative advertising from 2004 and 2005. Several attempts have been made to collect the funds and there has been no response.</p> <p><i>Motion #5</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson to write off the co-op advertising invoices in the amount of \$250.00. Motion carried.</i></p>		
{e} Quorum	<p>Councillor Boulding explained his position on quorum issues. He said if the number of Councillors was reduced by one, it would save the Town money and only 3 would be needed for a quorum. CAO Boyer said she has been in contact with a consultant and she suggested tabling the discussion until the public hearing in November, 2006. Any comments on the issue may be submitted to the CAO, to be included in the presentation.</p>		

MOTION(S) OF RECONSIDERATION: none

MOTION(S) OF RESCISSION: none

OTHER NOTICE(S) OF MOTION: none

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
{a} Town Bursary	<p>The Director of Finance asked if anything needed to be done by staff for the Town Bursary. Deputy Mayor DeWolfe said a decision had to be made as to whether the Town would be giving one bursary to a resident student or one for a female and one for a male. Councillor Roberts was opposed to selection by sex while Mayor Kinsella was in favour of the male /female bursaries. Deputy Mayor DeWolfe said the matter should be discussed at the next budget meeting, which will be held on Thursday, May 18, 2006.</p>		

{b} Fire Department 15 year Service Medal Presentation Ceremonies	<p>CAO Boyer said the Town made a commitment in 2005 to hold a reception for the firemen with 15 years of service. The medals were not ready in 2005; they are ready now and the Fire Department has scheduled June 4, 2006 for the reception. Three quotes were submitted from local establishments and Leo's Café was selected to supply the snacks and refreshments.</p> <p><i>Motion #5</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding to have the catering for the Firemen's 15 year Medal Ceremony supplied by Leo's Café. Motion carried.</i></p>		
{c} Public Notice - Whites Point Quarry and Marine Terminal Project	<p>It was noted that a letter of concern regarding the Whites Point Quarry and Marine Terminal Project had previously been forwarded. Deputy Mayor DeWolfe said the quarry may also affect the North Mountain. She suggested that the letter be reviewed and resubmitted.</p>		
{d} Air Quality Workshop	<p>The invitation was reviewed and it was decided that no one would attend.</p>		
{e} Apple Blossom Festival	<p>The Director of Finance said this request was for tickets for Mayor Kinsella and Sandi Millet-Campbell to attend ceremonies at the Apple Blossom Festival. There was also a request to approve flowers for each princess and \$500.00 for expenses incurred by the Town of Annapolis Royal Princess. Councillor Boulding expressed concerns over the funding for the Annapolis Royal Princess; he said the amount seemed excessive. The Director of Finance said the expenses were actually much more in 2005 and \$1,000.00 was budgeted for 2006. Mayor Kinsella asked if there were any objections to the request; none were noted and approval was granted.</p>		
{f} Apple Blossom Festival	<p>This request comes directly from the Apple Blossom Festival and is for the booster fund. The Director of Finance referred to it as the cost of entry, and said it was a flat fee. The amount requested is \$800.00. There was a discussion about support from the Town and it was explained that the Apple Blossom Festival file was in the process of being handed over to the Annapolis District Board of Trade.</p>		
{g} French Basin Trail	<p>The parking lot concept for the French Basin Trail was reviewed. CAO Boyer explained the plan involves a low cost solution that would take place this fiscal year.</p>		

{h} Bed & Breakfast Weekend	<p>Councillor Boulding reported that the weekend was a great success. Local Bed & Breakfast owners opened their establishments to entertain B & B owners from around Nova Scotia in an attempt to promote the area. Councillor Boulding said this event will be taking place every year and the 24 individuals who participated were enthusiastic and impressed. Mayor Kinsella said this was a very positive event for the Town and surrounding area.</p>		
{I} Unsightly Premises	<p>CAO Boyer stated that of 19 unsightly premises files, 2 are resolved, 3 are in the process of being resolved and the remainder are considered to be outstanding. She said she has received numerous complaints, some dating back as far as four years and it is time to enforce the legislation. Councillor Boulding stated that he would assist by speaking to residents about their properties. Councillor Roberts said he believes that the matter of sightly and unsightly is highly subjective and could be considered an individual matter. Deputy Mayor DeWolfe said she believes the older files have become a battle of wills and the owners of those properties may not be receptive. CAO Boyer said the Town is issuing a request for clean up to each identified property. If it is necessary for an order to follow, then Council will have to decide to let the matter rest or draft an order. CAO Boyer said no orders would be issued unless they came from Council.</p> <p>Councillor Roberts asked if the Town-owned “old library building” was on the list of unsightly premises. CAO Boyer said it is on the list and it is in the process of being listed for sale “as is.” It was decided that the Superintendent of Public Works Kevin McLean would be asked to assess what would be required to fix up the property.</p>		



RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

Item	Decision / Action	Responsibility	Target Date
(a) Recommendations from Committee of the Whole	<i>Motion #6 It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson to support the work of the Canadian Professional Immigration Services and move forward with the process. Motion carried.</i>		

	<p><i>Motion #7</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson to proceed with the application by submitting the Expression of interest to attend the FCM 2006 Community Energy Planning Mission to the United Kingdom. Motion carried.</i></p> <p><i>Motion #8</i> <i>It was moved by Councillor Boulding, seconded by Deputy Mayor DeWolfe to approve the request of the Annapolis Field Naturalists Society for \$200.00 to assist with the expenses of their upcoming conference. Motion carried.</i></p> <p><i>Motion #9</i> <i>It was moved by Councillor Hudson, seconded by Councillor Boulding to submit a letter of support for the Hanse Society operating agreement of Upper Clements Park to the Premier and the Minister of Tourism. Motion carried.</i></p> <p><i>Motion #10</i> <i>It was moved by Councillor Shaffner, seconded by Deputy Mayor DeWolfe to write off the following tax bills for Town owned properties: assessment #4641485 0 - \$1,160.53, assessment # 92398 0 - \$602.25, assessment # 4641442 0 - \$895.18 and assessment # 4997409 0 - \$3,168.95.</i></p>		
	<p><i>Motion # 11</i> <i>It was moved bu Councillor Boulding, seconded by Councillor Shaffner to appoint CAO Boyer to be the Administrator responsible for dangerous and unsightly premises. Motion carried.</i></p> <p><i>Motion #12</i> <i>It was moved by Councillor Roberts, seconded by Deputy Mayor DeWolfe to present the City of Annapolis, Maryland with a twinning proclamation, to make contact with Laugharne, South Wales and to continue the twinning relationship with Royan, France. Motion carried.</i></p>		

	<i>Motion #13</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Shaffner to approve the application for Changes to Heritage Property for 36 Drury Lane. Motion carried.</i>		
(b) Board of Police Commissioners	Deputy Mayor Jane DeWolfe said the next Board of Police Commissioners meeting would be held on May 17, 2006.		
(c) Mayor's Report	Mayor Kinsella attended the UNSM Spring Workshop in Digby and stated he considered it to be an excellent networking opportunity.		
(d) King's Theatre - request for financial assistance for strategic planning exercise	A letter from King's Theatre was received by Council. Councillor Boulding questioned the contributions and how the amounts were determined. CAO Boyer said a letter of support for the Theatre had been drafted and she was not expecting the Theatre to request funding. She said the matter needs to be clarified and referred to budget.		

CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a} Response to Alma Smith - regarding speeding on St. George Street	CAO Boyer sent a letter of response to Alma Smith. Deputy Mayor DeWolfe said the issue was also on the agenda for the Police Commissioners' Board Meeting on May 17, 2006.		
{b} Application for Changes to Heritage Property	Approval was granted for the application of 223 St. George Street. The proposed work does not alter the appearance of the home.		

OTHER BUSINESS: none

IN CAMERA

Motion #14

It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding to move in camera to discuss a legal matter and possible land acquisition. Motion carried.

Motion #15

It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding to move out of camera. Motion carried.

QUESTIONS

NEXT MEETING Monday, June 15 at 9:30 a.m.

ADJOURNMENT

MOTION #20

It was moved by Councillor Roberts that the meeting adjourn.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant		
Approved for website by Mayor or CAO		
Forwarded for Website		