

MINUTES
TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
November 20, 2006
9:30 a.m.

The regular meeting of the Council was held on Monday, November 20, 2006 in Council Chambers at Town Hall. In attendance were Chair Mayor John Kinsella, Deputy Mayor Jane DeWolfe, Councillors Sherman Hudson, Ron Boulding and Doug Shaffner, CAO Amery Boyer, Director of Finance Melony Robinson and Administrative Assistant Jackie Longmire as recording secretary. Carolyn Sloan of the Annapolis Spectator joined the meeting.

Regrets: Councillor Phil Roberts

APPROVAL OF REGULAR COUNCIL MINUTES

October 16, 2006

Motion # 1

It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding approval of the regular Council minutes dated October 16, 2006. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

Under Other Business add:

- {a} Kevin McLean - Injury
- {b} Upper Clements Park - Update

APPROVAL OF AGENDA

November 20, 2006

Motion # 2

It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson approval of the agenda dated November 20, 2006, as amended. Motion carried.

PUBLIC HEARINGS None

PRESENTATIONS None

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
{a} Dutch Elm Disease Policy	A report has not yet been received from Solicitor George Lohnes.		
{b} Incentives to encourage young families	This item is pending a report on tax burden.		
{c} Vacation Policy	CAO Boyer is in the process of preparing a report with recommendations. It will be introduced at a later meeting of Council.		
{d} Policy on Low Income Tax Exemption	Solicitor George Lohnes advised that if there is no need for the policy, it can be eliminated. The Director of Finance suggested that the policy remain in place but not be advertised. Funds will remain in the budget in case there is a need.		

MOTION(S) OF RECONSIDERATION: none

MOTION(S) OF RESCISSION: none

OTHER NOTICE(S) OF MOTION: none

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
{a} Water Reports	Reports have been reviewed and found to be satisfactory.	CAO	
{b} Changes to Regional Emergency Management Bylaw	CAO Boyer said that this is the second time that amendments to the bylaw are being made in order to comply with provincial requirements. Council has reviewed the bylaw and first reading is considered complete.		
{c} RDA Agreement	CAO Boyer said that she is pleased to be able to present the RDA		

	<p>Agreement to Council. She also said that the ad for the new director appeared in the weekend paper and the position has a closing date of December 1, 2006.</p> <p><i>Motion #3</i> <i>It was moved by Councillor Boulding, seconded by Deputy Mayor DeWolfe approval of the RDA Agreement, as presented. Motion carried.</i></p>		
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RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

Item	Decision / Action	Responsibility	Target Date
{a} Recommendations from Committee of the Whole	<p>4. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson approval of the request to write off outstanding business occupancy tax in the amount of \$223.41, assessment number 7092636. Motion carried.</p> <p>5. It was moved by Councillor Boulding, seconded by Councillor Hudson, approval of the adoption of the Tax Collection Fee Policy, for recovery of funds charged by the collector who collects overdue accounts. Motion carried.</p> <p>6. It was moved by Councillor Hudson, seconded by Deputy Mayor DeWolfe, approval of the expense for travel by the CAO to attend the Asset Management Workshop in Hamilton, Ontario in May 2007. Motion carried.</p> <p>7. It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding, approval of the request to use current funds of \$28,024.98 from bank account #601030106410 for the remainder of the current fiscal year, before drawing on the line of credit. Motion carried.</p> <p>8. It was moved by Councillor Boulding, seconded by Councillor Hudson, approval of the application for changes to Heritage Property located at 23 St. James Street, with the condition that the property owner remove his boat that is located on Town property.</p> <p>CAO Boyer said that she has spoken to the property owner and he will have the boat removed in the Spring of 2007.</p>		
{b} Board of Police Commissioners	Deputy Mayor DeWolfe said that a regular business meeting was held by the Board on November 15, 2006. Chief Ross Campbell was unable to attend; Sergeant Dale Miller sat in for him. She said that nothing out of the ordinary was discussed.	Deputy Mayor DeWolfe	
{c} Mayor's Report	Mayor Kinsella said that over the past month he has attended 2 strategic planning meetings for the Town, Remembrance Day dinner and ceremony, a Mayors' & Wardens' meeting, and the Fire Fighters' Banquet. He said that he was impressed with the Fire Fighters Banquet; the hall was	Mayor John Kinsella	

	beautifully decorated and attendance was great. Mayor Kinsella and CAO Boyer also travelled to Halifax to meet with Minister Casey about Goddard College. Mayor Kinsella said that he will not be attending the TDA ¹ Meeting on November 23, 2006 but he will travel to Halifax with Councillor Boulding on November 24 for the Historic Sites Workshop.		
{d} King's Theatre	CAO Boyer said that the tender for the foundation work at King's Theatre has been awarded to Brown Bros. and the work will begin soon.		

CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a} Letter from David Morse, MLA	For information only.		
{b} Heritage Canada Foundation	For information only.		
{c} Karen Casey - Minister of Education	Degree Granting Act - Goddard College. For information only.		
{d} National Capital Commission	Congratulations on 5 Blooms. For information only.		
{e} Thank you from the Annapolis Community Health Centre Auxillary	For information only.		

¹Tourism Destination Area

OTHER BUSINESS

- {a} Superintendent of Public Works - Kevin McLean - CAO Boyer said that Mr. McLean suffered an injury at home and was called in shortly after to attend to a water main break in Town. She said that the issue is a serious problem and Council and staff must consider how to handle this type of situation in the future so that an injured employee is not called into work.

- {b} Upper Clements Park - Councillor Boulding said that he attended a meeting of the Hanse Society and the big issue is the renewal of the operating lease with the Province. The lease expires on January 31, 2007. The Province did give the operators permission to purchase a part that is required for the flume ride, but there has been no word on the lease agreement. Warden Peter Newton has sent a letter of support to the Province. Councillor Boulding said that approval must come from 3 different departments; Tourism, Transportation and Economic Development. He also said that the Society is grateful for the support and a new representative from Bridgetown has joined the Board.
- {c} Other - Councillor Shaffner asked about Chapel Street now being one way. CAO Boyer said that this was approved by Council several years ago when the Lower St. George Street project was in the design phase. She said that there have been some complaints about the new sidewalk on the wharf side of the street and she will talk to the engineer about the rest of the project. There may be a way to make the modern sidewalk less noticeable.

Mayor Kinsella mentioned recycled rubber sidewalks which allow tree roots to continue growing. This along with other options will be considered for patch work that is needed on Prince Albert Road.

QUESTIONS

NEXT MEETING December 18, 2006 at 9:30 a.m.

ADJOURNMENT

It was moved by Councillor Shaffner to adjourn the meeting.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Jackie Longmire		
Approved for website by Mayor or CAO		
Forwarded to the Website		