

**MINUTES**  
**TOWN OF ANNAPOLIS ROYAL**  
**REGULAR COUNCIL**  
**November 19, 2007**  
**9:00 a.m.**

The regular meeting of the Council was held on Monday, November 19, 2007 in Council Chambers at Town Hall. In attendance were Chair Mayor John Kinsella, Deputy Mayor Jane DeWolfe, Councillors Phil Roberts, Doug Shaffner and Ron Boulding, CAO Amery Boyer, Director Of Finance Melony Robinson, Municipal Intern Tammy Bernasky and Administrative Assistant Jackie Longmire as recording secretary.

Regrets: Councillor Sherman Hudson.

**APPROVAL OF REGULAR COUNCIL MINUTES**

**October 15, 2007**

**Motion # 1**

*It was moved by Councillor Boulding, seconded by Deputy Mayor DeWolfe, approval of the regular Council minutes dated October 15, 2007, as presented. Motion carried.*

**ADDITIONS/DELETIONS TO AGENDA**

Under New Business add:

{b} Tree Lighting Ceremony

**APPROVAL OF AGENDA**

**November 19, 2007**

**Motion # 2**

*It was moved by Deputy Mayor DeWolfe, seconded by Councillor Shaffner, approval of the agenda dated November 19, 2007, as amended. Motion carried.*

**PUBLIC HEARINGS**

None

## **PRESENTATIONS**

- (1) Colleen O'Flarahety - Employer of Choice Pilot Program - Ms. Flarahety explained the program as an attempt to address the potential shortfall of workers in the future. She said that about 50% of employees who leave their jobs do so because of a direct supervisor. She said that the program teaches employers and employees how to work together in a more effective working relationship. She spoke about success stories in other areas and how employers are experiencing increases in sales and communications.

A PR campaign has ben launched because some of the funding received by the program has been delayed. The Program is seeking support from towns and municipalities based on assessment ratios. She said that once the program has completed the pilot phase, there is hope that it will be a self sustaining initiative.

- (2) Allison Kouzovnikov - Community Foundation of NS - CAO Boyer had previously attended a meeting on this subject and asked the representative to present the information to Council. Ms. Kouzovnikov explained the process of endowment building and the history of the Community Foundation of Nova Scotia. She said that the program allows groups and organizations to maintain control over their own endowment funds and take advantage of grant opportunities.. She provided a potential fund structure for an Annapolis Royal community fund.

Members of Council commented that the program seemed like a good option for the Town. CAO Boyer will continue to investigate the program and what options are available to the Town.

## **BUSINESS ARISING FROM MINUTES**

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Item	Decision / Action	Responsibility	Target Date
{a} Boardwalk Closure	<p>Town Solicitor George Lohnes has provided wording that should be placed on signs to allow the boardwalk to remain open. He suggests the following wording:</p> <p style="text-align: center;"><b>Caution</b> <b>Repairs Required</b> <b>Enter at Your Own Risk Until Further Notice</b> <b>Children under __ Years of Age to be Accompanied by an Adult</b></p> <p>There are also signs to be posted to indicate that there will be no winter maintenance on the boardwalk. Staff and members of Council agreed that the signage was appropriate. It was agreed that the age requirement on the sign would be "children under 12".</p>		
{b} Visitor Information Centre	<p>CAO Boyer attended a meeting where discussions between all stake holders took place. The Annapolis District Area Board of Trade has indicated that it is interested in continuing with the operation of the VIC. Acting ADBOT President, Kevin Burrell, was requested to provide copies of the financial statements and another meeting will be held to review all the information.</p> <p>It is agreed that the VIC should continue to be located at the Tidal Power Plant, at least for the short term. The Board of Trade is looking for more support from the County and Mayor Kinsella offered to discuss this with the Warden.</p> <p>Councillor Boulding said that it must be determined who is in charge and make sure that it is a functioning organization. Deputy Mayor DeWolfe agreed with the suggestion to have the VIC as a year-round operation. There is grant money available for VIC operation but the problem in the past seems to be that applications were not being completed on time due to a lack of human resources.</p>		

## NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
{a} Communities in Bloom - Request for pre-approved funding.	<p>The Communities in Bloom Committee has requested pre-approval of \$5,000.00 to send to representatives to the awards presentation in Lethbridge, Alberta in 2008. The International Competition will be the last phase for the Town.</p> <p>Councillor Roberts mentioned capital projects that will require funding in 2008. He said that there are many other issues that the Town needs to take care of in the next budget. He said that imminent matters and safety issues should take priority in the budget. Councillor Shaffner agreed saying that a tax increase is almost certain and the average tax payer does not see the significance of Communities in Bloom.</p> <p>Mayor Kinsella said that the competition has proven to be an excellent opportunity in the past. It creates exposure for the Town. Deputy Mayor DeWolfe described the competition as an excellent marketing opportunity.</p> <p>CAO Boyer said that the Town currently has a \$120,000.00 marketing budget. The twelve person committee is committed to the competition and the funds would fall within the marketing budget for 2008-2009. A member of the committee has donated the Communities in Bloom entrance fee.</p> <p>Motion #4 <i>It was moved by Councillor Boulding, seconded by Deputy Mayor DeWolfe to approve the request for budget pre-approval in the amount of \$5,000.00 to send two Communities in Bloom Committee members to Lethbridge, Alberta for the Communities in Bloom award presentation in 2008.</i> Motion carried with nay votes were recorded from Councillor Shaffner and Councillor Roberts</p>		
{b} Tree Lighting Ceremony	<p>Mayor Kinsella is unable to preside over the Tree Lighting Ceremony. Deputy Mayor DeWolfe agreed to attend the event, in his absence.</p>		

Town of Annapolis Royal  
Council Meeting  
November 19, 2007

**RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS**

Item	Decision / Action	Responsibility	Target Date

<p><b>{a}</b> Recommendations from Committee of the Whole</p>	<p><b>4. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts to withdraw the following motion: “...to defer the St. George Street Pedestrian Crossing at Babineau Heights, for further review and consideration, until the next Committee of the Whole meeting in January 9, 2008.” Motion carried.</b></p> <p><b>5. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Shaffner to approve the \$35,000.00 expenditure for the Pedestrian Crossing at Babineau Heights, with construction to begin as soon as possible. Motion Carried.</b></p> <p><b>6. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding approval of the Town of Annapolis Royal’s Capital Investment Plan. Motion carried.</b></p> <p><b>7. It was moved by Councillor Roberts, seconded by Councillor Shaffner, approval of the Heritage Designation of the European Beech tree located at 613 St. George Street. Motion carried.</b></p> <p><b>8. It was moved by Councilor Boulding, seconded by Deputy Mayor DeWolfe, approval of the request to transfer \$250,000.00 from the Reserve for Capital bank account to the General Capital bank account. Motion carried.</b></p> <p><b>9. It was moved by Councillor Shaffner, seconded by Councillor Boulding, approval of the re-appointment of Peter Davies as the Town Crier with the re-appointment to take place at the December meeting of Council. Motion carried.</b></p>		
<p><b>{b}</b> Board of Police Commissioners</p>	<p>The regular Board of Police Commissioners meeting was held on November 14, 2007. The main item on the agenda was personal issues. Jason Gregan has accepted a position with the Department and will begin on November 26, 2007. Deputy Mayor DeWolfe explained that the salaries for the new officers are being paid through the Boots to the Streets Program. A recommendation was made to Council and the following motion was made:</p>	<p>Deputy Mayor DeWolfe</p>	

	<p><b><i>Motion #10</i></b>  <i>It was moved y Deputy Mayor DeWolfe, seconded by Councillor Chaffner, approval of the hiring of Jason Grogan as a Constable with the Annapolis Royal Police Department, beginning on November 26, 2007. Motion carried.</i></p> <p>Saergeant Miller is not yet able to return to active duty.</p>		
{c} Mayor's Report	Mayor Kinsella attended several events and meetings including the UNSM Conference.	Mayor John Kinsella	
{d} King's Theatre	Figures have been provided for the maintenance expense of King's Theatre. An average of \$42,000.00 per year, over a four year period has	Councillor Phil Roberts	
{e} REMO	The next meeting is scheduled for January, 2008.	Deputy Mayor Jane DeWolfe	
{f} Hanse Society	A meeting is scheduled for later this week.	Councillor Ron Boulding	
{g} Historic Gardens	Councillor Shaffner reported that the debt position is improving and the line of credit has been reduced. Plans are being made for the Dinner and Auction in April, 2008.	Councillor Doug Shaffner	
{h} FAPS	<p>The latest fund raiser, Mayor's Ask Letters, has begun. A list will be provided to Mayor Kinsella for follow up.</p> <p>Councillor Roberts said that the Society is now dealing with the extra funds that will be required after the pool is completed. He also mentioned the difficulties in finding staff for the facility.</p> <p>A concern of a nearby resident over drainage was discussed. Apparently there were similar issues with the previous pool and the resident wanted to ensure that the problem was addressed during the construction phase. Councillor Roberts was advised to contact Donnie Brown of Brown Bros. For advice on the drainage concerns</p>	Councillor Phil Roberts	

## CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{ a } None			

**NEXT MEETING**    December 17, 2007 at 9:00 a.m.

## ADJOURNMENT

***It was moved by Deputy Mayor DeWolfe to adjourn the meeting.***

<b><i>Action:</i></b>	<b><i>Date</i></b>	<b><i>Signature</i></b>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Jackie Longmire		
Approved for website by Mayor or CAO		
Forwarded to the Website		