

DRAFT MINUTES
TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
November 22, 2004
7:00 p.m.

The regular meeting of the Council was held on Monday, November 22, 2004 in the Council chambers at Town Hall. In attendance were Chair Mayor J. Kinsella, Councillors Jane DeWolfe, Sherman Hudson, Doug Shaffner, Amery Boyer Chief Administrative Officer, Melony Robinson Director of Finance, and Patricia Lonergan for the Spectator.

Regrets: Councillors Ron Boulding and Peter Kramers.

CALL TO ORDER

APPROVAL OF REGULAR COUNCIL MINUTES

October 18, 2004

Motion # 1

Moved by Doug Schaffner, seconded by Jane DeWolfe approval of regular Council minutes of October 18, 2004. Motion carried.

APPROVAL OF SPECIAL COUNCIL MINUTES

November 01, 2004

Motion # 2

Moved by Doug Shaffner, seconded by Jane DeWolfe approval of special Council minutes of November 1, 2004. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

Under New Business:

- {b} Animal Control Services
- {c} Request for decision - Celebration Coordinator
- {d} Christmas Parade

Under Correspondence:

- {e} Whites Point Quarry
- {f} Letter from CAYAC
- {g} Request for Judges - Christmas decorations
- {i} PHAC¹ application - 62 Chapel Street

APPROVAL OF AGENDA

November 22, 2004

Motion # 3

Moved by Doug Shaffner, seconded by Jane DeWolfe approval of agenda as amended. Motion carried.

PUBLIC HEARINGS None

PRESENTATIONS None

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
{a} Burning Permit Bylaw (1)	Motion # 4 Moved by Jane DeWolfe and seconded by Doug Shaffner second reading of the Burning Bylaw. Motion carried.		

MOTION(S) OF RECONSIDERATION: none

MOTION(S) OF RESCISSION: none

OTHER NOTICE(S) OF MOTION

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
{a} Water Reports	Reports have been reviewed and found to be satisfactory.	CAO	
{b} Animal Control Services	The Mayor briefed members of Council on the e-mails he has received from people outside of Town about the operation of the County pound. The Town's current approach was discussed. Every effort is made to locate the owners of Town animals and to the best of our knowledge, these efforts have been successful for the last two years. The Town will work with	CAO	

	Annapolis County to assist in moving the current facility from a pound to a shelter.		
{c} Request for decision - Celebration Coordinator	Motion # 5 Moved by Jane DeWolfe, seconded by Sherman Hudson that approval be given to extend the employment of the Celebration Coordinator for three months from January to March 2005 in the event that the Town's Cultural Capitals application is not approved, and/or that funding is not received from any other source. Motion carried.		
{d} Christmas Parade	Jane stated that the Town will have a float in the Parade. She is encouraging all members of Council to participate in the parade and the Town float in particular on December 4 at 1:00 p.m. She stated that it would be an excellent opportunity to introduce new and existing members of Council to the public.	Jane DeWolfe	

RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

Item	Decision / Action	Responsibility	Target Date
(a) Recommendations from Committee of the Whole	<p>7. Moved by Jane De Wolfe, seconded by Sherman Hudson that the Town does not send the Swimming Pool Bylaw for publication and that it proceed with amendments if required.</p> <p>8. Moved by Jane De Wolfe, seconded by Sherman Hudson that the mandate for the Steering Team “To develop and oversee the planning of community events for the celebration of the 400th anniversary of Port Royal and to feed into the Focus 2005 Group” be approved.</p> <p>9 Moved by Doug Shaffner, seconded by Sherman Hudson that the Town of Annapolis Royal write off business occupancy tax for roll number 7089309.</p> <p>10. Moved by Jane DeWolfe, seconded by Sherman Hudson that the Mayor, Deputy Mayor, Chief Administrative Officer, and Director of Finance have signing authority for the Town of Annapolis Royal.</p> <p>11. Moved by Doug Shaffner, seconded by Jane DeWolfe that the Town of Annapolis Royal employ Morse and Brewster from the Town of Berwick as the auditor for a period of one year.</p>		
(b) Board of Police Commissioners	Jane DeWolfe stated that new Commissioner Doug Shaffner was welcomed to his first meeting last week. The meeting with the RCMP was postponed due to the power outage.		
(c) Port Royal 400 th	A meeting was held on November 4 at the Queen Anne Inn. For the period from July 16 to August 11, 2005, the Society is hoping to receive a student through HRDC ² to assist during public events. Sherman Hudson stated that a second Council representative should be appointed as planned due to the importance of the anniversary and the need to ensure that a representative is present for all meetings. Jane DeWolfe agreed to serve as	Councillor Sherman Hudson	

	the second Council representative.		
(d) Focus 2005	The group is seeking SCIF ³ funding through ACOA ⁴ for a person to coordinate events.		
(e) Mayor's Report	<p>The Mayor attended Mayors and Warden's meeting. After that meeting, there was discussion about the ADPC⁵ intermunicipal agreement. He also attended an open house at Convergys last week. There are approximately 470 employees there.</p> <p>Jane DeWolfe spoke about the recent power outage. She was at the Emergency Control Centre. A state of emergency was not declared because there was no immediate crisis. Middleton and Bridgetown did declare a state of emergency. She expressed surprise that only the Town of Annapolis Royal participates in the County's Emergency Measures Organization. She said that staff certainly rose to the occasion. She said that the Centre was a great facility and she enjoyed the experience very much. She would like to commend the Annapolis Royal Volunteer Fire Department for operating the comfort centre. The Mayor stated that he had this opportunity yesterday at the Fire Department's annual recognition banquet.</p>	Mayor John Kinsella	
(f) Natal Day	The Mayor reported that the 2005 Steering Team recommends that a student be considered for the coordination of Canada Day and Natal Day in the event other sources of funding cannot be secured.		
{g} Fundy Web Broad Band	There is a meeting this coming week.		

CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a} Municipality of the County of Richmond letter dated October 14, 2004 re Business Occupancy Tax (2)	no action required		
{b} Service Nova Scotia and Municipal Relations letter dated October 29, 2004 re Assessment Act (3)	for information only		
{c} Liveable Communities Award (4)	During the course of this Program former Deputy Mayor Trish Fry met the representatives from three other towns in our category and brought back their business cards as well as pictures. The Mayor will follow up with these towns to establish contact and to congratulate them on being finalists in this program.		
{d} Service Nova Scotia and Municipal Relations letter dated November 12, 2004 (5)	information only		
{e} Whites Point Quarry	information only		
{f} Letter from CAYAC - Minimum Housing	information only		
{g} Request for Judges for Christmas decorations	Phyllis McLean will be asked to provide members of Council with the date and time. There is a need for two Councillors to participate as judges along with members of the Annapolis District Board of Trade. Representatives will be selected at the next Committee of the Whole meeting when more members are present.	Phyllis McLean	
{i} PHAC application - 62 Chapel Street	It was established that the replacement shingles for the roof are the same type used for the existing roof. Staff may approve any applications for replacement of "like with like".		

OTHER BUSINESS

QUESTIONS

ADDED ITEMS

NEXT MEETING

December 20, 2004 at 7:00 p.m. Regrets from Doug Shaffner.

ADJOURNMENT

Motion # 12

Motion to adjourn moved by Sherman Hudson.

Action:	Date	Signature
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Marlene Feener		
Approved for website by Mayor or CAO		
Forwarded to Western Valley Development Authority		
Forwarded for Website		